

BOARD OF ASSESSORS MINUTES / December 18, 2019 at 6:30pm

Assessor's Office, Hinsdale Town Hall, 39 South St., Hinsdale, MA

posted 9:45am on 1/10/2020

A meeting of the Board of Assessors took place on December 18, 2019 and was called to order at approximately 6:30 p.m. Present were Chairman Peter Persoff and Assessors Neil Barrocas and Dick Roussin. Also present was David Zagorski, Assistant Assessor.

The minutes of December 3, 2019 were approved as written.

Assessors signed applications for Real Estate exemptions and the monthly list for December totaling \$1,675.00

Board signed applications for Motor Vehicle Excise abatement and the monthly list for December, totaling \$364.07.

Reviewed email from Bob Graves re: FY21 budget and annual report. Assessors will begin discussing their budget at the next meeting.

Sally LeBarnes met with the board to discuss her application for Real Estate abatement.

Assessors reviewed and approved applications for real estate and personal property abatement.

The next meeting will be Tuesday, January 7, 2020 at 2:00 p.m.

Meeting adjourned at 7:50 p.m.

Submitted by David Zagorski

BOARD OF ASSESSORS MINUTES / December 3, 2019 at 9:30am

Assessor's Office, Hinsdale Town Hall, 39 South St., Hinsdale, MA

posted 4:05pm on 1/4/2020

A meeting of the Board of Assessors took place on December 3, 2019 and was called to order at approximately 9:40 a.m. Present were Chairman Peter Persoff and Assessors Neil Barrocas and Dick Roussin. Also present was David Zagorski, Assistant Assessor.

The minutes of November 20, 2019 were approved as written.

Assessors reviewed and approved applications for real estate and personal property abatement.

The next meeting will be Wednesday, December 18th at 6:30 p.m.

Meeting adjourned at 10:40 a.m.

Submitted by David Zagorski

BOARD OF ASSESSORS AGENDA / January 7, 2019 at 2pm

Assessor's Office, Hinsdale Town Hall, 39 South St., Hinsdale, MA

posted 8:30am on 1/1/2020

1. Review minutes from previous meeting
2. Applications for RE Exemptions
3. Monthly lists of RE/PP abatements for Accountant

4. Budget discussion
5. Any other new business

BOARD OF ASSESSORS AGENDA / December 18, 2019 at 6:30pm

Assessor's Office, Hinsdale Town Hall, 39 South St., Hinsdale, MA

posted 9:30pm on 12/13/2019

1. Review minutes from previous meeting
2. Bill schedule
3. Applications for RE Exemption
4. Motor Vehicle Excise abatements and monthly list
5. Applications for RE abatement
6. Any other new business

BOARD OF ASSESSORS MINUTES / November 20, 2019 at 6pm

Assessor's Office, Hinsdale Town Hall, 39 South St., Hinsdale, MA

posted 9:35am on 12/11/2019

A meeting of the Board of Assessors took place on November 20, 2019 and was called to order at approximately 6:43 p.m. Present were Chairman Peter Persoff and Assessors Neil Barrocas and Dick Roussin. Also present was David Zagorski, Assistant Assessor.

The minutes of November 5, 2019 were approved as written.

Bill schedule of \$52.54 was approved.

Motor vehicle excise commitment #6, levy 2019 totaling \$4,811.72 was approved.

Board approved applications for motor vehicle excise abatement and signed monthly list:

- Levy 2018 – totaling \$199.07
- Levy 2019 – totaling \$1,456.24

Applications for real estate exemptions under MGL 59:5; cl 41C, 5k and 22a were approved,

Assessors approved applications for real estate and personal property abatement.

Board reviewed and discussed the inspection protocol that Assessor Roussin had developed.

The next meeting will be Tuesday, December 3rd at 9:30 a.m.

Meeting adjourned at 7:43 p.m.

