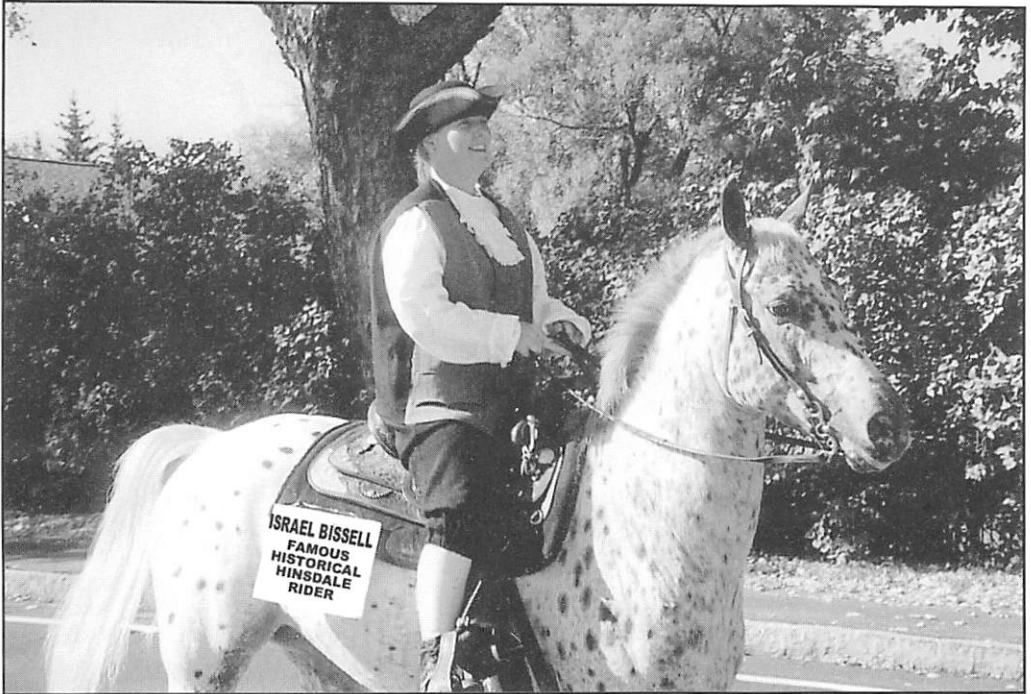


Town of Hinsdale, Massachusetts



Annual Report 2001

Directory of Town Services

Department	Phone	Address	Office Hours/Meeting Times
Administrative Assistant	655-2245	39 South Street	Mon.-Thurs. 9am-2pm, Fri. 9am-12pm
Ambulance	Emergency - 911		
Animal Control/Dog Officer	684-0500	39 South Street	
Assessors	655-2300	39 South Street	Mon., Tues., Thur. 8am-2pm, Wed. 1pm-8pm
Board of Health	655-2311	PO Box 1082	Meets: 4 th Tue. of month 7pm; Open Wed. & Fri. 6:30-8:30pm for consultation
Board of Selectmen	655-2245	39 South Street	Meets: Every Weds. 7:30pm
Building Inspector	655-2309	39 South Street	Tues. 4pm-6pm
Capital Improvement Planning Committee	655-2245	39 South Street	Meets: 4 th Mon., 7pm
Cemetery Commission	655-2313	39 South Street	
Central Berk. Regional School District	683-0320	PO Box 299, Dalton, MA 01227	
Conservation Commission	655-2312	39 South Street	Meets: 2 nd Tues., 6pm
Council On Aging	655-2310	39 South Street	Meets: 1 st Tues. of month, 5:30pm Lunch served Weds. and Fri.
Emergency Management	Emergency - 911	39 South Street	
Finance Committee		39 South Street	Meets: 1 st Thurs. of month, 7pm
Fire Department	Emergency - 911 Business 655-2533	PO Box 442	1 st and 3 rd Tues., 8pm - Fire Station
Highway Department	655-2304	PO Box 472	
Hinsdale Public Library	655-2303	PO Box 397 58 Maple Street	Mon. 9am-1pm, Tues. 2pm-6pm, Weds. 5pm-8pm, Thurs. 5pm-8pm, Fri. 2pm-6pm, Sat. 9am-1pm
Kittredge Elem. School	655-2525	80 Maple Street	
Lake Mgmt. Committee	655-2985	PO Box 657	3 rd Mon. of month, 7pm
Planning Board		39 South Street	1 st Tues. of month, 6:30pm
Police Department	Emergency - 911 Business 655-0201	PO Box 463	Weds, 6pm
Sewer/Water Administrator	655-2307	PO Box 65	Mon.-Weds. 8am-12:30pm, Weds. 6pm-7:30pm
Town Clerk	655-2301	PO Box 803 39 South Street	Weds. 6:30pm-8pm
Transfer Station	655-2305	106 Plunkett Reservoir Road	Tues. 3pm-7pm, Thurs. 2pm-6pm, Sat. 9am-4pm, Sun. 11am-3pm
Treasurer/Tax Collector	655-2306	39 South Street	Mon., Tues., Thurs. 9am-2pm, Weds. 12pm-6pm, Closed Fri.
Veteran's Agent	655-8110	PO Box 490	
Youth Center	655-2302	95 Maple Street	October through April, Mon.-Thurs. 2:45pm-8pm, Fri. 2:45pm-9pm, Sat. 9am-4pm

ANNUAL REPORTS
of the
Officers, Committees and
Public Library
of the
TOWN OF HINSDALE
MASSACHUSETTS



For the Year Ending
DECEMBER 31, 2001

Lamb Printing Company, Inc.
North Adams, MA 01247

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Elected Town Officials

BOARD OF SELECTMEN (3 year term)

Raymond R. Bolduc, Member	Term Expires 2003
David Morton, Member	Term Expires 2004
Bruce A. Marshall, Chair	Term Expires 2002

ASSESSORS (3 year term)

Laura E. Galliher, Chair	Term Expires 2003
Shane Peaslee (Resigned January 2002)	Term Expires 2004
Donna Zsfoka (Appointed until May 2002)	Term Expires 2002
David L. Kowalczyk	Term Expires 2002

CENTRAL BERKSHIRE REGIONAL SCHOOL COMMITTEE

REPRESENTATIVES (4 year term)

Richard A. French	Term Expires 2004
Brian Kardasen	Term Expires 2002

FINANCE COMMITTEE (3 year term)

Shaun Galliher	Term Expires 2003
Chris Pike	Term Expires 2003
Timothy Quinn	Term Expires 2003
Edward M. Frederick	Term Expires 2004
Christopher Montferret	Term Expires 2004
Dean Smith	Term Expires 2004
David Quail	Term Expires 2002
Dianne Haber	Term Expires 2002
Nelson Galeucia	Term Expires 2002

MODERATOR (3 year term)

Richard J. Marran	Term Expires 2003
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PLANNING BOARD (5 year term)

Open	Term Expires 2005
Shaun Armacost (Appointed until May 2002)	Term Expires 2004
Richard Roussin (Delegate to Berk. Reg. Planning Comm.)	Term Expires 2002
Rosemary Morton (Alternate delegate to BRPC)	Term Expires 2003
Andrea Feldman	Term Expires 2004

TOWN CLERK (3 year term)

Dawn Frissell	Term Expires 2002
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TREASURER/TAX COLLECTOR (3 year term)

Pauline Wheeler	Term Expires 2003
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TREE WARDEN (3 year term)

Richard Quail, Sr.	Term Expires 2004
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Appointed Town Officials and Employees

(Appointed by Selectmen unless otherwise indicated)

ACCOUNTANT

Nancy Hewes

ADMINISTRATIVE ASSISTANT

Monica J. Montferret

ADA COORDINATOR

Rosemary Morton

ANIMAL CONTROL OFFICER

Rodney Maloney

ASSISTANT TREASURER/ TAX COLLECTOR

Monica J. Montferret

ASSISTANT TREE WARDEN

Richard Quail

Todd Quail

David Alderman

ASSESSOR'S ASSISTANT

(Appointed by Assessors)

Norman Haas, Jr.

BERKSHIRE COUNTY PURCHAS- ING GROUP REPRESENTATIVE

David Morton

BERKSHIRE REGIONAL TRANSIT AUTHORITY REPRESENTATIVE

Jeanne Carmel

BERKSHIRE REGIONAL PLAN- NING COMMISSION DELEGATE (Appointed by Planning Board)

Richard Roussin

BERKSHIRE REGIONAL PLAN- NING COMMISSION ALTERNATE DELEGATE

Rosemary Morton

BOARD OF HEALTH

Edward Goddard, Chair & Secretary

Ken Boudreau

Open

BOARD OF REGISTRARS

Dawn Frissell, Chair

Holly Adams

Mary Lou Galliher

BUILDING INSPECTOR

Richard Haupt

CAPITAL IMPROVEMENT PLANNING COMMITTEE

Chris Montferret, Chair

Shaun Galliher, Secretary

Dianne Haber

Richard Roussin

CEMETERY COMMISSION

Select Board

CEMETERY COMMITTEE

Jan Flanagan, Secretary

Judy Huntoon

David Morton

COMMUNITY DAY COMMITTEE

John Genzabella, Chair

Barbara Genzabella

Kathy Bramer

Beth Mason

COMPUTER TECHNICIAN

Fran Flanagan

CONSERVATION COMMISSION

Lynne Roberson, Chair

Edward M. Frederick

Don E. Madison

Rosemary Morton

Herbert Ferry

COUNCIL ON AGING

Martha Freshler, Chair

Dionisia Casey, Vice Chair

Barb Callahan

Laurie Mitchell

Cathy Selva

Amy Wahl

CROSSING GUARD

Kelly Baldasaro

CUSTODIAN

Randy Quadrozzi

HINSDALE/PERU**CULTURAL COUNCIL**

Colleen Lussier, Chair

Katie Boucher

Gloria Greb

Geraldine Higgins

Colleen Marshall

Margaret Roussin

Nancy Rice

Constance Cross

EARTH REMOVAL INSPECTOR

Open

**EMERGENCY MANAGEMENT
AGENCY**

Raymond Bolduc, Director

Brian Miner, Deputy Director

Donald Coleman, Communication
Officer

Shaun Galliher, Public Affairs
Officer

Geraldine Drumm

Laura Galliher

Judy Miner

FIRE DEPARTMENT CHIEF

Larry E. Turner

**FIRE DEPARTMENT ASSISTANT
CHIEFS (Appointed by Fire Chief)**

Ralph Cormier, 1st Asst. Chief

David Olds, 2nd Asst. Chief

**FIRE DEPARTMENT
BOARD OF ENGINEERS
(Appointed by Fire Chief)**

Frank Avasse

Dan Olds

Dave Olds

Doug Olds

Adrian Proctor

Deborah Pupo

Steve Forward

FOREST WARDEN

Larry Turner

GARDEN CLUB

Barb Genzabella

Gloria Greb

Dianne Haber

Lynne Roberson

Betty Rood

Jeanne Stritch

Marion Tinney

Diane Wilson

GAS INSPECTOR

William Zeitler

HEALTH INSPECTOR

(Appointed by Board of Health)

William Goddard

HIGHWAY SUPERINTENDENT

Patrick E. Galliher

HIGHWAY CREW

Angelo Aulisio

Robert Dyer, Jr.

HISTORICAL COMMISSION

Mary Rice, Chair

Katherine Kirchner

Doris Olds

Judy Quail

LAKE MANAGEMENT COMMITTEE

John Eagar, Chair

Steve Dudziak

Paul D. Francese

Peter Frissell

Dale Prindle

Carol W. Rodman

Gary Collins

LIBRARIAN

Laurie Vilord

LIBRARY ASSISTANTS

Tina Martin

Kathleen Palmer

Nancy Rice

Allison Salek

Doreen Skilton

LIBRARY COMMITTEE

Edward Goddard
James Martin
Harold Hotchkiss

MEMORIAL DAY COORDINATOR

Gloria Greb

MOTH SUPERINTENDENT

Richard Quail, Sr.

**NORTHERN BERKSHIRE SOLID
WASTE MANAGEMENT
REPRESENTATIVE**

David Morton

PERSONNEL COMMITTEE

Raymond Bolduc, Chair
Shaun Galliher
Edward M. Fredricks
Christine Pike

PLUMBING INSPECTOR

Bill Zeitler
Timothy Martin, Assistant
Lawrence Kinney, Assistant

POLICE CHIEF

Mark A. Green

POLICE OFFICERS

Eric Autenreith
Nancy Daniels
Robert M. Levardi, Sr.
Nicole Morris
Richard Murdock
Heather Nicholas, Sgt.
Christopher Powell, Lt.
Jacob Pyra
Daniel Salzrulo

POLICEMAN, SPECIAL

Richard Quail, Sr.

RECREATION ASSOCIATION

Charles DeAngelus

**SEWER AND WATER
ADMINISTRATOR**

Fran Flanagan

SEWER AND WATER COMMISSION

Select Board

TRANSFER STATION ATTENDANT

Robert Hamling

**TOWN CLERK'S ASSISTANT
(Appointed by Town Clerk)**

Mary Lou Galliher

TOWN COUNSEL

Edward M. Reilly, Esq.

