

# License, Permit and Other Fees

## ***Payable to the Town of Hinsdale***

**Assessors Office - 413-655-2300 ext 315**

Abutters List

\*\*Please reference Zoning Board

as of Aug. 1, 2021

[assessors@hinsdalema.gov](mailto:assessors@hinsdalema.gov)

\$50.00

**Board of Health Permits - Contact: Fred Sears 413-655-2300 ext 311**

Chemical Toilet Permit

[public.health@hinsdalema.gov](mailto:public.health@hinsdalema.gov)  
\$50.00

Septic System Installer Permit

\$100.00

Family Style Campground

\$100.00

Food Service Establishment Permit

\$50.00

Refuse Hauler

\$100.00

Perc Test Witness Fee

\*plus \$50 hr after 1st two hours

\$100.00

Title 5 Witness Fee

\$75.00

Recreational Camp

\$250.00

Septic Hauler

\$100.00

Tobacco Sales Permit

\$75.00

Trailer Park Operator

\$100.00

Private Well Permit

\$100.00

DWCP (Septic Permit)

\$100.00

Tanning Salon

\$50.00

Body Art Establishment

\$250.00

**Building Permits-Contact Paul Greene 413-446-0964 [https://permiteyes/Berkshire/Hinsdale/Residential\\_Fee.asp](https://permiteyes/Berkshire/Hinsdale/Residential_Fee.asp)**

**All projects new or remodeling under \$7,000 total construction; cost \$35**

**All projects new or remodeling over \$7,000 total construction; cost \$5 per thousand total const. cost**

Demolition

\$50 includes 2 site visits

Wood Stoves/Chimney Work

\$50 includes 2 site visits

Tents/Temporary Structures

\$35 includes 2 site visits

Docks/Ramps

\$50 includes 2 site visits

Roofing Material Change or Sheathing

\$75 includes 2 site visits

Sheet Metal

\$50.00

Solar/Wind Residential

\$150 includes 2 site visits

Solar/Wind Commerical

\$250 includes 2 site visits

Swimming Pools/Tennis Courts

\$100 includes 2 site visits

Special Permits, Variances & Appeals

\$200.00

Certificate of Occupancy

\$75.00

Certificate of Occupancy - Temporary

\$35.00

Certificate of Occupancy - No permit ever issued - research records

\$100.00

Inspections required for code violations

\$100 per visit to be paid on visit

**Cemetery Commission - Contact Dan Kaufman 413-655-2300 ext 360**

Plot 4' x 8' for Full Burial		<a href="mailto:cemeteries@hinsdalema.gov">cemeteries@hinsdalema.gov</a>
Cremation Burial Site 4' x 4'		\$600.00
Grave Opening for Full Burial, Grave Diggers Fee.....	\$700	\$300.00
Grave Opening for Cremains, Grave Diggers Fee.....	\$250	\$750 on weekends
Flush Marker Foundation, Concrete Pad		\$350 on weekends
Above ground Monument 12" x 36" Concrete Pad		\$150.00
***Larger Monument (bigger than 36")		\$450.00
		\$60 per sq ft extra

**Conservation - Contact Caleb Mitchell 413-655-2300 ext 312**

Notice of Intent Filing fee	Based on State filing fee	<a href="mailto:concom@hinsdalema.gov">concom@hinsdalema.gov</a>
Public Notice Expense	Cost of Publishing notice	\$100.00

**Electrical Inspections - Contact Dana Spring 413-441-5135**

Each Inspection	<a href="mailto:wiring@hinsdalema.gov">wiring@hinsdalema.gov</a>
	\$50.00

**Fire Dept Permits - Contact Fire Chief 413-655-2533 Ralph Cormier**

Black Powder Permit	<a href="mailto:fire@hinsdalema.gov">fire@hinsdalema.gov</a>
Blasting Permit	\$20.00
L.P. Gas Tanks Permit	\$20.00
Model Rocket Permit	\$20.00
Oil Burner Permit	\$1.00
Quarterly Nursing Home Inspections	\$20.00
Smoke Detector Permit	\$20.00
Underground Storage Tank Permit	\$20.00

**Gas and/or Plumbing Inspector Fee - Contact Bill Zeitler 329-5606**

Each Inspection	\$50.00
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**Planning Board Fees - Contact Dick Scialabba 655-8648**

Form A: Subdivision (not required)	<a href="mailto:planning@hinsdalema.gov">planning@hinsdalema.gov</a>
Subdivision, Definitive Plan if preliminary plan was done *per lot	\$75.00
Subdivision, Definitive Plan if NO preliminary plan was done *per lot	\$35.00
Subdivision, Preliminary Plan *per lot	\$125.00
	\$35.00