Submitted by David Zagorski

BOARD OF ASSESSORS MINUTES / November 5, 2019 at 9:30am

Assessor's Office, Hinsdale Town Hall, 39 South St., Hinsdale, MA

posted 1:35pm on 11/26/2019

A meeting of the Board of Assessors took place on November 5, 2019 and was called to order at approximately 9:30 a.m. Present were Chairman Peter Persoff and Assessor Dick Roussin. Also present was David Zagorski, Assistant Assessor.

The minutes of October 8, 2019 were approved as written.

Bill schedule of \$571.15 was approved.

Board approved applications for motor vehicle excise abatement.

Assessors signed Uncollectible Tax List from Tax Collector.

Applications for classification chapter 61, 61A and 61B were approved.

Board signed a real estate apportionment.

Applications for real estate exemptions under MGL 59:5; cl 37 and 22a were approved,

Assessors approved applications for real estate and personal property abatement.

David informed the board of a Vision User Group meeting on Tuesday November 12th in Amherst that he would like to attend. Board approved.

Assessor Roussin proposed creating an inspection protocol, a guideline to help insure inspections were being done consistently and to be followed by assessing personnel current and future.

The next meeting will be Wednesday, November 20th at 6:30p.m.

Meeting adjourned at 10:25 a.m.

Submitted by David Zagorski

BOARD OF ASSESSORS AGENDA / December 3, 2019 at 9:30am

Assessor's Office, Hinsdale Town Hall, 39 South St., Hinsdale, MA

posted 1:15pm on 11/26/2019

1. Review minutes from previous meeting
2. Applications for RE exemption
3. Applications for RE/PP abatement
4. Any other new business

BOARD OF ASSESSORS MINUTES / October 8, 2019 at 9:30am

Assessor's Office, Hinsdale Town Hall, 39 South St., Hinsdale, MA

posted 9:35am on 12/11/2019

A meeting of the Board of Assessors took place on October 8, 2019 and was called to order at approximately 9:30 a.m. Present were Chairman Peter Persoff and Assessors Dick Roussin and Neil Barrocas. Also present was David Zagorski, Assistant Assessor.

The minutes of September 18, 2019 were approved as written.

Board signed the following motor vehicle excise commitments for levy 2019:

- #5 totaling \$12,925.88

- #10 totaling \$155.00

Applications for classification chapter 61A and 61B were approved.

Board reviewed and signed the Tax Recap forms

David reminded the board that they should not be signing any annual contracts as per the Select Board. Peter mentioned that it should be noted that the GIS contract with CAI Technologies was set up by previous Town Administrator Ryan Aylesworth, and it was the Board of Assessors' understanding that they were the main point of contact for the service.

Meeting adjourned at 10:25 a.m.

Submitted by David Zagorski

BOARD OF ASSESSORS AGENDA / November 20, 2019 at 6:30pm

Assessor's Office, Hinsdale Town Hall, 39 South St., Hinsdale, MA

posted 1:45pm on 11/14/2019

Review minutes from previous meeting

Motor Vehicle Excise abatements and monthly list

Real Estate Exemption applications

RE/PP abatement applications

Any new business

BOARD OF ASSESSORS AGENDA / November 5, 2019 at 9:30am

Assessor's Office, Hinsdale Town Hall, 39 South St., Hinsdale, MA

posted 8:45am on 10/24/2019

1. Review minutes from previous meeting
2. Bill schedule
3. Chapterland applications
4. Real Estate Apportionment
5. Personal property abatements
6. Motor Vehicle Excise abatements
7. Any new business

BOARD OF ASSESSORS MINUTES / September 18, 2019 at 6:30pm

Assessor's Office, Hinsdale Town Hall, 39 South St., Hinsdale, MA

posted 9:35am on 12/11/2019

A meeting of the Board of Assessors took place on September 18, 2019 and was called to order at approximately 6:30 p.m. Present were Chairman Peter Persoff and Assessors Dick Roussin and Neil Barrocas. Also present was David Zagorski, Assistant Assessor.