VETERANS SERVICE OFFICER

Philip Collins

WAR MEMORIAL CURATOR

Richard Eastland

WATER TREATMENT FACILITY

John Sullivan, Primary Operator
Patrick Galliher, Secondary
Operator and Distribution System
Robert Dyer Jr., Operator In
Training

**WEIGHT STATION RESTORATION
COMMITTEE**

Jan Flanagan
Margaret Roussin
Pauline Wheeler

WIRING INSPECTOR

Scott Smith
John Broderick, Assistant

ZONING BOARD OF APPEALS

Open,
Nancy Paquin, Acting Chair
Colleen Marshall
Meredith A. Read, Alternate
Barbara Genzabella, Alternate

Board of Selectmen's Report

This has again been another busy year for the Board of Selectmen as well as all other town boards.

Most of the year has been dedicated to the beautification of our downtown, thanks to the "Downtown Beautification Project". The most prominent part of this project was the rehabilitation of the beautiful building on the corner of Main and Maple Streets, thanks to new owner, Brian Smith.

The Main Street Bridge, which was to have been reconstructed last year with assistance from the Commonwealth, will be completed by the summer of 2003, and will add to the enhancement of Hinsdale's Downtown area.

Although our state legislators have indicated that this will be a somewhat difficult year for our cities and towns, due to significant reductions in state funding, it appears that in addition to the Main Street Bridge, the chapter monies we do receive will at least allow us to resurface Creamery Road.

Community Day was again a great success this past year and will continue to get better and better every year with the help of Mr. and Mrs. John Genzabella and their "loyal and dedicated" committee.

In closing, I wish to thank all of our town employees, town committee volunteers, board members and everyone involved in the betterment of our community for the countless hours they have dedicated to making this a better place for all our residents to live. Without each of you it would not be possible.

Respectfully Submitted,

BRUCE A. MARSHALL, Chairman

P.S. As of this date I am pleased to announce that an application is about to be submitted from a local resident, who wishes to reconvert the former Camp Wyoma into a specialty baseball and basketball camp. Such a camp would obviously enable our local youth to be taught the fundamentals of each of these sports from professionals in their field, and would as well benefit our local employment and our economy. Our Board will make every effort to update the community, both at Town Meeting and during the course of our town's regularly scheduled committee and board meetings, as this progressive new venture unfolds.

Minutes of Annual Town Meeting

May 16, 2001

The annual town meeting was called to order in Kittredge School, at 80 Maple Street, on Wednesday, May 16, 2001 at 7:00 PM by Town Moderator Dick Marran.

Of 1,196 registered voters, 53 (4.4%) were present.

ARTICLE 1: The elected Moderator was present.

The following article is for fiscal year 1999:

ARTICLE 2: Voted to transfer from "Certified Free Cash" a sum of \$360.07 for office supplies and a bulletin board purchased at Staples in fiscal year 1999.

ARTICLE VOTE: Passed Unanimously

The following seven articles are for fiscal year 2001:

ARTICLE 3: Voted to transfer from "Certified Free Cash" a sum of \$5,000 to the FY 2001 Reserve Fund account.

ARTICLE VOTE: Passed Unanimously

ARTICLE 4: Voted to transfer from "Certified Free Cash" a sum of \$13,504.23 and to transfer from "Surplus Lottery Receipts" a sum of \$13,466 for a total of \$26,970.23 to the FY 2001 Winter Roads Maintenance account.

ARTICLE VOTE: Passed Unanimously

ARTICLE 5: Voted to transfer from "Certified Free Cash" a sum of \$7,379.49 to the FY 2001 Winter Roads Wages account.

ARTICLE VOTE: Passed Unanimously

ARTICLE 6: Voted to reduce "Loans Authorized-Plunkett" by \$1,079,000.00. [A grant for \$1,079,000 was received for the Plunkett Reservoir Sewer project; therefore this amount did not need to be borrowed]

ARTICLE VOTE: Passed Unanimously

ARTICLE 7: Voted to reduce "Loans Authorized-Ashmere" by \$200,000.00. [A grant for \$200,000 was received for the Ashmere Lake Sewer project; therefore this amount did not need to be borrowed.]

ARTICLE VOTE: Passed Unanimously

ARTICLE 8: Voted to appropriate \$3,556.00 for payment of a bill received from Ropes and Gray for legal services regarding Plunkett Reservoir Sewer Project, and to fund said appropriation by transferring \$3,556.00 from available funds in, "Capital Project Sewer".

ARTICLE VOTE: Passed Unanimously

ARTICLE 9: Voted to appropriate \$9,000.00 for payment of a bill received from Ropes and Gray for legal services regarding Ashmere Lake Sewer Project, and

to fund said appropriation by transferring \$9,000.00 from available funds in "Capital Project Sewer".

ARTICLE VOTE: Passed Unanimously

The following articles are for fiscal year 2002:

ARTICLE 10: Voted to approve the Central Berkshire Regional School District Annual Budget for Fiscal Year 2002 as adopted by a two thirds vote of the Regional School Committee, and raise and appropriate the amount of \$1,230,978.00 for said budget.

ARTICLE VOTE: Passed Unanimously

ARTICLE 11: Voted to approve the Central Berkshire Regional School District Capital Budget for Fiscal Year 2002 and raise and appropriate the sum of \$236,554.00 for said budget.

ARTICLE VOTE: Passed Unanimously

ARTICLE 12: Voted to accept the provisions of Chapter 44, Section 53E ½ of the Massachusetts General Laws to set up the following revolving accounts:

- A. A Grave Openings revolving account; this account to be credited with fees from funeral homes for grave digging services and to expend payments to gravediggers as approved by the Town Treasurer; with expenditures from this account not to exceed \$10,000.00 during fiscal year 2002.
- B. A Plumbing Inspector's Fees revolving account; this account to be credited with fees from plumbing permit applicants, and to expend payments to the Plumbing Inspector to pay for inspection services as approved by the Town Treasurer; with expenditures from this account not to exceed \$3,000.00 during fiscal year 2002.
- C. An Electrical Inspector's Fees revolving account; this account to be credited with fees from electrical permit applicants; and to expend payments to the Electrical Inspector for inspection services, as approved by the Town Treasurer; with expenditures from this account not to exceed \$3,000.00 during fiscal year 2002.
- D. A Building Inspector's Fees revolving account; this account to be credited with fees from building permit applicants; and to expend payments to the Building Inspector for inspection services, as approved by the Town Treasurer, with expenditures from this account not to exceed \$10,000.00 during fiscal year 2002.
- E. A Dog Officer's Fees revolving account, this account to be credited with fees/ fines collected from dog owners; and to expend payments to the Dog Officer for reimbursement for out of pocket expenses, as approved by the Town Treasurer; with expenditures not to exceed \$2,000.00 during the fiscal year 2002.
- F. A Board of Health Inspector's Fees revolving account; this account to be credited with fees from the following Board of Health inspections: Title 5 system inspections, Title 5 soil evaluations, private well applications; and to expend payments to the Board of Health member or agent for inspection services, as approved by the Town Treasurer; with expenditures from this account not to exceed \$3,000.00 during fiscal year 2002.

ARTICLE VOTE: Passed by simple majority.

ARTICLE 13: Voted to set the salaries of all elected officials of the Town as provided by Section 108 of Chapter 41 of the Massachusetts General Laws as amended.

ELECTED OFFICIALS' SALARY	FY2001 Budget	Proposed FY2002 Budget	Select- men Action	Finance Comm Action
Assessor Chairman Salary	1,600.00	1,600.00	R	R
Assessor Member Salary	1,200.00	1,200.00	R	R
Assessor Member Salary	1,200.00	1,200.00	R	R
Moderator Salary	40.00	40.00	R	R
Selectmen Chairman Salary	1,600.00	1,600.00	R	R
Selectmen Secretary Salary	1,400.00	1,400.00	R	R
Selectmen Member Salary	1,400.00	1,400.00	R	R
Town Clerk's Salary	5,000.00	5,000.00	R	R
Treasurer/Collector Salary	20,286.00	22,500.00	R	R
Tree Warden Salary	2,200.00	2,200.00	R	R

ARTICLE VOTE: *Passed Unanimously*

ARTICLE 14: Voted to raise and appropriate the sum of \$141,793.00 for General Government Expenses and to set the salaries and compensation of all appointed officers of the town or take any other action thereon.

GENERAL GOVERNMENT	FY2001 Budget	Proposed FY2002 Budget	Select- men Action	Finance Comm Action
Legal Counsel	5,000.00	5,000.00	R	R
Moderator	40.00	40.00	R	R
Selectman Chairman Salary	1,600.00	1,600.00	R	R
Selectman Secretary Salary	1,400.00	1,400.00	R	R
Selectman Member Salary	1,400.00	1,400.00	R	R
Selectmen Expense	3,316.00	3,400.00	R	R
Administrative Asst. Salary	31,518.00	31,000.00	R	R
Finance Board Expense	500.00	500.00	R	R
Assessor Chairman Salary	1,600.00	1,600.00	R	R
Assessor Member Salary	1,200.00	1,200.00	R	R
Assessor Member Salary	1,200.00	1,200.00	R	R
Assessors Expense	5,650.00	5,650.00	R	R
Asst. Assessor Salary	32,136.00	33,100.00	R	R
Motor Vehicle Excise Bills	1,000.00	1,000.00	R	R
Revaluation	2,000.00	2,000.00	R	R
Treasurer/Collector Salary	20,286.00	22,500.00	R	R
Treasurer/Collector Expense	5,200.00	5,450.00	R	R
Treasurer/Collector Cama	0	500.00	R	R
Tax Title Expense	5,000.00	5,000.00	R	R
Town Clerk's Salary	5,000.00	5,000.00	R	R
Town Clerk's Expense	826.00	947.00	R	R
Town Clerk's Records	2,000.00	2,000.00	R	R
Election Officers	3,398.00	1,364.00	R	R
Board of Registrars	1,704.00	1,472.00	R	R
Licensing Board Expense	88.00	220.00	R	R

Conservation Comm Expense	5,635.00	5,500.00	R	R
Planning Board Expense	250.00	250.00	R	R
Appeals Board Expense	600.00	1,500.00	R	R
TOTAL GOVERNMENT	139,547.00	141,793.00		

ARTICLE VOTE: Passed Unanimously

ARTICLE 15: Voted to raise and appropriate the sum of \$245,307.00 as follows for the purpose of Town Highways.

HIGHWAYS	FY2001 Budget	Proposed FY2002 Budget	Select- men Action	Finance Comm Action
Summer Road Wages	40,187.00	53,000.00	R	R
Highway Admin.	700.00	1,000.00	R	R
Vacations & Paid Holidays	11,685.00	11,685.00	R	R
Bridges	1,500.00	1,500.00	R	R
Summer Road Maintenance	35,000.00	38,000.00	R	R
Town Garage Maintenance	5,000.00	6,000.00	R	R
Road Machinery Maintenance	25,000.00	30,000.00	R	R
Street Signs	250.00	250.00	R	R
Highway Department Uniforms	1,200.00	2,150.00	R	R
Winter Roads Maintenance	38,750.00	45,000.00	R	R
Winter Roads Wages	34,200.00	43,772.00	R	R
Street Lights	11,770.00	12,950.00	R	R
TOTAL HIGHWAYS	205,242.00	245,307.00		

ARTICLE VOTE: Passed Unanimously

ARTICLE 16: Voted to raise and appropriate the sum of \$8,500.00 as follows for the purpose of Veterans.

VETERANS	FY2001 Budget	Proposed FY2002 Budget	Select- men Action	Finance Comm Action
Veterans Agent Salary	800.00	1,000.00	R	R
Veterans Agent Expenses	500.00	900.00	R	R
Veterans Aid	6,000.00	6,000.00	R	R
Grave Flag Holders	300.00	300.00	R	R
War Memorial	300.00	300.00	R	R
TOTAL VETERANS	7,900.00	8,500.00		

ARTICLE VOTE: Passed Unanimously

ARTICLE 17: Voted to raise and appropriate the sum of \$127,800.00 as follows for the purpose of Vocational Education.

VOCATIONAL SCHOOLS	FY2001 Budget	Proposed FY2002 Budget	Select- men Action	Finance Comm Action
Vocational Education Tuition	76,000.00	90,000.00	R	R
Vocational Ed. Transportation	35,280.00	37,800.00	R	R
TOTAL VOCATIONAL	111,280.00	127,800.00		

ARTICLE VOTE: Passed Unanimously

ARTICLE 18: Voted to raise and appropriate the sum of \$29,867.00 as follows for the purpose of Protection of Persons and Property.

PROTECTION OF PERSONS & PROPERTY	FY2001 Budget	Proposed FY2002 Budget	Select- men Action	Finance Comm Action
Dalton Communication	11,000.00	15,000.00	R	R
Berk Cnty Sheriff Communication	500.00	515.00	R	R
Building Inspector Salary	1,200.00	1,200.00	R	R
Building Inspector Expense	300.00	300.00	R	R
Gas Inspector Salary	200.00	200.00	R	R
Emergency Management	3,000.00	3,000.00	R	R
Dog Officer Salary	1,500.00	1,500.00	R	R
Dog Officer Expense	500.00	500.00	R	R
Tree Warden Salary	2,200.00	2,200.00	R	R
Tree Warden Assistants	1,100.00	1,100.00	R	R
Tree Warden's Expense	4,352.00	4,352.00	R	R
TOTAL PROTECT PERSONS	26,452.00	29,867.00		

ARTICLE VOTE: Passed Unanimously

ARTICLE 19: Voted to raise and appropriate the sum of \$46,200.00 as follows for the purpose of Protection of Persons and Property (Fire Department).

