

WATER / SEWER COMMISSION MEETING and AGENDA / December 22, 2021, at 6 pm

Community Room, Downstairs, Town Hall, 39 South Street, Hinsdale MA

Posted at 1:30 pm on 12/20/2021

The public may attend meeting in person or by zooming at:

<https://us02web.zoom.us/j/83200551326> Phone one-tap US: +1312 626 6799, 83200551326#

Agenda

1. Approve pass minutes
2. 29 Holmes building removed, abate charges
3. Jumpstart Sewer I study proposal (DPC)
4. Review Finances and set rates for the subsequent few cycles
5. Public Comment
6. Adjourn

The Town also has a Water/Sewer Committee that advises the Commission on Water/Sewer Matters

WATER / SEWER COMMITTEE AGENDA / November 15, 2021 at 10am

Upstairs Conference Room, Town Hall, 39 South Street, Hinsdale, MA

posted at 6:30pm on 11/9/2021

10:00 AM Call to Order

Approve minutes of previous meeting

Old Business – Timeline and history of this Committee

New Business –

Continuous leak report for October 2021

How to address the “narrative” going forward.

Northgate proposal/Dave Prickett Consultant

Private Water lines

Water testing

Any other business not reasonably anticipated

Public Comment

Meeting Adjournment

WATER / SEWER COMMITTEE MINUTES / October 4, 2021 at 10am

Present:

Upstairs Conference Room, Town Hall, 39 South Street, Hinsdale, MA

posted at 1:30pm on 11/17/2021

PRESENT: Laura Galliher, Mary Rice, Russ Parks ABSENT: Dick Eastland, Monica Montferret OTHERS: Bob Graves, Town Administrator, Tom Spiro, Water Sewer Administrator.

The meeting was opened at 10:02 am.

A motion was made and seconded to accept the minutes of the August 30, 2021 meeting as written. The motion passed unanimously.

Bob Graves reported that, to this date, Northgate has not re-submitted their application to the Zoning Board of Appeals. He also reported that Dave Prickett has not yet begun the Water Project that was funded at the ATM.

We all discussed what this Committee should be tasked to do going forward. It was suggested by Bob Graves that we do a narrative on the History of the Water and various Sewer Systems that would be available for the public at any given time. We also should work on all the policy's adopted through the years and clean up any conflicting issues. This could be put on the website and available to everyone.

Bob and the Committee gave a brief overview to Tom, our new Water Sewer Administrator. Mary will give him the timeline of our Committee and the issues we worked on, since it's inception in 2015.

The next meeting of this Committee is Monday, November 15, 2021 at 10:00 am in the upstairs conference room at Town Hall.

Respectfully submitted, Mary A. Rice, Secretary

WATER / SEWER COMMITTEE AGENDA / October 4, 2021 at 10am

Upstairs Conference Room, Town Hall, 39 South Street, Hinsdale, MA

posted at 2:30pm on 9/29/2021

10:00 AM Call to Order

Approve minutes of previous meeting

Old Business

New Business –

review guidelines for Committee set by Select Board

review original list of tasks 2015, completed and incomplete

set goals for this Committee going forward

review Town Administrator newsletter – re: Water/Sewer Northgate

Continuous Leak Report August

Water Sewer Administrator

Any other business not reasonably anticipated

Public Comment

Meeting Adjournment

WATER / SEWER COMMITTEE AGENDA / August 30, 2021 at 10am

(rescheduled from August 23)

Upstairs Conference Room, Town Hall, 39 South Street, Hinsdale, MA

posted at 8:45am on 8/18/2021 rescheduled posting at noon on 8/23/2021

10am, Call to Order

Approve Minutes of previous meeting

Old Business

New Business

Any other business not reasonably anticipated

Public Comment

Meeting Adjournment

WATER / SEWER COMMITTEE MINUTES / August 30, 2021 at 10am Present:

Upstairs Conference Room, Town Hall, 39 South Street, Hinsdale, MA

posted at 10:35am on 10/05/2021

Present: Laura Galliher, Mary Rice, Dick Eastland, Russ Parks, Monica Montferret

The meeting was opened at 10am.

A motion was made and seconded to accept the minutes of the August 11, 2021 meeting as written. The motion passed with one abstention.