The minutes of September 3, 2019 were approved as written.

Assessors signed motor vehicle excise abatements and monthly list for September, totaling \$846.77.

Board signed the following motor vehicle excise commitments:

- Levy 2012 for \$63.75
- Levy 2014 for \$85.00

Applications for classification chapter 61A and 61B were approved.

Uncollectible Taxes Lists for levy years 2000-2013 from the Collector was approved

Board reviewed and signed the LA-4 and LA-13

David informed the board that with the conversion to Vision now complete and the tax rate nearly set he will be resuming inspections in October.

The next meeting will be October 1st at 9:30 a.m.

Meeting adjourned at 7:35 p.m.

Submitted by David Zagorski

BOARD OF ASSESSORS AGENDA / October 8, 2019 at 9:30am

Assessor's Office, Hinsdale Town Hall, 39 South St., Hinsdale, MA

posted 5:45pm on 10/3/2019

Review minutes from previous meeting

Chapterland applications

Motor Vehicle Excise Commitments

- #5 - \$12,925.88
- #10- \$155.00

Tax Recap Review and Sign off

Any new business

BOARD OF ASSESSORS MINUTES / September 3, 2019 at 9:30am

Assessor's Office, Hinsdale Town Hall, 39 South St., Hinsdale, MA

posted 6pm on 10/3/2019

A meeting of the Board of Assessors took place on September 3, 2019 and was called to order at approximately 9:30 a.m. Present were Chairman Peter Persoff and Assessors Dick Roussin and Neil Barrocas. Also present was David Zagorski, Assistant Assessor.

The minutes of August 14, 2019 were approved as written.

An application for real estate exemption under MGL 59:5; cl 17 was approved

Applications for classification chapter 61A and 61B were approved.

Uncollectible Taxes List from the Collector was approved

Board approved Motor Vehicle excise abatements.

The next meeting will be September 18th at 6:30 p.m.

Meeting adjourned at 10:25 a.m.

Submitted by David Zagorski

BOARD OF ASSESSORS MEETING NOTICE & AGENDA / October 3, 2019 at 1:30pm

Assessor's Office, Hinsdale Town Hall, 39 South St., Hinsdale, MA

posted 8:45am on 9/27/2019

Review minutes from previous meeting

Chapterland applications

Tax Recap review

Tax Classification Hearing with Select Board

Any new business

BOARD OF ASSESSORS AGENDA / October 1, 2019 at 9:30am This meeting has been cancelled

Assessor's Office, Hinsdale Town Hall, 39 South St., Hinsdale, MA

posted 7:45am on 9/26/2019

Review minutes from previous meeting

Chapterland applications

Tax Recap review

Any new business

BOARD OF ASSESSORS MINUTES / August 14, 2019 at 6:30pm

Assessor's Office, Hinsdale Town Hall, 39 South St., Hinsdale, MA

posted 8:35am on 9/12/2019

A meeting of the Board of Assessors took place on August 14, 2019 and was called to order at approximately 6:30 p.m. Present were Chairman Peter Persoff and Assessors Dick Roussin and Neil Barrocas. Also present was David Zagorski, Assistant Assessor.

The minutes of July 17, 2019 were approved as written.

Bill schedule of \$2,542.22 was approved.

An application for real estate exemption under MGL 59:5; cl 41C was approved

Uncollectible Taxes List from the Collector was approved

Assessors signed the annual GIS contract with CAI Technologies.

Board approved Motor Vehicle excise abatements and monthly list for August, 2019 totaling \$1,284.48.

An application for Motor Vehicle excise abatement was denied.

Board discussed Louis Paris' property on Main St., parcel 101-6. Mr. Paris is questioning the zoning on the parcel claiming it used to be zoned for business and now is only zoned residential. Assessors determined that the matter is for the Planning Board and Zoning Board of Appeals and not the Board of Assessors.

Meeting adjourned at 7:15 p.m.