PROTECTION OF PERSONS & PROPERTY (Fire Dept.)	FY2001 Budget	Proposed FY2002 Budget	Select- men Action	Finance Comm Action
Fire Chief's Salary	1,000.00	4,000.00	R	R
1st Assistant Chief's Salary	800.00	1,500.00	R	R
2nd Assistant Chief's Salary	600.00	1,200.00	R	R
Fire Department Expense	21,832.00	22,000.00	R	R
Fire Department Stipends	0.00	17,500.00	R	R
TOTAL PROTECT PERSONS	24,232.00	46,200.00		

ARTICLE VOTE: Passed Unanimously

ARTICLE 20: Voted to raise and appropriate the sum of \$75,443.88 as follows for the purpose of Protection of Persons and Property (Police Department).

PROTECTION OF PERSONS & PROPERTY (Police Dept.)	FY2001 Budget	Proposed FY2002 Budget	Select- men Action	Finance Comm Action
Police Chief's Salary	7,828.00	8,000.00	R	R
Police Full-time Officer	23,114.00	24,500.88	R	R
Police Department Expenses	38,801.00	11,080.00	R	R
Police Department Wages	0.00	29,273.00	R	R
Crossing Guards Wages	2,590.00	2,590.00	R	R
TOTAL PROTECT PERSONS	72,333.00	75,443.88		

ARTICLE VOTE: Passed Unanimously

ARTICLE 21: Voted to raise and appropriate the sum of \$74,515.00 as follows for the purpose of Health and Sanitation.

HEALTH & SANITATION	FY2001 Budget	Proposed FY2002 Budget	Select- men Action	Finance Comm Action
Ashmere Lake Cleanup	11,000.00	6,000.00	R	R
24-Hour Ambulance	6,000.00	6,000.00	R	R
Animal Inspector Salary	200.00	200.00	R	R
Town Waste Disposal Wages	8,350.00	8,520.00	R	R
Town Waste Disposal	45,000.00	47,500.00	R	R
No. Berkshire Waste District	2,450.00	2,550.00	R	R
Health Inspector's Salary	500.00	700.00	R	R
Visiting Nurse Assn.	2,160.00	2,245.00	R	R
Health Board Expense	625.00	800.00	R	R
TOTAL HEALTH & SAN.	76,285.00	74,515.00		

Amended to read: 24-Hour Ambulance \$1,500

AMENDMENT VOTE: Passed Unanimously

AMENDED ARTICLE VOTE: Passed Unanimously

ARTICLE 22: Voted to raise and appropriate the sum of \$42,841.00 as follows for the purpose of Debt and Interest.

DEBT & INTEREST	FY2001 Budget	Proposed FY2002 Budget	Select- men Action	Finance Comm Action
Town Hall Loan, Principal	3,117.36	3,265.43	R	R
Fire Truck Loan, Principal	10,673.30	11,206.97	R	R
Interest Long Term Debt	23,550.34	22,868.60	R	R
Interest Short Term Debt	5,500.00	5,500.00	R	R
TOTAL DEBT & INTEREST	42,841.00	42,841.00		

ARTICLE VOTE: Passed Unanimously

ARTICLE 23: Voted to raise and appropriate the sum of \$174,791.00 for the purpose of Unclassified Town Government Expenses as follows.

UNCLASSIFIED EXPENSES (part 1)	FY2001 Budget	Proposed FY2002 Budget	Select- men Action	Finance Comm Action
Audit	5,000.00	5,000.00	R	R
Accounting Services	10,000.00	12,000.00	R	R
Town Insurances	35,000.00	38,500.00	R	R
Health & Dental Insurance	35,000.00	35,350.00	R	R
County Retirement	32,103.00	32,586.00	R	R
Social Security & Medicare	4,890.00	5,000.00	R	R
Reserve Fund	12,000.00	12,000.00	R	R
Town Hall Operating Expenses	6,500.00	11,050.00	R	R
Centrex Telephone	5,752.00	7,255.00	R	R
Printing/Delivery Town Reports	2,200.00	2,500.00	R	R
Town Hall Custodian	5,300.00	7,950.00	R	R
Office Machine Maintenance	1,600.00	1,600.00	R	R

Computer Maintenance	1,000.00	1,000.00	R	R
Computer Staff Salary	3,000.00	3,000.00	R	R
TOTAL UNCLASSIFIED	159,345.00	174,791.00		

ARTICLE VOTE: Passed Unanimously

ARTICLE 24: Voted to raise and appropriate the sum of \$54,090.00 for the purpose of Unclassified Town Government Expenses as follows.

UNCLASSIFIED EXPENSES (part 2)	FY2001 Budget	Proposed FY2002 Budget	Select- men Action	Finance Comm Action
Heating-Garage-Fire House	5,000.00	8,000.00	R	R
Gasoline-Highway-Fire-Police	13,000.00	13,000.00	R	R
Council on Aging	3,000.00	3,000.00	R	R
Recreation Association	5,000.00	6,000.00	R	R
Sports/Recreation Comm.	1,000.00	1,000.00	R	R
Youth Center Maintenance	1,000.00	1,000.00	R	R
Town Wide Mowing	15,100.00	17,625.00	R	R
Community Day	3,850.00	2,220.00	R	R
Historical Commission	200.00	200.00	R	R
Lake Management Committee	0.00	1,000.00	R	R
Berkshire County Reg. Planning	1,020.00	1,045.00	R	R
TOTAL UNCLASSIFIED	48,170.00	54,090.00		

ARTICLE VOTE: Passed Unanimously

ARTICLE 25: Voted to raise and appropriate the sum of \$53,050.00 as follows for the Hinsdale Public Library Operating Expenses.

PUBLIC LIBRARY EXPENSES	FY2001 Budget	Proposed FY2002 Budget	Select- men Action	Finance Comm Action
Library Director's Salary	12,103.00	13,832.00	R	Not R
Library Assistant Salary	13,104.00	19,968.00	R	Not R
Library Expenses	13,945.00	19,250.00	R	Not R
TOTAL PUBLIC LIBRARY	39,152.00	53,050.00		

ARTICLE VOTE: Passed Unanimously

ARTICLE 26: Voted to appropriate the sum of \$61,112.35 as follows for the Hinsdale Sewer Commission Operating Expenses from available funds, "Sewer Receipts Reserved for Appropriation".

HINSDALE SEWER COMM. OPERATING EXPENSES	FY2001 Budget	Proposed FY2002 Budget	Select- men Action	Finance Comm Action
Sewer Administrator Salary	1,000.00	4,750.00	R	R
Sewer Dept Operating Expenses	37,000.00	37,000.00	R	R
FY02 Sewer Debt Obligations	16,693.00	15,362.35	R	R
Sewer Maintenance	2,000.00	2,000.00	R	R
Sewer Department Wages	2,000.00	2,000.00	R	R
TOTAL	58,693.00	61,112.35		

ARTICLE VOTE: Passed Unanimously

ARTICLE 27: Voted to appropriate the sum of \$38,500.00 for Sewer Phase III Operating Expenses, from available funds, "Sewer Receipts Reserved for Appropriation".

HINSDALE SEWER COMM. OPERATING EXPENSES	FY2001 Budget	Proposed FY2002 Budget	Select- men Action	Finance Comm Action
Sewer Administrator Salary	6500.00	5,500.00	R	R
Sewer Phase III Oper. Expenses	27,000.00	27,000.00	R	R
Sewer Phase III Maintenance	6,000.00	6,000.00	R	R
TOTAL	39,500.00	38,500.00		

ARTICLE VOTE: Passed Unanimously

ARTICLE 28: Voted-to appropriate the sum of \$13,000.00 for Phase III Sewer System Management, from available funds, "Sewer Receipts Reserved for Appropriation".

ARTICLE VOTE: Passed Unanimously

ARTICLE 29: Voted to raise and appropriate or transfer from available funds the sum of \$149,098.57 for Sewer Phase III Loan payments as follows, this amount to be fully offset by Fiscal Year 2002 Sewer Phase III Betterment fees.

Ashmere Sewer Loan	103,389.57
Plunkett Sewer Loan	45,709.00
TOTAL	149,098.57

Amended to read: Voted to raise and appropriate \$103,389.57 and transfer \$45,709.00 from "Sewer Betterment Reserve Fund" for the Sewer Phase III Loan payments to be fully offset by Fiscal Year 2002 Sewer Phase III Betterment fees.

AMENDMENT VOTE: Passed Unanimously

AMENDED ARTICLE VOTE: Passed Unanimously

ARTICLE 30: Voted to appropriate the sum of \$157,476.01 as follows for the Hinsdale Water Department Operating Expenses from available funds, "Water Surplus".

HINSDALE WATER DEPT. OPERATING EXPENSES	FY2001 Budget	Proposed FY2002 Budget	Select- men Action	Finance Comm Action
Water Administrator Salary	7,500.00	4,750.00	R	R
Water Dept. Admin. Expense	3,000.00	3,000.00	R	R
Water Dept. Operating Expense	30,900.00	33,000.00	R	R
Water Bond Payments	116,877.47	116,726.01	R	R
TOTAL	158,277.47	157,476.01		

ARTICLE VOTE: Passed Unanimously

ARTICLE 31: Voted to appropriate a sum of \$60,000 for the Water System Management, from available funds "Water Cash".

Amended to read: "...from available funds "Water Surplus".

AMENDMENT VOTE: Passed Unanimously

AMENDED ARTICLE VOTE: Passed Unanimously

ARTICLE 32: Voted to appropriate the sum of \$40,882.84 from available fund "2000 Transportation Bond Issue", for improvements on Hinsdale town roads in accordance with Chapter 150 of the Acts of 2000.

ARTICLE VOTE: Passed Unanimously

ARTICLE 33: Voted to appropriate the sum of \$40,882.84 from available fund "1999 Transportation Bond Issue", for improvements on Hinsdale town roads in accordance with Chapter 53B of the Acts of 1999.

ARTICLE VOTE: Passed Unanimously

ARTICLE 34: Voted to transfer from "Certified Free Cash" the sum of \$5,000.00 for a Town Hall Copier Machine.

ARTICLE VOTE: Passed Unanimously

ARTICLE 35: Voted to transfer from "Certified Free Cash" the sum of \$7,100.00 for digitizing Town Maps (GIS).

ARTICLE VOTE: Passed Unanimously

ARTICLE 36: Voted to transfer from "Certified Free Cash" the sum of \$5,000.00 for the Plunkett Reservoir Lake Management Plan.

ARTICLE VOTE: Passed Unanimously

ARTICLE 37: To see if the town will vote, pursuant to the provisions of Section 4A of Chapter 40 of the Massachusetts General Laws, to authorize the Selectmen to enter into an intermunicipal agreement with other cities, towns and political subdivisions for the group purchasing of supplies, commodities and services that the town is authorized by law to purchase and to raise and appropriate the sum of \$500.00 as the town's share of the expenses for the administration of the program for fiscal year 2002.

ARTICLE VOTE: Passed Unanimously

ARTICLE 38: Voted to transfer a sum of \$88,000 from "Certified Free Cash" to the Stabilization Account.

ARTICLE VOTE: Passed Unanimously

ARTICLE 39: Voted to transfer a \$25,000.00 from "Certified Free Cash" to the "Capital" Stabilization Account.

ARTICLE VOTE: Passed Unanimously

ARTICLE 40: To transact any other business that may legally come before said meeting.

ARTICLE 41: To choose and elect the following Town Officers:

- | | |
|-------------------------------|-------------------|
| (1) Selectman | for a 3 year term |
| (1) Assessor | for a 3 year term |
| (3) Finance Committee Members | for a 3 year term |
| (1) Finance Committee Member | for a 2 year term |
| (1) Finance Committee Member | for a 1 year term |
| (1) Planning Board Member | for a 5 year term |
| (1) Planning Board Member | for a 4 year term |
| (1) Planning Board Member | for a 3 year term |
| (1) Planning Board Member | for a 2 year term |
| (1) Tree Warden | for a 3 year term |

Adjourned to town election at 9:01PM.

Respectfully Submitted,

DAWN L. FRISSELL
Town Clerk

A TRUE COPY ATTEST

Minutes of Special Town Meeting

AUGUST 29, 2001

The special town meeting was called to order at 7:00 PM in the Hinsdale Town Hall Community Room at 39 South Street, on Wednesday, August 29, 2001 by Town Moderator, Dick Marran.

Of 1,218 registered voters, 30 were present (2%).

ARTICLE 1: The elected Moderator was present.

ARTICLE 2: Voted to appropriate \$1,913.25 for payment of bills received from Tighe & Bond, Inc. for FY 2000 engineering services regarding the Belmont Water Treatment Facility, and to fund said appropriation by transferring \$1,913.25 from available funds, Water Surplus, to the Water Department Operating Expense account.

ARTICLE VOTE: Passed Unanimously

ARTICLE 3: Voted to appropriate the sum of \$99.86 from the available funds, Sewer Receipts Reserved for Appropriation, to the Plunkett Lake Sewer Project account to cover an FY 2000 expense.

ARTICLE VOTE: Passed Unanimously

ARTICLE 4: Voted to appropriate the sum of \$5,866.15 from the available funds, Sewer Betterment Reserve, to the Ashmere Sewer Loan account to pay for FY 2000 loan interest.

