

Hinsdale Library Board of Trustees

Minutes for May 2, 2023

Attending: Bob Sauve, Dawn Frissell, Terry Douglas, Patti Janchuk, Mae Afriam, Director

A motion was made and seconded to approve the April minutes as written and sent. Vote all ayes

### **Director's Report:**

Mae went over the quite extensive Director's report she had sent to all the Trustees (see attached)

Mae received a request from a couple would like to be married on the lawn. Dawn will check with Bob concerning insurance. ***(Bob says he sees no problem with that as long as it's ok with the Board. There can't be drinking and the couple should contact the police department to let them know the date in case there might be a problem with any traffic.)***

There are more books in the storage area: can we get rid of them? Yes

There will be no insurance claim filed for the falling plaster since it is in the engineering report for future repair.

The Boy Scouts have asked if they can use the back of the Library for a project since there is a "butterfly garden" around the cannon. Answer - Yes

***(In the meantime, Dawn has heard from Candy Galeucia that she will be planting around the cannon and will contact the Boy Scouts for help.)***

Mae addressed the Collection Development Policy which we need to have and she will be working on. It will include such things as:

Choosing materials

Statement describing how the library functions as far as choosing books

A statement about how we select and maintain our collection of circulated materials.

Once developed, this will be a safety net in case someone questions our collection. Mae may attend a zoom meeting that will help her develop the policy.

Mae discussed the Grant received for Homeward Bound Services. This grant application was sent by the previous Director. The Board really had no background as to what was put in the application. Mae finally found the application and criteria for accepting the grant. After speaking with the Board it was decided that we could not fulfill the requirements of this grant at this time. We don't have the necessary staff not extra hours to meet all the requirements of the grant. Mae had suggested that we could have used it for other things that are currently needed.

In the meantime, Mae did hear from the grant board and they say it's fine to take the grant for the ideas Mae currently has. (see attached e-mail)

**New Business:**

Tom Butler would like to purchase one of the computers which is not in use. Mae will see if she can find the invoice since we have no idea how much to charge him.

Bob checked the internet to the building. It has 5g fiber coming in to the building and new router.

We appointed a new trustee; Richard Roussin

**Old Business:**

Still trying to get a meeting with Brian Eseppe

Motion was made and seconded to adjourn the meeting at 7:28 pm   Vote all ayes

Respectfully submitted,  
Dawn Frissell  
Secretary