Submitted by David Zagorski

BOARD OF ASSESSORS AGENDA / September 18, 2019 at 6:30pm

Assessor's Office, Hinsdale Town Hall, 39 South St., Hinsdale, MA

posted 8:25am on 9/12/2019

1. Review minutes from previous meeting
2. Sign LA-4, LA-13
3. Chapterland applications
4. Motor Vehicle excise abatements and monthly list
5. Any other new business

BOARD OF ASSESSORS AGENDA / September 3, 2019 at 9:30am

Assessor's Office, Hinsdale Town Hall, 39 South St., Hinsdale, MA

posted 3:30pm on 8/29/2019

1. Review minutes from previous meeting
2. Uncollectible Taxes List from Collector
3. Chapterland applications
4. Any other new business

BOARD OF ASSESSORS AGENDA / August 14, 2019 at 6:30pm

Assessor's Office, Hinsdale Town Hall, 39 South St., Hinsdale, MA

posted 7:15am on 8/1/2019

1. Review minutes from previous meeting
2. Bill schedule
3. Motor Vehicle Abatements and Monthly List for August
4. Inspections update
5. Vision conversion update
6. Any other new business

BOARD OF ASSESSORS MINUTES / July 2, 2019 at 9:30am

Assessor's Office, Hinsdale Town Hall, 39 South St., Hinsdale, MA

posted 7:15am on 8/1/2019

A meeting of the Board of Assessors took place on July 2, 2019 and was called to order at approximately 9:30 a.m. Present were Chairman Peter Persoff and Assessors Dick Roussin and Neil Barrocas. Also present was David Zagorski, Assistant Assessor.

The minutes of June 19, 2019 were approved as written.

Assessors approved personal property abatements for FY2019 in the amount of \$88.23 and for FY2018, in the amount of \$93.31.

Board received notice from Robert Graves, Town Administrator that David working from home 5 hours a week is not allowed under the personnel policy and must stop immediately. The board asked David to figure out how to make up the hours.

The Vision conversion was discussed. The board would like David to create an outline of what has been completed and what is left to be completed in the process. It was mentioned why the property record cards online were still under the Community Software Consortium and not Vision. David explained that the property record cards online are FY19 assessments, which are the current assessments. The property record cards will not be online under Vision until the FY2020 assessments are approved by the DOR and the tax rate is set (anticipated for October 1st).

The next meeting will be July 17, 2019 at 6:30 p.m.

Meeting adjourned at 10:13 a.m.

Submitted by David Zagorski

BOARD OF ASSESSORS AGENDA / July 17, 2019 at 6:30pm

Assessor's Office, Hinsdale Town Hall, 39 South St., Hinsdale, MA

posted 9:15am on 7/11/2019

1. Review minutes from previous meeting
2. Bill schedule
3. Motor Vehicle Abatements and Monthly List
4. Inspections update
5. Vision conversion update
6. Any other new business

BOARD OF ASSESSORS MINUTES / June 19, 2019 at 6:30pm

Assessor's Office, Hinsdale Town Hall, 39 South St., Hinsdale, MA

posted 9:15am on 7/11/2019

A meeting of the Board of Assessors took place on June 19, 2019 and was called to order at approximately 6:30 p.m. Present were Chairman Peter Persoff and Assessors Dick Roussin and Neil Barrocas. Also present was David Zagorski, Assistant Assessor.

Board met with Robert Graves, Town Administrator and Select Board member Vivian Mason. The assessors expressed concern to Bob and Viv that the board was never informed nor given an opportunity to discuss the SelectBoard's veto of David's raise before Annual Town Meeting. Peter mentioned that the assessors had given David a favorable performance review and it was their feeling that he was entitled to a raise as he had not received one in two years. While they realize there is nothing that can be done now, the assessors would like in the future to be given the opportunity for discussion.

There was mention of ongoing enmity between the Board of Assessors and Finance Committee and Peter expressed a desire to work through it. Bob recommended a meeting with the Finance Committee, Board of Assessors and Select Board.