ARTICLE VOTE: Passed Unanimously

ARTICLE 5: Voted to raise and appropriate the sum of \$140.67 for payment of a FY 2001 bill received from Kopelman and Paige, P.C., for tax title services.

ARTICLE VOTE: Passed Unanimously

ARTICLE 6: Voted to raise and appropriate the sum of \$1,835.00 for the FY 2002 Town Wide Mowing account.

ARTICLE VOTE: Passed Unanimously

ARTICLE 7: Voted to raise and appropriate the sum of \$9,112 or any other sum, to the FY 2002 Vocational Tuition account.

ARTICLE VOTE: Passed Unanimously

ARTICLE 8: Voted to raise and appropriate the sum of \$2,800 for the installation of fence at Goodrich Street Park and on Bridge Street.

Motion made and seconded to amend article to read: "to amend article amount to \$2,800 from \$4,700."

AMENDMENT VOTE: Passed Nearly Unanimously, 1 Negative ARTICLE VOTE: Passed Nearly Unanimously, 1 Negative

ARTICLE 9: Voted to appropriate the sum of \$40,526.63 from available funds, 2002 Transportation Bond Issue, for improvements on Hinsdale town roads in accordance with Chapter 235 of the Acts of 2002.

ARTICLE VOTE: Passed Unanimously

ARTICLE 10: Voted to appropriate the sum of \$5,781.50 as follows for Hinsdale Water Department Operating Expenses from available funds, Water Surplus. (This appropriation, along with the current budget, allows a town employee to train for 4 hours/day with the current Water Plant Operator.)

WATER DEPARTMENT OPERATING EXPENSES	FY 2002 Budget	Proposed Addition to FY02 Budget	Total Proposed FY 2002 Budget
Water Dept. Operating Expense	30,900.00	2,940.00	33,840.00
Water System Management	60,000.00	1,470.00	61,470.00
Vacations & Paid Holidays	11,685.00	1,013.00	12,698.00
Highway Dept. Uniforms	2,150.00	358.50	2,508.50
TOTAL	104,735.00	5,781.50	110,516.50

ARTICLE VOTE: Passed Unanimously

ARTICLE 11: Voted to raise and appropriate the sum of \$11,929.50 as follows for the purpose of hiring an additional person under the Town Highways account.

	FY 2002 Budget	Proposed Addition to FY02 Budget For New Hire	Total Proposed FY 2002 Budget
HIGHWAYS			
Summer Road Wages	53,000.00	5,815.00	64,630.00
Winter Road Wages	43,772.00	4,758.00	53,287.00
Vacations & Paid Holidays	11,685.00	998.00	** 13,696.00
Highway Dept. Uniforms	2,150.00	358.50	** 2,867.00
TOTAL	110,607.00	11,929.50	** 134,480.00

**Total Budget assumes Article 10 passed thus appropriations from Article 10 are included in Total Budget

ARTICLE VOTE: Motion made and seconded to TABLE article to a future town meeting when it is needed and more information is available. Passed by simple majority.

ARTICLE 12: Voted to repeal the Town of Hinsdale By-Law #26 DOGS which was enacted at the Special Town Meeting on May 5, 1969.

ARTICLE VOTE: Passed Unanimously

ARTICLE 13: Voted to amend the Town of Hinsdale By-Laws by adding the DOG BY-LAW, as follows:

**TOWN OF HINSDALE
DOG BY-LAW**

Section 1: DEFINITIONS

OWNER or KEEPER - Any person or keeper - Any person or persons, firm, association or corporation owning, keeping, or who has in his possession, for eleven

(11) consecutive days in any calendar year, a dog or any other animal, licensed or unlicensed: and cannot show to the satisfaction of the Animal control Officer/Dog Officer that such animal was sold, had died, was given away or otherwise disposed of. Further, if the owner or keeper of a dog or other animal were minor, the parent or guardian of such minor shall be held liable for any violation of this By-Law.

RUN AT LARGE - Free of restraint and permitted to wander on private or public ways at will.

LICENSE PERIOD - The time between April 1 and May 31, both dates are inclusive.

LIVESTOCK OR FOWL - Animals or fowl kept or propagated by the owner for food or as a means of livelihood, kept in proper houses or suitably enclosed yards. Such phrase shall not include dogs, cats and other pets.

ANIMAL CONTROL OFFICER - Any officer appointed by the Board of Selectmen to enforce laws relating to animals.

Section 2: LICENSE REQUIREMENTS, FEES EXCEPTIONS

- A. Any owner or keeper of a dog six (6) months of age or older in the Town shall cause that dog to be licensed as required by the Massachusetts General Laws Chapter 140 commencing on April 1st of each year.
- B. Any owner or keeper of more than four (4) dogs must acquire a multi-pet license.
- C. All kennels must be fully licensed pursuant to the provisions of M.G.L Chapter 140 and commencing on April 1st of each year.
- D. All dogs and cats six (6) months of age or older must be current with vaccinations against rabies as per M.G.L. Chapter 140, Section 145B.
- E. The annual fee for every dog and multi-pet license and all fines relevant to animal control shall be established by the Board of Selectmen. No fee shall be charged for a license for a dog specifically trained to lead or serve a blind or deaf person provided that the Division of the Blind or Deaf certified that such dog is so trained and actually in the service of a blind or deaf person.
- F. The registering, numbering, describing and licensing of animals shall be performed in the office of the Town Clerk on a form prescribed and supplied by the Town, and shall be subject to the condition expressed therein that the dog so licensed shall be controlled and restrained from killing, chasing or harassing livestock or fowl.
- G. No license fee shall be refunded in the whole or part for any reason.
- H. Should any owner or keeper of an animal fail to license that animal as required under M.G.L. Chapter 140 before June, the owner or keeper shall pay a late fee as established by the Board of Selectmen before obtaining said license, except a dog brought into the Town as provided by M.G.L. Chapter 140, Section 138. This late fee shall be applicable from the 61st day after arrival of such dog. Any person maintaining a commercial kennel in the town, who fails to license as prescribed by this section and the laws of the Commonwealth, shall pay a late fee of ten dollars (\$10) as established by the Board of Selectmen commencing on June 1.

- I. The owner or keeper of licensed animal shall cause it to wear around its neck or body a collar or harness to which shall be securely attached a tag issued by the Town Clerk at the time of licensing.
- J. In addition to all other sums due and owing for any license fee hereunder, a person who applies for a license hereunder shall be obligated to pay all prior amount of license fees determined to be due and owing by the Town Clerk pursuant to this By-Law, for past periods in which said person was obligated to obtain a license. It shall be a violation of the By-Law to fail to pay any said sum due there under, this remedy shall be cumulative.

Section 3: PERSON CONVICTED OF CRUELTY TO ANIMALS

Any person or persons found guilty of a violation of any provisions of Sections 77, 80A, 94 or 95 of M.G.L. Chapter 272, as amended will forfeit the right to own or keep any animal within the Town and must immediately, upon conviction, surrender all animals in his/her possession to the Animal control Officer.

Section 4: COMPLAINT OF DANGEROUS/NUISANCE DOGS

If written complaint is made to the Board of Selectmen regarding a dangerous or nuisance dog, as determined by the Animal Control Officer or investigating Police Officer, such complaint shall be acted upon in conformance with M.G.L Chapter 140, Sections 157 and 158, as amended.

Section 5: WARRANT TO ANIMAL CONTROL OFFICERS

The Provisions of M.G.L Chapter 140, Sections 153, as amended are incorporated herein.

Section 6: LIABILITY OF OWNER

- A. The owner or keeper of a dog, which has done damage to livestock or fowl, shall be liable for such damage, and the Board of Selectmen may order the owner or keeper to pay such damages after an investigation as set forth in M.G.L. Chapter 140.
- B. In the event that the owner or keeper of such dog known to have done damage to livestock or fowl refuses to pay for such damage upon the order of the Board of Selectmen, the Selectmen shall enter or cause to be entered a complaint in the District Court for the enforcement of the order.
- C. In addition, the Board of Selectmen or its agent thereto authorized in writing, may after written notice to the owner or keeper, enter upon the premises of the owner or keeper of any dog known to them to have killed livestock or fowl, and then and there kill such dog, unless such owner or keeper whose premises or thus entered for the said purpose shall give a bond in the sum of two hundred dollars (\$200) with sufficient sureties approved by the Board of Selectmen, conditioned that the dog is continually restrained. If the owner or keeper of the dog declares his intention to give such a bond, the Board of Selectmen or its agent shall allow him seven (7) days, exclusive of Sundays and holidays, in which to procure and prepare the same and to present it to the Board or to file with the Town Clerk.
- D. If a dog which has previously been ordered restrained by the Board of Selectmen or upon review by the District Court, wounds any person or shall maim or

kill any livestock or fowl, the owner or keeper of such dog will be liable to the person injured thereby in treble the amount of damages sustained by him.

- E. The owner or keeper of any animal injured or killed by a motor vehicle shall be responsible for the cost of all rescue response, emergency care, treatment and/or disposal of said animal.

Section 7: ENFORCEMENT/PENALTIES

- A. The Animal Control Officer(s) duly appointed or, in their absence, police officers, shall enforce the provisions of this Dog By-Law, and shall attend to all complaints or other matters pertaining to animals in the Town.

Notwithstanding any provisions of the General Laws to the contrary, any person(s) who:

1. refuses to answer or answers falsely questions of an Animal Control Officer or Police Officer pertaining to his/her ownership of an animal; or
2. is found guilty of cruelty to animals; or
3. refuses to turn over any animal to the Animal Control Officer upon demand as authorized by Sections 5 and 6 of this By-Law; or
4. violates a Selectmen's Order.

Shall be punished by a fine of not more than twenty-five dollars (\$25) for the first offense, and not more than one hundred dollars (\$100) for the second or subsequent offenses, or by imprisonment for no more than 30 days, for the first offense, and not more than 60 days for the second offense or both.

B. Notwithstanding any provisions of the General Laws to the contrary, any person who:

1. Violates a provision of this By-Law; or
2. is the owner/keeper of any animal who intentionally allows any such animal to cause a nuisance by barking, howling, or otherwise disturb another person's right to peace, pursuant to Section 4 of this By-Law; or
3. is the owner/keeper of an animal found to have bitten or injured any person, dog or other animal; or
4. is the owner/keeper and fails to vaccinate against rabies pursuant to M.G.L. Chapter 140, Section 145B; maybe subject to a fine of not more than fifty dollars (\$50).

- C. If the owner/keeper fails to license animals pursuant to M.G.L. Chapter 140 and this By-Law, the owner/keeper shall be subject to a fine of twenty five dollars (\$25). If the animal is not licensed within 10 days upon notification of the violation, owner/keeper shall be subject to a fine of fifty dollars (\$50).

D. Where applicable, each day shall constitute a separate offense.

- E. Any Animal Control Officer who takes cognizance of a violation of any the above offenses may issue or mail a notice of Complaint of Violation of Municipal Animal Control By-Law to the owner or keeper of such animal.

Section 12: DISCLAIMER/SEVERABILITY CLAUSE

- A. Nothing contained within this By-Law shall limit or restrict any enforcement officer's authority to seek criminal prosecution of any violation of State or Federal law.
- B. If any part, section or provision of this By-Law is found to be invalid, the remainder of the By-Law shall not be affected thereby.

ARTICLE VOTE: Passed Unanimously

ARTICLE 14: To transact any other business that may legally come before said meeting.

Meeting adjourned at 7:28 PM.