**Police Permits - Contact Susan Rathbun 655-0201**

Firearms/Pistol Permit ID	<a href="mailto:police.chief@hinsdalema.gov">police.chief@hinsdalema.gov</a>
<i>Good for 6 years</i>	\$100.00

**Tax Collector Fees - Contact Lynne 655-2300 ext 314**

Flagging Registry	<a href="mailto:treasurer@hinsdalema.gov">treasurer@hinsdalema.gov</a>
Motor Vehicle Excise Tax Late Fee	\$20.00
Personal Property Tax Late Fee	\$10.00
Real Estate Tax Late Fee	\$10.00
Municipal Lien Fee	\$10.00
Notice of Warrant Fee	\$25.00
Warrant Fee	\$12.00
Delivery of Warrant	\$10.00
	\$17.00

**Town Clerk Permits - Contact Dawn or MaryLou at 655-2301**[clerk@hinsdalema.gov](mailto:clerk@hinsdalema.gov)

Burial Permit (Funeral Home Only)	\$5.00
Business Certificate	\$10.00
Certified Copies - Birth, Death or Marriage	\$5.00
Dog License <b>Late Fee</b> filed after March 31	\$25.00
Dog License, Male or Female	\$20.00
Dog License, Neutered or Spayed	\$10.00
Kennel License 5-8 dogs	\$50.00
Kennel License 9+ dogs	\$50.00
Marriage Intentions and License Fees	\$50.00
Raffle and Bazaar Permit	\$10.00
Research Fee * per hour	\$10.00
Selling Used Cars, Class II	\$20.00
Selling Used Cars, Class III	\$40.00
Selling Mulch	\$10.00
Amusement	\$5.00

**Town Hall Community Room Contact Clarissa Mitchell 655-2245**

Meeting 2-hours or less block of time (for profit group)	\$10.00
Half day 4-hour block of time (for profit group)	\$25.00
Full day 8-hour block of time (for profit group)	\$50.00

**Transfer Station see Website for form & more information**

Vehicle Permit Tag to transport trash (1st Vehicle per household)	Vehicle	\$65.00
Permit Tag (2nd Vehicle per household)		\$0.00
Bags Tags \$1 each (sold in quantities of five)		\$5.00

**Water & Sewer Use Fee - Contact DPW Clerk, 655-2307**

Sewer Connection Fee	\$800.00
Sewer Betterment Plunkett (40 year loan)	\$331.10
Permanent Privilege Fee (Plunkett)	\$331.10
Sewer Betterment Ashmere (30 year loan)	\$296.05
Permanent Privilege Fee (Ashmere)	\$296.05
Water Connection Fee Individual (minimum)	\$800.00
Water Service Charges:	
Turn Water One (new dwelling, opening of previously vacated building)	\$50.00
Turn Water Off (i.e., winter close of building)	\$50.00

**Community Center Contact Clarissa Mitchell 655-2245**

Four hour block of time to use upstairs or downstairs	\$25.00
Use of Kitchen Fee <i><b>*Plus \$50 cleanup fee refundable after inspection</b></i>	\$75.00

**Alcohol License Fees Contact Clarissa Mitchell 655-2245**

Liquor, Selling Beer and Wine	\$125.00
Liquor, All Alcoholic Sales, Package Store	\$175.00
Liquor, All Alcoholic Sales, Restaurant	\$300.00
Liquor- One Day must appear before the Select Board 21 days before the event	\$25.00

**Zoning Board of Appeals Contact Terry Douglas 655-2121**

[diondoug@verizon.net](mailto:diondoug@verizon.net)

Submit your completed application with three additional copies; be sure the application includes:

- a. A plot plan that is drawn to scale.
- b. Elevations, drawings, etc.
- c. A \$50.00 check to the Town of Hinsdale for a certified list of abutters from the Board of Assessors.
- d. A **\$250.00 check made payable to the Town of Hinsdale for the application fee.**
- e. There will be an additional charge of \$7.00 per certified letter notifying each abutter of the Zoning Board of Appeals meeting. This check will be payable to U.S. Postmaster
- f. There will be another check made out to U. S. Postmaster of \$.58 per abutter notifying them of the Zoning Board of Appeals decision.
- g. Zoning Board of Appeals Clerk will notify the applicant of the number of abutters that are being notified.

File the original application with the Town Clerk. Then four copies should be left in the Zoning Board of Appeals Mail Box at the Town Hall (boxes are in the copier room). The public hearing will be posted in the Berkshire Eagle for two weeks before the hearing. There is a 20-day appeal period after the public hearing. After this period the applicant can pick up a certified copy of the decision at the Town Clerk's office. The decision must be registered at the Registry of Deeds.