

Hinsdale's Senior Tax Relief Work Program

2024 Program Description

The Senior Tax Relief Work Program was established for Hinsdale residents under the provisions of Massachusetts General Laws Chapter 59, Section 5K. Eligible participants may receive a maximum credit of \$1,500 on their property taxes (less any applicable withholdings), earned at a rate of \$15.00 per hour, for authorized work performed for the Town of Hinsdale. The program is open to resident property owners sixty (60) years of age or over who meet the specified income level based on the HUD Low-Income Limits established for the area.

The Select Board and Town Administrator shall administer the Senior Tax Relief Work Program. Applications may be obtained from the Administrative Assistant's office or may be downloaded from the town website at www.hinsdalemass.com.

The approval format includes a three-section application requesting information on eligibility, skills, and experience. The app will be evaluated using the following selection criteria:

- Meets income, age, residency, and home ownership eligibility requirements
- Ability to perform work
- Availability of a position suitable for the skills of the applicant

Selected applicants will be placed within a town department, board, agency or program upon recommendation of the subcommittee and subject to review by the Town Administrator. An applicant may refuse the first offering. The department head will supervise and train the applicant and report the accrued hours worked to the Administrative Assistant on a biweekly basis (consistent with scheduled payroll submissions).

The program work cycle runs from January 1 through November 30. The Town Administrator will prepare a Certificate of Completion of Volunteer Services and distributed to the participant, the Board of Assessors, the Treasurer/Collector and the Select Board.

Each participant must file a new application each year. Applicants should be made aware that credits granted are considered reportable income for federal income tax purposes. Participants will receive a W-2 form for money earned through the program.

Application Instructions:

1. Applications will be considered only when filled out completely and accompanied by a copy of the applicant's most recent property tax bill and verification of age.
2. Eligibility is subject to age (60 years or over) and residency conditions, as well as meeting the income guidelines established by the Select Board and the ability to place the applicant in available positions.
3. The Select Board decides placements and Town Administrator based on the skills and interest of the applicants and the needs of the various departments. Attention is paid to individual preferences; however, it may be impossible for all applicants to obtain their first choice.
4. The Town Administrator and credit will issue a Certificate of Completion will be applied to the applicant's January 1 real estate tax bill at the rate of \$15.00 per hour, not to exceed \$1,500 per program year (less applicable withholdings).
5. Applicants must attached copy of last year's Income Tax return, which is required as proof of financial resources and liabilities.
6. Participants in the program will receive a W-2 for federal income tax reporting purposes. New participants are required to provide two forms of identification to the Treasurer/Collector at Town Hall before reporting to work.

Section I: Eligibility

Hinsdale's Senior Tax Relief Application Form

Name _____ Tel. _____ Date of Birth ___/___/___

Address _____

Please answer the following questions:

I am over age sixty (60) Yes No

I/My spouse and I own the home in which I/we reside Yes No

I am a Hinsdale resident Yes No

I meet the financial guidelines listed below Yes No

Number in family	One Person	Two Persons	Three or more Persons
Annual Income	\$42,000	\$44,000	\$46,100

My gross receipts from all sources of income in the preceding calendar year (including social security, pensions, other retirement allowances, wages, salaries, other compensation, net profit from business or profession, interest and dividends, rental income, capital gains, etc.)

\$ _____

Please list any unusual expenses that affect your ability to meet living costs:

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Section II: Experience and Skills

Please list specific experiences and skills that might qualify you as a participant in the program:

Do you have a Driver's License? Yes No

Do you have any medical restrictions that might impact a working assignment? Please explain. (The Town will make reasonable accommodations for participants who may be physically or mentally challenged.)

I have received, read and understand the Senior Tax Relief Program Description and Rules. If I qualify for the Program, I understand that I may earn a maximum of \$1,500 (less applicable withholdings), which will be in the form of a reduction to be applied to the real estate tax obligations for the property at which I reside and am legally responsible for paying property taxes. I also understand that this reduction is considered income for federal income tax reporting purposes and is subject to certain withholdings. The reduction is not considered income or wages for purposes of Massachusetts state income tax withholding or workmen's compensation. I certify under the pains and penalty of perjury that, to the best of my knowledge, the information provided in this application is true and accurate.

Signature: _____ Date: _____

For Office Use Only:

Disposition of Application Granted Denied

Placement: _____

If denied, reason for Denial: _____

Staff Signature: _____

Date: _____