Respectfully Submitted,

DAWN L. FRISSELL
Town Clerk

A TRUE COPY ATTEST

Treasurer's Report

FINANCIAL REPORT

July 1, 2000 - June 30, 2001

Cash on hand July 1, 2000:

General	362,818.19
Petty	365.00
Sewer	220,016.27
Water	295,320.27
Trust	162,225.06

1,040,744.79

RECEIPTS

Taxes:

Current year:

Personal Property	128,959.44
Real Estate	1,734,237.78

1,863,197.22

Previous years:

Personal Property	4,670.37
Real Estate	143,809.78

148,480.15

Motor Vehicle Excise:

Current year	120,594.65
Previous years	62,433.14

183,027.79

Stumpage Tax

Tax Titles

14,794.88

Schools:

School Aid Chapter 70

94,757.00

Serial Loans:

Ashmere Lake Sewer

143,708.42

Temporary Loans:

Highway

80,000.00

Permanent Loans:

Ashmere Sewer

Agency:

Group Insurance	339.72
Tax Collector's Demands	8,925.51
Town Clerk Fees	764.25
Dog Licenses	
Police Permits Due State	925.00

10,954.48

Revolving Ch. 53E 1/2:

Grave Openings	3,575.00
Plumbing Inspector	1,507.00
Electrical Inspector	1,890.00
Building Inspector	10,619.14
SW & Recycling	1,860.20

19,451.34

Grant		
Highway Ch 11	13,691.32	
Highway Ch 85B	28,104.51	
Highway 113	32,689.53	
Highway Ch 53A	632.83	
Sewer Project-Plunkett Lake	26,224.00	
Cemetery Memorial	6,347.77	
Cemetery Gifts	25,000.00	
Elections-State	200.00	
Library Grant	3,584.89	
Housing Development	235,128.20	
Administration Grant	1,500.00	
STRAP Grant Interest	653.49	
Arts Lottery Grant	7,213.01	
Council on Aging - State	2,600.00	
COPS Fast Grant	11,221.97	
DARE Grant	6,060.34	
Community Policing Grant	15,200.00	
Comm Dev Block Grant	3,500.00	
Fire Safety Grant	14,844.00	
Fire Environmental Grant	1,000.00	
		435,395.86
Miscellaneous:		
St Assmnts/Air Pollution Control	1,849.00	
Unclaimed Checks	815.00	
Cemetery Memorial		
Police Outside Detail	45,801.00	
Mowing Tractor Maintenance	17,657.00	
Conservation Commission Revolving	4,447.50	
Sale of Cemetery Lots	3,250.00	
Dog Refund		
Interest on Property Taxes	11,739.61	
Interest on Excise Taxes	1,190.73	
Interest on Tax Titles	5,449.81	
In Lieu of Taxes	4,309.80	
Garbage/Trash Charges	18,477.00	
Sewer Betterments Phase III		
Motor Vehicle Flagging Fees	810.00	
Emergency Management	5,485.70	
Liquor Licenses	1,330.00	
Board of Appeals Permits & Fees	960.00	
Board of Health Permits	1,311.00	
Conservation Permits & Fees	427.50	
Fire Dept. Permits	826.00	
Gas Inspectors Permits	235.00	
Mobile Home Permits	4,240.00	
Planning Board Permits		
Dog Licenses	744.75	
Police Dept. Permits & Fees	1,050.00	
Zoning Board Permits	1,310.00	
Town Licenses	1,640.69	
Copier Receipts	273.50	

Community Day Fees	45.00	
Elderly Abatements	9,538.00	
Veterans Benefits	2,189.25	
Lottery	198,474.00	
Additional Lottery	37,661.00	
Highway Fund	34,042.00	
State Owned Land	20,862.00	
Court Fines	24,045.00	
Dog Fines	15.00	
Other Revenue from State		
Interest on Savings	8,750.67	
Interest on Sewer Project		
Misc. Revenues N.O.C.	376.19	
Sale of Town Property	5.50	
Refunds Net of Revenue	405.30	
Refunds Net of Expenditures	207.66	
		472,247.16
Sewer:		
Sewer Use Fees	88,429.54	
Sewer Use Added to Taxes	5,374.00	
Sewer Betterments	410.03	
Betterments Added to Taxes	93.79	
Sewer Betterment III Tax Coll	157,343.46	
Sewer Betterment III Sewr Dept	45,396.25	
Unclaimed Checks	4.00	
Interest on Savings	9,849.65	
Interest on Sewer Taxes	926.38	
Interest on Sewer Bett III	4,786.45	
		312,613.55
Water:		
Water Rents	160,418.30	
Water Leins	29,790.76	
Water Surplus	135.75	
Interest of Savings	13,634.30	
Unclaimed Checks	25.00	
Refunds Net of Expenditures		
		204,004.11
Transfer from other Funds		179,514.49
Trust:		
Interest on Stabilization	9,056.75	
Warrants Payable:		
General	32,189.61	
Water	3,116.21	
Sewer	305.00	
		<u>35,610.82</u>
Total Receipts and Cash on Hand		5,247,558.81

Summary:

Cash on Hand 7/1/00	1,040,744.79
General Fund Revenue	3,466,024.99
Sewer Dept. Revenue	312,602.86
Water Dept. Revenue	204,004.11
Trust Fund Revenue	9,056.75
Transfers Other Funds	179,514.49
Warrants Payable	<u>35,610.82</u>
	5,247,558.81

Summary:

Expenditures:

General Fund	3,366,431.33
Sewer	56,196.49
Water	176,525.05
Petty	100.00

3,599,252.87

Transfers to other Funds:

Sewer	179,514.49
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Warrants Payable prior year:

General	21,302.41
Water	702.43
Sewer	391.06

22,395.90

Cash on Hand 6/30/01:

General	653,871.20
Petty	265.00
Sewer	295,764.43
Water	325,213.11
Trust	171,281.81

1,446,395.55

5,247,558.81

MISCELLANEOUS EXPENDITURES:

Personal Property Refunds	381.18
Real Estate Refunds	50,395.27
Motor Vehicle Refunds	2,249.55
Water Liens Refunds	100.00
Sewer Use Refunds	200.00
Temporary Loan-Highway	80,000.00
Group Insurance	311.41
Tax Collectors Costs	9,249.71
Clerk Fees	1,025.25
Police Permits Due State	887.50
Unclaimed Checks	135.00
Cemetery Memorial	50.00
Cemetery Gifts	900.64
State Aid to Libraries	3,498.87
Housing Development Grant	235,128.20
Septic System Repair Grant	1,238.19
Water Rehab-Lower Main St	8,049.97

Arts Lottery	6,091.56
Council on Aging - State	2,987.02
DARE Grant	9,825.19
Community Policing Grant	3,946.89
Fire Safety Grant	14,844.00
Grave Openings	3,575.00
Plumbing Insp Fees	1,278.00
Electrical Insp Fees	1,670.00
Building Insp. Fees	10,000.00
Police Outside Detail	47,923.00
Mowing Tractor Maint.	17,904.69
Conservation Comm Revolving	312.95
Mosquito Control Assmnt	7,837.00
Air Pollution Assmnt	438.00
Reg. Transit Authority Assmnt	4,159.00
RMV Non Renewal Surcharge	1,020.00
Refunds Net of Expenditures	210.69
TOTAL	527,823.73

Reserve Fund Transfers

7/1/00-6/30/01

Appropriation	17,000.00
Appeals Board Expense	1,454.69
Treas/Collector Expense	450.00
Police Dept. Expense	3,513.96
Recreation Association	1,245.29
Town Hall Operating	3,635.70
Zoning Board Expenses	592.00
Social Sec. & Medicare	866.80
Heating Garage & Firehouse	1,500.00
Town Report Books	144.00
Office Machine Maintenance	25.89
Town Wide Mowing	609.56
Centrex Telephone	545.34
Hwy Dept. Uniform Rental	246.82
Road Machinery Maint.	2,042.51
Selectmen's Expenses	61.63
Adm. Assessors Exp.	

Unexpended Balance	16,934.19
	<u>65.81</u>
	17,000.00

Balance Sheet - 06/30/2001

GENERAL ACCOUNTS

ASSETS

CASH:

General Cash	653,871.20	
Petty Cash - Tax Coll.	50.00	
Petty Cash - Assessors	15.00	
Petty Cash-Highway Dept.	100.00	
Petty Cash-Police Dept	100.00	
Sewer Cash	295,764.43	
Water Cash	<u>325,213.11</u>	
TOTAL CASH:		1,275,113.74

PERSONAL PROPERTY TAXES

Personal Prop Taxes F2000	1,046.94	
Personal Prop Taxes F2001	3,857.98	
Personal Prop Taxes F1995	134.94	
Personal Prop Taxes F1996	34.20	
Personal Prop Taxes F1997	91.98	
Personal Prop Taxes F1998	148.65	
Personal Prop Taxes F1999	<u>229.23</u>	
TOTAL PERSONAL PROPERTY TAXES		5,543.92

REAL ESTATE TAXES

Real Estate Taxes F2000	13,592.83	
Real Estate Taxes F2001	76,858.44	
Real Estate Taxes F1989	94.50	
Real Estate Taxes F1990	248.10	
Real Estate Taxes F1992	173.70	
Real Estate Taxes F1993	615.83	
Real Estate Taxes F1994	172.40	
Real Estate Taxes F1995	93.86	
Real Estate Taxes F1996	459.32	
Real Estate Taxes F1997	265.55	
Real. Estate Taxes F1998	2,258.17	
Real Estate Taxes F1999	<u>2,910.84</u>	
TOTAL REAL ESTATE TAXES		97,743.54

MOTOR VEHICLE EX TAXES

Motor Vehicle Ex 2000	7,050.04	
Motor Vehicle Ex 2001	30,615.65	
Motor Vehicle Ex 1981	1,478.43	
Motor Vehicle Ex 1982	985.02	
Motor Vehicle Ex 1983	964.22	
Motor Vehicle Ex 1984	1,006.95	
Motor Vehicle Ex 1985	971.20	
Motor Vehicle Ex 1986	2,325.60	
Motor Vehicle Ex 1987	1,131.83	
Motor Vehicle Ex 1988	2,914.78	
Motor Vehicle Ex 1989	3,229.80	

Motor Vehicle Ex 1990	4,275.69	
Motor Vehicle Ex 1991	3,752.11	
Motor Vehicle Ex 1992	2,459.38	
Motor Vehicle Ex 1993	1,870.05	
Motor Vehicle Ex 1994	1,995.31	
Motor Vehicle Ex 1995	2,802.84	
Motor Vehicle Ex 1996	3,185.72	
Motor Vehicle Ex 1997	3,141.89	
Motor Vehicle Ex 1998	3,633.54	
Motor Vehicle Ex 1999	<u>9,887.52</u>	
TOTAL MOTOR VEHICLE EX.		89,677.37
WATER RENTS & LIENS		
Water Liens	19,711.21	
Water Rents	28,010.70	
TOTAL WATER RENTS & LIENS		47,721.91
SEWER USE & BETTERMENTS		
Sewer Use Fees	8,325.75	
Sewer Use Added to Taxes	2,576.66	
Sewer Betterments	1,675.18	
Bettermnts Added to Taxes	623.73	
Swr Bettrmnt III TAX COLL	<u>21,904.22</u>	
TOTAL SEWER USE & BETTERMENTS		35,105.54
TAX TITLES & POSSESSIONS		
Tax Titles	176,596.60	
TOTAL TAX TITLES & POSSESSIONS		176,596.60
ACCOUNTS RECEIVABLE		
St Aid to Highways Ch127	40,941.20	
St Aid to Highways Ch53A	40,308.37	
St Aid to Hwys Ch 53B	40,882.84	
St Aid to Hwys Ch 150	40,882.84	
FY01 School Transportation	4,109.00	
Long Term Betterment Rcvb	<u>4,605,995.64</u>	
TOTAL ACCOUNTS RECEIVABLE		4,773,119.89
LOANS AUTHORIZED		
Loans Authr-Water Pol Prj	<u>200,000.00</u>	
TOTAL LOANS AUTHORIZED		200,000.00
OVER-UNDER ESTIMATES:		
RMV Non Renewal Surcharge	<u>1,020.00</u>	
TOTAL OVER-UNDER ESTIMATES:		1,020.00
OVERLAYS RES FOR ABATE		
Overlay F2000	<u>4,768.55</u>	
TOTAL OVERLAYS RES FOR ABATE		4,768.55

APPROPRIATION BALANCES:

Plunkett Lake Sewer Proj	98.86	
Ashmere Sewer Loan	<u>5,866.15</u>	

TOTAL OVERDRAWN APPROPRIATIONS		<u>5,965.01</u>
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TOTAL ASSETS:		6,712,376.07
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Balance Sheet - 06/30/2001**GENERAL ACCOUNTS****LIABILITIES****REVENUE**

Revenue Fiscal 2002	<u>\$505,797.36</u>	
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TOTAL REVENUE		\$505,797.36
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AGENCY:

Tax Collector Costs	174.80	
Town Clerk Fees	68.25	
Police Permits Due State	<u>37.50</u>	

TOTAL AGENCY:		280.55
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TAILINGS

Unclaimed Checks	1,216.93	
Unclaimed Checks-Water	25.00	
Unclaimed Checks-Sewer	<u>4.00</u>	

TOTAL TAILINGS		1,245.93
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GIFTS & BEQUESTS

Cemetery Memorial	6,462.35	
Cemetery Gifts	24,099.36	
Historical Gift	<u>76.50</u>	

TOTAL GIFTS & BEQUESTS		30,638.21
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GRANTS

St. Aid to Libraries	86.93	
Septic System Repair Grant	13,957.81	
Water Rehab-Lower Main St.	2,473.40	
STRAP Grant	14,551.98	
Arts Lottery Grant	15,507.87	
Council on Aging - State	198.92	
COPS Fast Grant	11,221.97	
DARE Grant	7.33	
Fire Environmental Grant	1,000.00	
Capital Project-Sewer	<u>26,424.10</u>	

TOTAL GRANTS		85,430.11
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53E 1/2 REVOLVING FUNDS

Plumbing Insp. Revolving	229.00	
Electrical Insp Revolving	<u>220.00</u>	

TOTAL 53E 1/2 REVOLVING FUNDS		449.00
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REVOLVING FUNDS		
Mowing Tractor Maint.	951.64	
Conservation Comm Revolving	<u>5,901.76</u>	
TOTAL REVOLVING FUNDS		6,853.40
LOANS AUTHORIZED & UNISS		
Loans Authorized Unissued	<u>200,000.00</u>	
TOTAL LOANS AUTHORIZED & UNISS		200,000.00
OVER-UNDER ESTIMATES:		
Reg. Transit Authority	<u>339.00</u>	
TOTAL OVER-UNDER ESTIMATES:		339.00
RCPTS RESERVED FOR APPROP		
Sale of Cemetery Lots	11,697.00	
Sewer Receipts Reserved	44,019.56	
Sewer Betterment Reserved	64,750.57	
Water Surplus	<u>104,595.89</u>	
TOTAL RCPTS RESERVED FOR APPROP		225,063.02
OVERLAYS RES FOR ABATE		
Overlay F2001	24,797.01	
Overlay F1990	748.10	
Overlay F1991	500.00	
Overlay F1992	673.70	
Overlay F1993	1,115.83	
Overlay F1994	872.40	
Overlay F1995	772.24	
Overlay F1996	2,006.77	
Overlay F1997	5,193.29	
Overlay F1998	8,523.31	
Overlay F1999	<u>8,899.24</u>	
TOTAL OVERLAYS RES FOR ABATE		54,101.89
REVENUE RESERVED:		
Petty Cash Revenue	265.00	
Tax Title & Poss. Revenue	176,596.60	
Motor Vehicle Excise Rev	89,677.37	
Sewer Usage Revenue	10,902.41	
Sewer Betterments Revenue	2,298.91	
Sewer Betterment III Rev	21,904.22	
Water Rents & Leins Rev	47,721.91	
Aid to Highway Revenue	81,765.68	
Long Term Betterment Rev	<u>4,605,995.64</u>	
TOTAL REVENUE RESERVED:		5,037,127.74
WARRANTS PAYABLE:		
Warrants Payable	32,189.61	
Warrants Payable Water	3,116.21	
Warrants Payable-Sewer	<u>305.00</u>	
TOTAL WARRANTS PAYABLE:		35,610.82

SURPLUS REVENUE

Surplus Revenue

331,631.83**TOTAL SURPLUS REVENUE**

331,631.83

APPROPRIATION BALANCES:

Assessors Expenses

338.95

Motor Vehicle Ex Billing

323.15

Revaluation

367.50

Treas/Coll CAMA System

400.00

Planning Board Expenses

200.00

Highway Ch 53A

40,308.37

Highway Ch 127

40,941.20

Bridges

10,110.00

Town Garage Maint

948.75

Street Signs

250.00

Hwy Dump Truck

50,000.00

Plunkett Lake Dam

12,101.39

Cemetery Expansion Project

1,513.00

Lake & Pond Project

3,841.13

Sec 310 Grant

20,000.00

Sewer Phase III Maint.