The Committee discussed the lengthy history of this Committee with our newest member, and refreshed our memory as to what some of the issues were and are still ongoing. We also heard some concerns and questions expressed to our members from the public over the past few years. We will try to address some of these in future meetings and try to correct some of what may be misinformation.

At our next meeting, we will focus on the original goals of this Committee and how we move forward from here in a positive and effective way. We will also prioritize our concerns and work off the original list of tasks set forward by the DEP mandate and our late Chairperson Laurel Scialabba from 2015.

The next meeting of this Committee is Monday, October 4, 2021 at 10:00 am in the upstairs conference room at Town Hall.

Respectfully submitted, Mary A. Rice, Secretary

WATER / SEWER COMMITTEE AGENDA / August 11, 2021 at 6:30pm

Downstairs, Community Room, Town Hall, 39 South Street, Hinsdale, MA

posted at 6:30pm on 8/7/2021

6:30pm, Call to Order

Reorganization of the Committee

New Business

Any other business not reasonably anticipated

Public Comment

Meeting Adjournment

WATER / SEWER COMMITTEE MINUTES / August 11, 2021 at 6:30pm

Downstairs, Community Room, Town Hall, 39 South Street, Hinsdale, MA

posted at 8:30am on 8/31/2021

Present: Laura Galliher, Mary Rice, Dick Eastland, Russ Parks

The meeting was opened at 6:30 pm.

Reorganization of this Committee is as follows: Russ Parks, Chair; Mary Rice, Secretary

Mary Rice said she posted this meeting to discuss our concerns with Water and Sewer issues related to the proposed RV park that is currently being reviewed by the Planning Board. The main purpose was to request that David Prickett, P.E., President, DPC Engineering, LLC be contacted to review this plan. This is the firm that was hired several years ago to review our current systems, including EDU's for Sewer 1 and Water, rates for Sewer 1, Water, Sewer 2 and Sewer 3. Bob Graves, Town Administrator, has forwarded those plans to Dave and has discussed this with him prior to this meeting. Bob will notify us when Dave Prickett gets back to him with his input.

The Committee discussed some of the information presented by Monica Montferret who is on the Lake Management Committee. She has requested appointment to this Committee that will be voted on at the Select Board meeting following this one.

The Committee will look into a few of these issues for our next meeting. Some of those issues involve reported abatements, sump pumps, list of all users on all systems, flow meters, pump stations, original list of tasks from 2015, (completed or yet to be) to name a few.

The next meeting of this Committee is Monday, August 23, 2021 at 10:00 am in the downstairs Community Room at Town Hall.

Respectfully submitted, Mary A. Rice, Secretary

WATER / SEWER COMMISSIONERS AGENDA / May 26, 2021 at 6:30pm

Downstairs, Community Room, Town Hall, 39 South Street, Hinsdale, MA

posted at 1:15pm on 5/24/2021

Public may attend meeting in person and by zoom:

Zoom Meeting: <https://us02web.zoom.us/j/84930460709>

Meeting ID: 849 3046 0709

One tap mobile: +16468769923,,83541527424 # US (New York)

6:30 PM, Open Meeting

Review/approve previous meeting minutes of April 28, 2021

Review Dave Prickett's report

Discussion about need for establishing a Water & Sewer Committee to report to SB and its mission and parameters

Discuss and vote on FY22 Sewer Rate Structure

Meeting Adjournment

WATER / SEWER COMMISSIONERS MINUTES / May 26, 2021 at 6:30pm

Downstairs, Community Room, Town Hall, 39 South Street, Hinsdale, MA

posted at 11:00am on 12/23/2021

Dick opened meeting, asked for cell phones to be turned off, and if anyone else was recording this meeting. Viv made a motion to approve April 28, 2021 meeting minutes, Dick seconded, both said Aye. Ray was late coming to this meeting.

Bob said we have an article on the Annual Town Meeting Warrant to pay our consulting engineer \$29,500 for a comprehensive study of our Water System and produce a long-range maintenance and improvement plan. We have reserve funds to complete this. We don't have adequate funds in the reserves for the Sewer III study.