The minutes of June 4, 2019 were approved as written.

Bill schedule of \$33.64 was approved.

Assessors approved applications for motor vehicle excise abatement and monthly list for June, levy 2019, totaling \$351.46.

Board signed List of Uncollectible Personal Property from the Tax Collector.

David informed the board that he has finished inspections on the current building permits.

The next meeting will be July 2, 2019 at 9:30 a.m.

Meeting adjourned at 7:50 p.m.

Submitted by David Zagorski

BOARD OF ASSESSORS AGENDA / July 2, 2019 at 9:30am

Assessors' Office, Hinsdale Town Hall, 39 South St., Hinsdale, MA

posted 9am on 6/27/2019

1. Review minutes from previous meeting
2. Personal property abatements
3. Inspections update
4. Vision conversion update
5. Any other new business

BOARD OF ASSESSORS MINUTES / June 4, 2019 at 9:30am

Assessor's Office, Hinsdale Town Hall, 39 South St., Hinsdale, MA

posted 9:15am on 6/27/2019

A meeting of the Board of Assessors took place on June 4, 2019 and was called to order at approximately 9:30 a.m. Present were Chairman Peter Persoff and Assessors Dick Roussin and Neil Barrocas. Also present was David Zagorski, Assistant Assessor.

The minutes of May 15, 2019 were approved as written.

Bill schedule of \$3,820.00 from FY2020 expenses was approved.

Assessors approved applications for motor vehicle excise abatement and monthly list for June, levy 2019, totaling \$50.00.

Board reviewed the sale of Ron Jones' property at 455 Maple Street.

There was a conversation about inviting Vivian Mason, Select Board Chair to a meeting to discuss with her about the Select Board changing the assessors' FY20 budget without notice prior to the Annual Town Meeting.

The next meeting will be June 19, 2019 at 6:30 p.m.

Meeting adjourned at 10:32 a.m.

Submitted by David Zagorski

BOARD OF ASSESSORS MINUTES / May 15, 2019 at 6pm

Assessors' Office, Hinsdale Town Hall, 39 South St., Hinsdale, MA

posted 11:30am on 7/2/2019

A meeting of the Board of Assessors took place on May 15, 2019 and was called to order at approximately 6:00 p.m. Present were Chairman Peter Persoff and Assessors Dick Roussin and Neil Barrocas. Also present was David Zagorski, Assistant Assessor.

The minutes of April 24, 2019 were approved as written.

Bill schedule of \$569.66 was approved.

Assessors signed motor vehicle excise commitment #99, levy 2019 totaling \$796.25.

Assessors approved applications for motor vehicle excise abatement and monthly lists for May, levy 2019, totaling \$273.16.

David informed the board of new office hours as he will also be working part time in the town of Westhampton. The new hours are Monday 1pm-5pm, Tuesday 9am-4:30pm, Wednesday 1pm-8pm and Thursday 9am-4pm. The new hours will be posted on the door to the office, as well as on the town website and submitted to Bob Graves to include in his monthly newsletter.

Board reviewed the Annual Town Meeting warrant and discussed their budget. There was some concern that the assessors' budget shown on the warrant is not the same as the budget the assessors had submitted and they were not informed of the change.

David informed the board he had finished the first batch of inspections he had planned and will be going out on the next within the next few weeks along with building permit inspections.

The next meeting will be June 4, 2019 at 9:00 a.m.

Meeting adjourned at 6:50 p.m.