4,833.13

Town Mapping

3,934.00

New Town Hall

4,256.79

Youth Center Maintenance

1,000.00

Town's Bicentennial

200.00

Sewer Dept Operating Ex

1,939.85

TOTAL APPROPRIATION BALANCES197,807.21**TOTAL LIABILITIES:**

6,712,376.07

TRUST FUND ACCOUNTS**6/30/2001**

	Assets	Liabilities
TRUST FUNDS		
Trust Cash	<u>171,281.81</u>	
Stabilization		<u>171,281.81</u>
	171,281.81	171,281.81

DEBT BALANCE ACCOUNTS**6/30/2001**

	Assets	Liabilities
Inside Debt Limit	<u>159,160.65</u>	
Fire Truck Loan		<u>159,160.65</u>
TOTAL Total Inside Debt Loans	159,160.65	159,160.65
Outside Debt Limit	6,019,246.28	
Town Hall Loan		313,906.64
Sewer		10,503.19
Sewer		15,324.91
Sewer-Plunkett Lake		824,918.12
Sewer-Ashmere Lake		3,164,443.99
Water Rehab		1,690,149.43
TOTAL Total Outside Debt Lmt Ln	<u>6,019,246.28</u>	<u>6,019,246.28</u>
TOTAL LONG TERM DEBT:	6,178,406.93	6,178,406.93

FY2001 Year End Expense Budget Report

Expense Category / Account	Previous Balance	Original Budget	Budget Revisions	Total Budget	Actual Expended	Balance	%
GENERAL GOVERNMENT							
Legal Counsel (10111.00)	(107.66)	5,000.00		4,892.34	4,304.09	588.25	88
Moderator (10114.00)		40.00		40.00	40.00		100
Selectmens Salaries (10122.00)		4,400.00		4,400.00	4,399.35	0.65	100
Selectmens Expenses (10122.01)		1,816.00	61.63	1,877.63	1,877.63		100
Selectmen Exp Prior Y (10122.02)			360.07	360.07	360.07		100
Administrative Assist (10129.00)		31,518.00		31,518.00	29,790.50	1,727.50	95
Adminstrative Asst. E (10129.01)		1,500.00		1,500.00	1,500.00		100
Finance Board Exp. (10131.00)		500.00		500.00	399.22	100.78	80
Assessors Salaries (10141.00)		4,000.00		4,000.00	3,300.00	700.00	83
Assessors Expenses (10141.01)	65.45	5,650.00		5,715.45	5,376.50	338.95	94
Asst. Assessors Salar (10141.02)		32,136.00		32,136.00	32,136.00		100
Motor Vehicle Ex Bill (10141.04)	278.35	1,000.00		1,278.35	955.20	323.15	75
Revaluation (10142.00)	86.50	2,000.00		2,086.50	1,719.00	367.50	82
Treas./Collector Sala (10145.00)		20,286.00		20,286.00	20,285.98	0.02	100
Treas./Collectors Exp (10145.01)		5,200.00	450.00	5,650.00	5,635.83	14.17	100
Bank Charges (10145.03)		200.00		200.00	162.95	37.05	81
Tax Title Expenses (10145.06)	61.80	5,000.00		5,061.80	5,061.80		100
Treas/Coll CAMA Syste (10145.08)	900.00			900.00	500.00	400.00	56
Town Clerks Salary (10161.00)		5,000.00		5,000.00	5,000.00		100
Town Clerks Expenses (10161.011)		826.00		826.00	825.78	0.22	100
Town Clerk's Records (10161.04)	170.00	2,000.00		2,170.00	2,170.00		100
Election Offcrrs & Bal (10162.00)		3,398.00	300.00	3,698.00	3,697.03	0.97	100
Board of Registrars (10163.00)		1,704.00		1,704.00	1,694.78	9.22	99
Licensing Board Expen (10165.00)		88.00		88.00	8.00	80.00	9
Conservation Commissi (10171.00)	92.65	5,635.00		5,727.65	2,242.03	3,485.62	39
Clemson Leveler (10171.04)	700.00			700.00		700.00	0
Planning Board Expens (10175.00)		250.00		250.00	50.00	200.00	20
Appeals Board Expense (10176.00)		600.00	2,046.69	2,646.69	2,646.69		100
TTL GENERAL GOVERNMENT:	2,247.09	139,747.00	3,218.39	145,212.48	136,138.43	9,074.05	94

Expense Category / Account	Previous Balance	Original Budget	Budget Revisions	Total Budget	Actual Expended	Balance	%
HIGHWAYS							
Highway Chapter 85 (20100.00)	28,104.51			28,104.51	28,104.51		100
Highway Chapter 113B (20104.00)	32,689.53			32,689.53	32,689.53		100
Highway Chapter 11 (20106.00)	13,690.82			13,690.82	13,690.82		100
Highway Ch 53A (20108.00)			40,941.20	40,941.20	633.33	40,307.87	2
Highway Ch 127 (20110.00)			40,941.20	40,941.20		40,941.20	0
Summer Wages (20420.00)		40,187.00		40,187.00	33,247.28	6,939.72	83
Highway Administratio (20421.00)		700.00		700.00	624.39	75.61	89
Vacations & Paid Holi (20421.01)		11,685.00		11,685.00	9,165.00	2,520.00	78
Bridges (20422.00)	8,610.00	1,500.00		10,110.00	4,500.00	5,610.00	45
FY00 Summer Rd Maint (20422.01)	4,388.82			4,388.82		4,388.82	0
Summer Road Maintenanc (20422.02)		35,000.00		35,000.00	30,592.49	4,407.51	87
Town Garage Maint (20422.03)		4,000.00		4,000.00	3,051.25	948.75	76
Road Machinery Maint (20422.04)		25,000.00	2,042.51	27,042.51	27,042.51		100
Street Signs (20422.06)		250.00		250.00		250.00	0
Hwy Dump Truck (20422.08)		50,000.00		50,000.00		50,000.00	0
New Plow (20422.16)	1,200.00			1,200.00	1,200.00		100
Plunkett Lake Dam (20422.20)	16,776.39			16,776.39	175.00	16,601.39	1
Hwy Dept. Uniform Ren (20422.22)		1,200.00	246.82	1,446.82	1,446.82		100
Winter Roads Maint (20423.00)		38,750.00	26,970.23	65,720.23	65,720.23		100
Winter Road Wages (20423.01)		34,200.00	7,379.49	41,579.49	41,579.49		100
Street Lights (20424.00)		11,770.00		11,770.00	10,803.74	966.26	92
TTL HIGHWAYS:	105,460.07	254,242.00	118,521.45	478,223.52	304,266.39	173,957.13	64
SCHOOLS & LIBRARIES							
C.B.R.S. Assessment (30000.01)		1,191,425.00		1,191,425.00	1,191,425.00		100
C.B.R.S.D. Capital (30000.02)		247,484.00		247,484.00	247,484.00		100
Vocational Tuition (30000.03)		76,000.00		76,000.00	64,671.98	11,328.02	85
Vocational Transporta (30000.04)		35,280.00		35,280.00	35,280.00		100
Library Director's Sa (30610.00)		12,103.00		12,103.00	12,103.00		100
Library Assistant Sal (30610.01)		13,104.00		13,104.00	13,103.68	0.32	100
Library Expenses (30610.04)	542.90	13,945.00	235.50	14,723.40	14,720.40	3.00	100
TTL SCHOOLS & LIBRARIES:	542.90	1,589,341.00	235.50	1,590,119.40	1,578,788.06	11,331.34	99

VETERANS

Veterans Agent Salary (40543.00)	800.00		800.00	800.00		100
Veterans Agent Expens (40543.01)	500.00		500.00	481.00	19.00	96
Veterans Aid (40543.02)	6,000.00		6,000.00		6,000.00	0
Memorial Day Observan (40543.04)	700.00		700.00	498.90	201.10	71
War Memorial (40543.05)	300.00		300.00		300.00	0

TTL VETERANS:	0.00	8,300.00	0.00	8,300.00	1,779.90	6,520.10	21
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CEMETERIES

Cemetery Expansion Pr (50491.02)	7,550.00		7,550.00	6,037.00	1,513.00	80
Grave Flag Holders (50491.04)		300.00	300.00	296.62	3.38	99

TTL CEMETERIES:	7,550.00	300.00	0.00	7,850.00	6,333.62	1,516.38	81
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PROTECT. PERSONS & PROPERTY

Police Chiefs Salary (60210.00)	7,828.00		7,828.00	7,824.00	4.00	100
Police Department (60210.02)	38,801.00	11,013.96	49,814.96	49,814.62	0.34	100
Crossing Guards (60210.04)	2,590.00		2,590.00	2,590.00		100
Police Cruiser (60210.06)	25,698.00		25,698.00	25,698.00		100
COPS-Salary (60210.16)	41,123.74	23,114.00	64,237.74	24,649.50	39,588.24	38
COPS-Fringe Benefits (60210.22)	9,572.00		9,572.00		9,572.00	0
Dalton Communications (60212.00)	11,000.00		11,000.00	10,412.53	587.47	95
Cnty Sheriff Communic (60212.02)	500.00		500.00	500.00		100
Fire Chiefs Salary (60220.00)	1,030.00		1,030.00	1,030.00		100
1st Asst. Chiefs Sala (60220.01)	824.00		824.00	824.00		100
2nd Asst. Chiefs Sala (60220.02)	618.00		618.00	618.00		100
Fire Department Expen (60220.04)	21,832.00		21,832.00	21,354.83	477.17	98
Fire Station Doors (60220.06)	7,500.00		7,500.00	7,460.05	39.95	99
Building Inspectors S (60241.00)	1,200.00		1,200.00	1,200.00		100
Building Inspectors E (60241.01)	300.00		300.00	54.42	245.58	18
Building Insp Educati (60241.02)	600.00		600.00	180.00	420.00	30
Gas Inspectors Sal. (60242.00)	200.00		200.00	200.00		100
Emergency Management (60291.00)	3,000.00		3,000.00	2,565.26	434.74	86

Expense Category / Account	Previous Balance	Original Budget	Budget Revisions	Total Budget	Actual Expended	Balance	%
Dog Officers Salary (60292.00)		1,500.00		1,500.00	1,500.00		100
Dog Officers Expenses (60292.01)		500.00		500.00	479.04	20.96	96
Dog Licenses (60292.04)		500.00		500.00	108.12	391.88	22
Tree Wardens Salary (60294.00)		2,200.00		2,200.00	2,200.00		100
Tree Warden Assistant (60294.01)		1,100.00		1,100.00	1,096.00	4.00	100
Tree Wardens Expenses (60294.02)		4,352.00		4,352.00	4,333.22	18.78	100
TTL PROTECT. PERS. & PROP:	41,123.74	166,359.00	11,013.96	218,496.70	166,691.59	51,805.11	76
HEALTH & SANITATION							
Ashmere Lake Cleanup (70100.00)		11,000.00		11,000.00	11,000.00		100
Ashmere Lake Sewer Pr (70102.00)	241.99		152,708.42	152,950.41	144,030.15	8,920.26	94
Plunkett Lake Sewer P (70104.00)	(99.53)		26,224.00	26,124.47	26,223.33	(98.86)	100
Lake & Pond Project (70106.00)	4,491.13			4,491.13	650.00	3,841.13	14
Sec 310 Grant (70108.00)			20,000.00	20,000.00		20,000.00	0
24-Hour Ambulance Ser (70231.00)		6,000.00		6,000.00	6,000.00		100
Animal Inspector Sala (70249.00)		200.00		200.00	200.00		100
Town Waste Disp. Wage (70431.00)		8,350.00		8,350.00	8,089.52	260.48	97
Town Waste Disposal (70431.01)		45,000.00		45,000.00	38,180.61	6,819.39	85
No. Berkshire Waste D (70431.04)		2,450.00		2,450.00	2,448.72	1.28	100
Health Inspectors Sal (70510.00)		500.00		500.00	500.00		100
Visiting Nurse Assn. (70522.00)	173.75	2,160.00		2,333.75	2,154.35	179.40	92
Health Board Expenses (70522.01)		625.00		625.00	418.30	206.70	67
Sewer Phase III Adm S (75100.00)		6,500.00		6,500.00	6,500.00		100
Sewer Phase III Opera (75102.00)		27,000.00	160.56	27,160.56	15,582.21	11,578.35	57
Sewer Phase III Maint (75104.00)		6,000.00		6,000.00	1,166.87	4,833.13	19
Sewer Phase III Wages (75106.00)		6,000.00		6,000.00	1,731.23	4,268.77	29
TTL HEALTH & SANITATION:	4,807.34	121,785.00	199,092.98	325,685.32	264,875.29	60,810.03	81