Based on Dave Prickett's recommendations, the FY22 Sewer Rate Structure needs to be increased. Viv made a motion to raise Sewer III EDU rate to \$600 (a \$150 increase) beginning July 1, Ray seconded. Bob explained we are not proposing to raise Sewer I. But the Town still needs to have reserve built up to maintain the system. He asks if there is a benefit to having an incremental increase? We know that Pittsfield is going to increase their rates, should we keep that in consideration for system maintenance? Dick said the number of Sewer III users is currently 416 and Sewer I users total 424. Discussion followed. All said Aye.

Viv feels very strongly about re-establishing a Water & Sewer committee to report to SB/TA and outlined its mission and parameters. The group would consider pumps, long range plans, rate structure, SB does not have time to do on its own.

- Members will be appointed by SB - preferably one person from Sewer I, Sewer III, and Finance
- Meet as needed, at least 6 times a year
- Make recommendations to Select Board/Town Administrator on all aspects of W&S system, keeping them up to date on problems
- Assist in hiring, as needed (in an advisory capacity)
- Consider reports and advisories from Dave Prickett and other consultants as needed
- Consider long-range plans for system
- Help W&S Superintendent solve situations as necessary by being available for advice, history and support
- Notify SB/administration of problems as they arise.

Viv made a motion to put the committee back in place. Dick has reservations on how it will operate. It will not act as an independent agency. The Select Board and Water & Sewer Committee will have open lines of communications. A member of the Select Board is recommended as a member of this committee. Shaun suggested this committee report to Town Administrator. The \$45 million system needs good shepherding to make sure it runs smoothly. All said Aye.

Water and Sewer policies statements are printed on the back of invoices. Residents can sign and return the policy and submit with their payments. If they pay online, they can print, sign, scan and return electronically. We can assume if they are using the Water & Sewer System they will abide by the policies.

Viv made a motion to adjourn, Ray seconded all said Aye. Select Board meeting immediately followed.

Respectfully submitted, Lynne Baumgartner

WATER / SEWER COMMISSIONERS AGENDA / April 28, 2021 at 6:30pm

Downstairs, Community Room, Town Hall, 39 South Street, Hinsdale, MA

posted at 2:15pm on 4/26/2021

Public may attend meeting in person or by zoom

Zoom Meeting

<https://us02web.zoom.us/j/83123398327>

Meeting ID: 831 2339 8327

Phone for dial-in: 646 876 9923

One tap mobile: +16468769923,,83541527424 # US (New York)

6:30 PM, Open Meeting

Review/approve previous meeting minutes of March 5, 2021

Discuss and make decisions on abatements: Camp Emerson

Discuss Rate Structure

Meeting Adjournment

WATER / SEWER COMMISSIONERS MINUTES / April 28, 2021 at 6:30pm

Downstairs, Community Room, Town Hall, 39 South Street, Hinsdale, MA

posted at 4:15pm on 6/5/2021

Public could attend meeting in person or by zoom

Dick opened meeting at 6:34 p.m. asked if everyone could mute their phones.

Ray made a motion to approve meeting minutes of March 5, 2021, Vivian seconded, all said Aye.

Viv made a motion to abate 50% of sewer bill \$3,850 and water bill of \$1,200 for a one-time covid abatement of \$2,525. Vivian said Aye, Dick said Aye. Ray abstained from vote. A check will be issued for a refund to Camp Emerson.

Rate Structure is still on hold, pending Dave Prickett needed information from Diane. Another meeting needs to be conducted before July 1 to set new rates for sewer III as it is running in the red.

Ray made a motion to adjourn meeting at 6:40 pm, Viv seconded, all said Aye.

Respectfully submitted, Lynne Baumgartner

WATER / SEWER COMMISSIONERS AGENDA / March 5, 2021 at 1pm

Downstairs, Community Room, Town Hall, 39 South Street, Hinsdale, MA

posted 9am 2/26/2021 updated at 9am on 3/1/2021

Zoom Meeting

<https://us02web.zoom.us/j/85634405303?pwd=NUg2SEFpc3h1dUQ1SWxwZTB6RDZVUT09>

Meeting ID: **856 3440 5303**

Passcode: **5501235**

1:00 PM, Open Meeting

Dave Prickett of DPC Engineering to attend via zoom to discuss three maintenance proposals

Discuss and make decisions on abatements: Camp Taconic, Dave Duquette

Continue previous discussion of optimal Water & Sewer Department organization

Discuss creating policy for misuse of equipment

Discuss early payoff of USDA loan

Meeting Adjournment