Submitted by David Zagorski

BOARD OF ASSESSORS Agenda / June 19, 2019 at 6:30pm

Assessors' Office, Hinsdale Town Hall, 39 South St., Hinsdale, MA

posted 3:55pm on 6/14/2019

Review minutes from previous meeting

Motor Vehicle Excise abatements and monthly list

Inspections update

Vision conversion update

Any other new business

BOARD OF ASSESSORS Agenda / June 4, 2019 at 9:30am

Assessors' Office, Hinsdale Town Hall, 39 South St., Hinsdale, MA

posted 2:55pm on 5/30/2019

Review minutes from previous meeting

Bill schedule

Assistant Assessor hours

Review of sale of property at 455 Maple Street

Inspections update

Vision conversion update

Any other new business

BOARD OF ASSESSORS MINUTES / April 2, 2019 at 9:30am

Assessor's Office, Hinsdale Town Hall, 39 South St., Hinsdale, MA

posted 9:30am on 5/9/2019

A meeting of the Board of Assessors took place on April 2, 2019 and was called to order at approximately 9:30 a.m. Present were Chairman Peter Persoff and Assessors Dick Roussin and Neil Barrocas. Also present was David Zagorski, Assistant Assessor.

The minutes of March 20, 2019 were approved as written.

Bill schedule of \$1,500.00 was approved.

Assessors approved applications real exemptions and signed the monthly list for April 2019, totaling \$1,275.00.

Assessors approved real estate abatements per the Tax Collector's request on three parcels of land currently assessed to Owner Unknown and totaling \$91.01.

Two applications for real estate abatement for Camp Romaca were denied.

Applications for motor vehicle excise abatements were approved.

Board reviewed the current inspections due for 2019 and firmed up plans to accomplish them.

An update was received from Vision regarding their progress on the conversion. That progress report is attached to these minutes.

The next meeting will be April 17, 2019 at 6:30 p.m.

Meeting adjourned at 10:27 a.m.

Submitted by David Zagorski

Progress Report to Dave Zagorski

Hinsdale, MA FY 2020

Conversion State CAMA to Vision V8

Status Dated April 1, 2019

Hi Dave, the conversion is progressing. The real estate data is converted, the images have been installed in March, I have gone through the field cards and fixed problem areas. The chapter land should all be good.

The FY 2019 final values are scheduled by IT to be installed by 5/3. The Personal Property data is scheduled to be converted by 4/12.

The database is also scheduled to go on the cloud later in April, I don't have a firm date on that yet. When it does, I'll contact you, I'll want to come out and manually fix commercial modelled building sketches. State CAMA does not show all sketches of multiple buildings on the field cards. That should finish the actual real estate issues. Personal property could take somewhat longer (Second home accounts linked to building value?).

Please call or email if you have any questions or concerns.

Bob McCarthy 4/1/2019

BOARD OF ASSESSORS MINUTES / March 20, 2019 at 6:30pm

Assessor's Office, Hinsdale Town Hall, 39 South St., Hinsdale,
MA posted 3pm on 5/10/2019

A meeting of the Board of Assessors took place on March 20, 2019 and was called to order at approximately 6:30 p.m. Present were Chairman Peter Persoff and Assessors Dick Roussin and Neil Barrocas. Also present was David Zagorski, Assistant Assessor.

The minutes of February 20, 2019 were approved as written.

Assessors approved applications for motor vehicle excise abatement and monthly lists for levy 2018, totaling \$53.13 and levy 2019, totaling \$1,048.01.

Assessors signed motor vehicle excise commitment #2, levy 2019 totaling \$29,832.11.

Board discussed the valuation of utilities appraisal proposal that Viv Mason is advocating. There is concern on the part of the assessors because the valuation method is still going through the Appellate Tax Board and could still be overturned. If that happens, the additional tax amount collected via the appraisal would have to be abated, with interest. The Board of Assessors feels that while the decision ultimately lies with the Select Board, they would like to advise them of that fact and it is the Assessors suggestion that the Select Board wait until after the ATB has made its decision.

Assessors reviewed the current inspections list and the number of inspections since David was hired. For 2019, there are approximately 169 inspections due to be completed before the tax bills go out in the fall. David is confident he will be able to accomplish that.

David informed the board that he anticipated a Vision update within the next week or so.

The next meeting will be April 2, 2019 at 9:30 a.m.

Meeting adjourned at 7:30 p.m.

Submitted by David Zagorski