DEBT & INTEREST

Town Hall Loan (80710.02)		3,117.36		3,117.36	3,117.36		100
Fire Truck Loan (80710.04)		10,673.30		10,673.30	10,673.30		100
Ashmere Sewer Loan (80710.06)	(5,867.05)	103,428.00		97,560.95	103,427.10	(5,866.15)	106
Plunkett Sewer Loan (80710.08)	(3,556.00)	45,709.00	3,556.00	45,709.00	45,709.00		100
Int. Long-term Debt (80751.00)		23,550.34		23,550.34	23,550.34		100
Int. Short-term Debt (80752.00)	(912.26)	5,500.00	912.00	5,499.74	5,376.70	123.04	98
TTL DEBT & INTEREST:	(10,335.31)	191,978.00	4,468.00	186,110.69	191,853.80	(5,743.11)	103

UNCLASSIFIED EXPENSES

Audit (90100.00)		5,000.00		5,000.00	4,975.00	25.00	100
Accounting Services (90122.00)		10,000.00		10,000.00	10,000.00		100
Heating-Garage & Frho (90192.00)		5,000.00	1,500.00	6,500.00	6,433.73	66.27	99
Town Insurances (90192.01)		35,000.00		35,000.00	33,429.91	1,570.09	96
Computer Maintenance (90192.02)		1,000.00		1,000.00	1,000.00		100
Twn Hall Landscaping (90192.03)		1,000.00		1,000.00	1,000.00		100
Town Hall Operating (90192.04)		6,500.00	3,635.70	10,135.70	10,085.70	50.00	100
Centrex Telephone (90192.05)		5,752.00	545.34	6,297.34	6,297.34		100
Computer Staff Salary (90192.06)		3,000.00		3,000.00	3,000.00		100
Town Hall Custodian (90192.08)		5,300.00		5,300.00	4,708.80	591.20	89
Gasoline-Hwy, Fire, Pol (90192.10)		13,000.00		13,000.00	12,633.60	366.40	97
Office Machine Maint (90192.12)		1,600.00	25.89	1,625.89	1,625.89		100
Town Mapping (90192.14)			3,934.00	3,934.00		3,934.00	0
New Town Hall (90192.16)	4,256.79			4,256.79		4,256.79	0
Tree Planting-Town Ha (90192.18)		3,000.00		3,000.00	3,000.00		100
Printing/Del.Town Rep (90195.00)		2,200.00	144.00	2,344.00	2,344.00		100
Council on Aging (90541.00)		3,000.00		3,000.00	2,928.59	71.41	98
Recreation Association (90630.00)		5,000.00	1,245.29	6,245.29	6,212.48	32.81	99
FY00 Recreation Assn (90630.01)	580.43			580.43	580.43		100
Sports/Recreation Com (90630.02)		1,000.00		1,000.00	986.94	13.06	99
FY00 Sports/Rec Comm (90630.03)	586.69			586.69	586.69		100

Expense Category / Account	Previous Balance	Original Budget	Budget Revisions	Total Budget	Actual Expended	Balance	%
Youth Center Maintena (90630.04)		1,000.00		1,000.00		1,000.00	0
Community Day (90630.12)		3,850.00		3,850.00	3,850.00		100
Town Wide Mowing (90630.14)		15,100.00	609.56	15,709.56	15,709.56		100
Historical Commission (90691.00)		200.00		200.00		200.00	0
Town's Bicentennial (90692.00)		200.00		200.00		200.00	0
County Retirement Ass (90911.00)		32,103.00		32,103.00	32,103.00		100
Social Security & Med (90916.00)		4,890.00	866.80	5,756.80	5,756.80		100
Health/Dental Insurance (90919.00)		35,000.00		35,000.00	18,217.23	16,782.77	52
Berkshire Planning Co(95690.00)		1,020.00		1,020.00	1,014.83	5.17	99
Reserve Fund (95781.00)		12,000.00	(11,934.19)	65.81		65.81	0
Sewer Administrator (300060.00)		1,000.00		1,000.00	1,000.00		100
Sewer Dept Operating (300060.011)		37,000.00	(160.56)	36,839.44	34,899.59	1,939.85	95
Sewer Loan (300060.02)		16,693.00		16,693.00	16,693.00		100
Sewer Maintenance (300060.03)		2,000.00		2,000.00	1,920.54	79.46	96
Sewer Department Wage (300060.06)		2,000.00		2,000.00	1,483.36	516.64	74
Water Dept. Adm. Sala (400060.01)		7,500.00		7,500.00	7,500.00		100
Water Dept. Adm. Exp. (400060.02)		3,000.00		3,000.00	2,101.10	898.90	70
Water Dept. Operating (400060.05)		30,900.00	2,425.00	33,325.00	32,854.60	470.40	99
Water Department Wage (400060.06)		22,000.00		22,000.00	17,091.88	4,908.12	78
Water Rehab Project L (400060.12)		116,877.47		116,877.47	116,877.47		100
TTL UNCLASSIFIED EXPENSES:	5,423.91	450,685.47	2,836.83	458,946.21	420,902.06	38,044.15	92
TOTAL EXPENSES:	156,819.74	2,922,737.47	339,387.11	3,418,944.32	3,071,629.14	347,315.18	90

Town of Hinsdale
Capital Facilities & Equipment Inventory
Department: Fire
Date: 03/30/02

Item	Year	Con- dition	Use	Acqui- sition Cost	Replace- ment Cost	Estimated Replace- ment Schedule	Notes
Fire Station	1980	Good	Heavy	\$220,000	\$500,000	2025	
Ambulance	1997	Good	Heavy	\$102,000	\$130,000	2003	Assoc. Owned
Mack Pumper	1986	Good	Medium	\$125,000	\$250,000	2006	
Mack Pumper	1996	Good	Medium	\$196,000	\$250,000	2016	Includes CAF system
Rescue truck	1986	Good	Medium	\$75,000	\$180,000	2002	Assoc. owned. Converted from Ambulance
Ford Tanker	1976	Good	Medium	\$35,000	\$80,000	2010	Converted from pumper
Chevrolet Brush Truck	1984	Good	Medium	\$0	\$35,000	2007	Acquired from surplus
Air/Light Truck	1984	Good	Medium	\$0	\$30,000	2009	Assoc. owned. Acquired used from WMECO
Boat and Trailer	1975	Good	Medium	\$1,000	\$5,000	2010	

Note - Association owned vehicles are provided to the town by the Police and Firemen's Associations for use at no cost.

Capital Facilities & Equipment Inventory

Department: Police - Date: 03/30/02

Item	Year	Condition	Use	Acquisition Cost	Replacement Cost	Estimated Replacement Schedule	Notes
4x4 Cruiser	1995	Good	Medium	\$24,000	\$30,000	2005	
Cruiser	2000	Good	Medium	\$30,000	\$35,000	2010	
Cruiser	1997	Good	Medium	\$0	\$30,000	2006	Assoc. owned, Acquired from surplus
DARE Van	1984	Good	Light	\$0	\$30,000	2004	Assoc. owned, Acquired from surplus

Note - Association owned vehicles are provided to the town by the Police and Firemen's Associations for use at no cost.

Capital Facilities & Equipment Inventory

Department: Emergency Management - Date: 03/30/02

Item	Year	Condition	Use	Acquisition Cost	Replacement Cost	Estimated Replacement Schedule	Notes
Dodge Truck	1977	Good	Medium	\$0	\$30,000	2003	
Generator 10kw	1966	Good	Medium	\$0	\$10,000	2015	Located at Town Hall
Generator 30kw (diesel)	1965	Good	Medium	\$0	\$50,000	2005	Located at Grange Hall
Generator 25kw	1965	Good	Medium	\$0	\$12,000	2005	Located at fire station
Generator 10kw	1975	Good	Medium	\$0	\$10,000	2015	Trailer mounted
Generator 5kw (diesel)	1970	Good	Medium	\$0	\$12,000	2010	Trailer mounted
Generator 5kw	1965	Good	Medium	\$0	\$8,000	2005	Trailer mounted
Heater	1975	Good	Medium	\$0	\$7,000	2015	Trailer mounted
Heater	1975	Good	Medium	\$0	\$7,000	2015	Portable
Water Trailer	1965	Good	Medium	\$0	\$10,000	2005	
Incident Cmnd Trailer	1995	Good	Medium	\$1,000	\$5,000	2025	

Capital Facilities & Equipment Inventory

Department: Highway / Water / Sewer

Date: 03/30/02

Item	Year	Condition	Use	Acquisition Cost	Replacement Cost	Estimated Replacement Schedule	Notes
Garage 1	1950	Good	Heavy		\$50,000	N/A	
Garage 2	1960	Good	Heavy		\$50,000	2004	50 x 50 Addition
Salt Shed	1996	Good	Heavy	\$132,000	\$132,000	N/A	Purchased with state funding
Ford Dump Truck	2001	Good	Heavy	\$50,000	\$50,000	2015	
Mack Dump Truck	1987	Fair	Heavy	\$66,000	\$100,000	2005	
Int'l Dump Truck	1995	Good	Heavy	\$80,000	\$100,000	2015	
Michigan Loader	1987	Fair	Heavy	\$50,000	\$100,000	2002	
Cat Grader	1987	Good	Medium	\$90,000	\$150,000	2012	
Ford Backhoe	1983	Good	Medium	\$30,000	\$70,000	2009	
Int'l Snow Fighter	1988	Fair	Medium	\$1,500	\$150,000	2008	
Army Dump Truck	1975	Good	Light	\$0	\$150,000	2005	Acquired from surplus
Ford Utility Tractor	1963	Good	Light	\$3,000	\$30,000	2010	Purchased used
Rail Mower Tractor	1999	Good	Light	\$0	\$60,000	2024	Purchased by WMECO
Dodge Utility Truck	1984	Good	Heavy	\$600	\$25,000	2006	Purchased from surplus
Chipper	1973	Good	Light	\$0	\$20,000	2006	Donated
Compressor	1975	Fair	Light	\$1,000	\$10,000	2005	
Roller	1987	Good	Light	\$4,000	\$5,000	2007	
Trailer	1987	Good	Light	\$3,000	\$5,000	2007	
Road Rake	1980	Good	Light	\$5,000	\$10,000	2010	
Sewer Cleaner	1980	Good	Light	\$2,500	\$25,000	2005	Purchased used from Town of Dalton
Welder	1985	Good	Medium	\$3,000	\$10,000	2005	
Snowplows (10)	See Notes	Good	Heavy	\$5,000	\$5,000	2006	Acquired in various years.
V-Body Sanders (1)	See Notes	Good	Heavy	\$5,000	\$5,000	2008	

Department of Public Works

It was another busy year for the Highway Department. We continue to do our level best to provide smooth, safe travel for all residents and visitors on town roadways. During our summer months, dirt roads are graded and gravel is added where needed. Potholes continue to be patched as needed. Resurfacing projects last year included Maple Street and Main Street. The coming year will see our new Main Street Bridge Project taking place with the assistance of state road and bridge chapter monies.

During the past year much time was again spent on existing and new problems with respect to our water and sewer systems. Due to numerous conditions being placed upon us by various state statutes and agencies, an added burden has been placed on the town. This has resulted in more and more of our DPW employee's time being spent on these water and sewer problems. Therefore it has been, and will continue to be my hope that the town will address this mounting issue by allowing me to hire a fourth person to add to my crew. Such a new person would work to obtain all the appropriate licenses to work on our water system. This would allow for the cross-training of all department employees, thereby allowing me to more effectively divide the additional workload while continuing to give same amount of attention to our roadway infrastructure.

To date we are fortunate to have been blessed with a fairly mild winter season. Hopefully this will continue and we will be able to alleviate the problems of over-run budgets and additional machinery repairs which have plagued us in the past.

During the coming months I will be researching potential new equipment purchases and will be reviewing these with the Finance Committee and Board of Selectmen in order to address these equipment needs at a town meeting in the future.

