

Town of Hinsdale  
Assessors' Department  
Chair  
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Member  
Hinsdale, MA 01235  
Member  
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Vivian Mason,  
Robert Cimini,  
Laura Galliher,  
Harald Schied, Regional  
Christopher Cozzaglio, Town Assessor

## Board of Assessors Meeting

Assessors' Office, Upstairs, Town Hall, 39 South Street, Hinsdale, MA 01235  
Tuesday, May 2 | 2:30pm  
Minutes

**Attendance:** Vivian Mason (Chair), Laura Galliher (Member), Robert Cimini (Member), Christopher Cozzaglio (Associate Assessor), Robert Graves (Town Administrator)

**Call to Order:** 2:32PM

### New Business

- Acceptance of minutes from meetings of April 4 and April 28, 2023
  - Robert Cimini moves to accept the minutes from April 4, 2023. Laura Galliher Seconds. 3-0-0 *Motion Passes*.
  - Laura Galliher moves to accept the minutes from April 28, 2023. Robert Cimini Seconds. 3-0-0 *Motion Passes*.
- Discuss binding quote
  - Vivian Mason updated the board on how Laura Galliher did some research and found another book binding company that can give the Board a quote for comparison. At the next meeting the board plans to compare and discuss different binding quotes and potentially vote on a binding company.
- Discuss letter from C. Rodhouse and scheduling of remeasuring of property
  - The board discussed a letter submitted by from C. Rodhouse with questions and concerns about:
    - Various dimensions reflected inaccurately;
    - Reasoning for rear entrance of apartment three being included as gross living space;
    - The reason for the change in Effective Year Built (EYB) from 1979 to 1983 after tax rate was set;
    - Why the condition code was changed from Fair (F) to Average (A); and

- Why the house is being taxed as having three kitchens when it's already coded as multi-family.
  - The Board, Harald and Chris will reach out to the Rodhouse family via certified mail and email to try to set up a group inspection between 9A-12PM on May 22<sup>nd</sup> or the 24<sup>th</sup>. Once this inspection is complete, the board will write another letter explaining the findings of the inspection. Further, the Board will start a study on three kitchen 4-8 apartment buildings.
- Discuss job description and ad for Administrative Assistant position
  - The Board of Assessors tabled this discussion until the next BoA meeting where the Board will know if the Town allocated the necessary requested funds to create this position.
- Update on the progress of improving the database consistency
  - Chris has started the task of standardizing the database. He has completed about one third of the database so far and plans to move into fully standardizing the personal property database before moving forward with the rest of the Real Estate Database. Chris will create a log for the Board and Chris to communicate on what accounts have been updated and what still needs to be done.
- Assessor Update
  - Robert Cimini moves to accept the statutory exemptions as presented. Laura Galliher Seconds. 3-0-0 *Motion Passes*.
  - Chris reports to the Board that map revisions should be finalized by the end of May. The next mapping project will be adding additional buildings to the online maps that have not yet been updated.
  - Chris presents the end-of-month abatement/exemption log to the Board.
  - Chris gives a recertification update. He has been meeting with the Town's DOR rep and Harald Scheid about Hinsdale's recertification.
    - Chris will be sending out a list of parcels left to inspect with the Board by the end of the month.
  - Robert Graves and the Board had a brief discussion about relations between the Treasurer/Collectors Department and the Assessors' department. Robert will be sitting down with both Chris and the Treasurer/collector to try to resolve any issues.
- Business not anticipated 48 hours before meeting

Next regular meeting date: May 24 at 10:00A

Adjourn

- Robert Cimini moves to adjourn at 4:52P. Laura Galliher Seconds. 3-0-0 *Motion Passes*.

**Meeting Adjourned: 4:52P**

Respectfully Submitted by Christopher Cozzaglio May 24, 2023