In closing, I would like to thank my department employees and my extra help for continuing to do such a great job under (from time to time) some adverse conditions. I would also like to thank the Board of Selectmen, the Finance Committee, all of the town's department heads and employees, and the residents and taxpayers of our wonderful community for both your patience and, more importantly your support throughout the year. I look forward to working with you all in the coming year in order to maintain a safe infrastructure for everyone in Hinsdale.

Respectfully Submitted,

RICK GALLIHER
Highway Superintendent

Berkshire County Mosquito Control Project

Crews made 35 trips to Hinsdale checking and spraying for adult and larval mosquitoes. They spent 207 man hours checking and treating 3,904.3 acres for adults and larvae. The crew also responded to 4 calls for assistance. Catch basins were checked throughout town in June, July and August. 136 catch basins were found to require treatment for mosquito breeding. 320 linear feet of old ditch were cleaned removing 1/2 cubic yard of silt and debris. 320 square yards of brush and weeds were cut in conjunction with the ditch cleaning. The following pesticides and biological controls were used for larvae and adult mosquitoes.

Name	Amount	Acres	Cost
Vectobac G (BTI)	252 lbs.	63	\$ 408.24
Scourge (diluted)	19.1 gals.	3841.3	\$ 580.45
Altosid Briquets	136 each	N/A	\$ 145.52

Sincerely,

JAMES T. JURGENSON

Hinsdale Volunteer Fireman's Association

In the year 2001, the Hinsdale Fire Department received and responded to a total of 41 emergency calls representing a total of 511 man hours. The types and totals of calls are as follows:

Fires in Structure	4	Mutual Aid Breakdown:	
Chimney Fires	8	Dalton	1
Vehicle Fires	3	Peru	1
Grass & Brush	6	Middlefield	1
Motor Vehicle Accidents	6	W. Stockbridge	1
Service Calls	6		
False Alarms	4		
Mutual Aid	4		
Total	41		

After the events of September 11, everyone has a better understanding of the dangers emergency workers face every day. The disasters and dangers are still the same. We, as firefighters of the Town of Hinsdale, are fortunate we have the support of the residents of Hinsdale and the resources of the Volunteer Firemen's Association to provide the needed equipment to help make our dangerous job safer and easier.

With the completion of our expansion project and monies from state and federal grants for the upgrade of our SCBA and our rescue truck, this coming year looks very promising.

Respectfully submitted,

LARRY TURNER
Fire Chief

Report of the Hinsdale Public Library

2001 was a good year to take stock at the Hinsdale Public Library. We spent many months assessing our strengths, weaknesses and opportunities for growth. In physically taking stock, we cleaned out the basement and upstairs storage areas, "weeded" and repaired the collection, and carefully itemized what was missing. We then spent the summer surveying our patrons to find out what they liked and disliked about the library and how we could better meet their needs for services and materials. We welcomed a new member, Allison Salek, to our staff and Ed Goddard to our Trustees. Projects done by Allegrone Construction, the local Boy Scout Troop and our Trustees polished up the look of the library. We added three new internet-connected computer workstations and began the process of automating our holdings with C/W MARS library network. All of this "taking stock" culminated in writing a long-range plan which was submitted to the Massachusetts Board of Library Commissioners. In that plan, we identify the library's vision, goals and objectives for a five year period.

Our many efforts to improve the hours, services and holdings of the library have paid off for each and every Hinsdale resident. We are busier than ever at the Kittredge School and on Community Day. Teachers are using our long-term loan policy to augment their classroom book collections for specific topics. The Homework Center helps students with everyday assignments and special projects. Mrs. Galliher's intergenerational Story Hour program, augmented by a grant from the Central Berkshire Partnership, affords parents, daycare providers and children a fun and educational program of stories, songs, crafts and free books on a weekly basis. Tutors and homeschooling parents visit the library weekly; whether to meet or gather materials. As always, the Hinsdale Public Library serves as a community gathering place; as evidenced by the dozens of people who passed through our doors immediately following the September 11 terrorist attacks.

Some statistics... Of the 58 small (serving towns of less than 2000) libraries in Massachusetts, Hinsdale Public Library has the second highest circulation record! In that same group, we have the 4th highest non-resident circulation, the 7th highest per capita circulation and the 8th highest number of inter-library loan requests provided to our patrons. Our holdings (the number of materials in our collections) has risen 34% in two years. Circulation (the number of materials being checked out by patrons) has more than doubled in two years! Inter-library loans (materials borrowed for our residents from other libraries) went from 50 in 1999 to 488 in 2000 to 521 in 2001. Yes, we are on a roll. But let's not stop now...

In my third year as Director of the Hinsdale Public Library, we plan to fully automate the circulation of the library. I will also be spending some time looking for outside sources of funding for the library, so that we may move forward without unduly burdening our local tax base. In keeping with our long range plan, I will begin to investigate the process by which we may seek State and Federal funding to renovate our beautiful building. This is your library. Please call or stop in if you have any suggestions. We always welcome volunteers and contributions of time and talents.

Respectfully submitted,
LAURIE VILORD, Library Director

Report of the Town Clerk

Vital Statistics

Births	20
Marriages	5
Deaths	14

Dog Licenses

Male	@ \$10.00	17
Male Neutered	@ \$4.00	72
Female	@ \$10.00	10
Female Spayed	@ \$4.00	70
Kennel (Multi-pet)		
4 Dogs Or Less	@ \$20.00	5
10 Dogs	@ \$40.00	2

Per town by-laws, all dogs in the Town of Hinsdale must be licensed as soon as they receive the first rabies vaccination. Licenses are due on April first of the current year. Licenses may be purchased at the Town Clerk's office or through the mail. Owners must present proof of rabies vaccination and papers showing proof of spaying and neutering. Failure to license dogs may result in the imposing of fines as defined in the town by-laws.

Town Licenses

Selling Used Cars	@ \$20.00	8
Food Services	@ \$35.00	1
Selling On Sunday	@ \$5.00	3
Selling Oleo	@ \$2.00	3
Selling Milk	@ \$2.00	3
Selling Gas	@ \$5.00	1

Respectfully submitted,

DAWN FRISSELL
Town Clerk

Hinsdale Police Department

The Hinsdale Police Department has had a very busy year. During the year, we have made 17 arrests, issued over 750 citations and responded to over 1,100 calls.

We continue to keep all of our officers recertified and updated on all required courses. As in the past, the department has been involved heavily in the community especially with our youth. We continue to support our Youth Center, sports teams, Fun Fair, and all youth activities. Our D.A.R.E. program has been a mainstay for a lot of funding needed to bring programs to our future leaders.

During the past year our department has brought in over \$40,000.00 to the community through fines and grants. We also have been able to completely renovate our office at no cost to the town, thanks to the generous donation from Mr. Wayne Walton and L.P. Adams.

In closing, I would like to thank the police officers of this department for their dedication, hard work, and for being there when needed. I would also like to thank the citizens of Hinsdale for their support.

Respectfully,

MARK A. GREEN SR.
Chief of Police

Lt. Christopher Powell
Sgt. Heather Nicholas

Officers

Robert LeVardi Sr.
Eric Autenrieth
Richard Murdock
Daniel Salzarulo

Jacob Pyra
Nicole Morris
Nancy Daniels

Emergency Management Department

This year has been primarily spent maintaining our equipment and attending various meetings and training. We were again pleased to participate in Hinsdale community day. Maintenance continues to be a considerable task given the age of the equipment. It is only through the many hundreds of hours spent by the volunteers of this department that we are able to retain the capabilities the Town of Hinsdale has at it's disposal.

We look forward to continuing to serve the needs of the citizens of Hinsdale.

Respectfully Submitted,

RAYMOND R. BOLDUC, Director
Hinsdale Emergency Management

Treasurer/Collector's Report

The fiscal year 2001 was extremely active and also quite productive. As Treasurer, one large project was completed, the refinancing of a 6% water loan. I closed the new loan at a 4.97% rate, saving the water users almost \$400,000.00 in interest over the 20 years of the new loan.

As Treasurer, I am reporting interest rates have fallen to an all time low in our money market and C.D. accounts. They are just now starting to rise @ January 2002. The fluctuating market has been good for borrowing but not for investing.

As Treasurer, I have placed 11 properties in land court for foreclosure. Two have just been paid up and I sent off 4 more to the town lawyer in September. We now have a total of 13 properties in land court.

As Treasurer, I can report another healthy free cash figure of \$222,378.00. I am suggesting once again, to the people of the Town of Hinsdale, to allow me to transfer a large sum of this and put it into the Stabilization account.

As Tax Collector, I sent out Real Estate Tax Bills for fiscal 2001 totaling \$1,832,980.36. As of 6/30/01 \$19,805.80 was uncollected. This is a 99% collection rate. Personal Property tax bills totaled \$132,980.36. As of 6/30/01 \$2,033.34 was uncollected or 99% collection rate.

As Tax Collector, I collected 8 tax titles for a total of \$20,269.69. I also added 4 more tax titles to the rolls amounting to \$1,597.00. I have also collected 2 large tax titles in the new fiscal year 2002. This will be seen in the free cash figure at the end of fiscal 2002.

As Tax Collector, I am starting a new procedure, as there are some really difficult accounts to collect. I am going to use a collection agency and also small claims court. I have never used this option before, but I have decided to give it a try. It is just one more collection tool at my disposal.

I can't end this report without taking a minute or two, to pause and remember the loved ones killed, by a cowardly act, on September 11, 2001. The twin towers in New York City, the Pentagon in Washington, D.C., and the heroic people who crippled the hijackers and diverted the plane to a field in Pennsylvania. I dedicate this years' report in remembrance of those people.

I wish you all a healthy and prosperous New Year and a sincere thank you for your understanding of my job with your support. Without your help, my job, as Treasurer/Collector would be very difficult at best. Always keep a smile on you're face and prayer in your heart.

Respectfully Submitted,

PAULINE B. WHEELER
Treasurer/Collector

Hinsdale Board of Health

To the citizens of Hinsdale, the year 2001 has again proven to be another active year for your local health department.

As the town begins to improve and grow in the lake areas where a new public service (sewer) is now available so does the BOH role increase in the responsibility of properly monitoring additional private utility services to these areas. The greatest impact of this new sewer system to these areas is the record number of applications now being received for private wells in 2001. During this year 23 private well applications were approved with the majority of wells being located at or near these waterfront areas. This trend continues into this year with additional applications already being reviewed, and because of the high potentials for many more private wells the board is continually striving to place all wells in locations that will not impede adjacent water supplies. Of course the best assurance for ample water supply whether it be public or private, is a practical common sense approach to water conservation by everyone.

Additionally the board is presently working in conjunction with the Sewer Commissioner to have any homes in these same areas, which have not connected to the sewer system, to be Title 5 inspected to insure a properly functioning private sanitary system, and in cases where this is not possible mandated tie-in to the town system will be required by September 1, 2002.

The board is also in the process of collecting and updating years of health files so future generations may find pertinent present and past health information in a quick and efficient manner. This task which is funded by a state grant, is a gargantuan undertaking which involves many man hours of work being done by the incumbent chairman.

The newly enacted state food laws which went into effect on October 1, 2001 have also required state certification of a board member responsible for conducting inspections at all food service establishments, this certification was achieved by the board chairman during 2001.

Several new regulations confronting the board such as tobacco control, state mandated water testing of public swimming areas and beaver flooding of public and private lands (just to name a few) now fall under the proclivity of the BOH and it is only by the time given by the board members in attending seminars and conferences are we able to mandate these new regulations in a knowledgeable and productive manner.

The board continues to have their regularly scheduled monthly meeting on the 4th Tuesday of every month beginning at 7:00PM, and the office is also open every Wednesday from 7:00 to 8:30PM for informational purposes to the public on any concerned health issues.

Once again, outstanding and continuing support, time and talent from Board of Health member Kenneth Boudreau and agent William Goddard continue to make this government entity a viable and active force in local health regulation and enforcement. These two individuals give many hours of their own time to

the community in this manner and their efforts should not be underscored nor unrecognized, so once again I thank them for their never-ending public commitment.

It has again been my pleasure to serve our community for another year in a way that benefits all of us, and encourage others to step forward and give your time and talents in making a difference in our town.

Respectfully submitted,
EDWARD A. GODDARD
Chairman & Secretary

2001 Statistics

Well permits - 23
Food service inspections -3
Title 5 Inspections -10
Title 5 upgrades and new installations -14
Title 5 Installers permits issued - 4
Health complaints - 2
Health complaints resolved -2
Public beach water sampling -16

Building Inspector

Two Thousand and One has been a busy one for construction here in Hinsdale. There have been 20 houses permitted and many home improvement projects. There has been considerable improvement in the appearance of the downtown area with both public and private initiatives. The camps continue to improve and add to their facilities. Good progress has been made with the new development on Ashmere Lake.

Total permits issued 86
Total declared value: \$3,806,405.00

It appears that this year will be a busy one, with continued construction of single family homes and the development of a new sports camp that has been approved by the Zoning Board of Appeals.

The building inspector business hours are from 4:00 to 6:00 on Tuesdays. The office is on the second floor of the town hall. Applications and plans can be dropped off for review any time the town hall is open. Inspections can be scheduled for any regular business day. The office phone number is 413-655-2309.

Respectfully submitted,
RICHARD G. HAUPT
Building Inspector

Water/Sewer Administrator

During Fiscal Year 2002, an outside consultant was hired to fine tune our Water Treatment Plant and assure it was in compliance with the Department of Environmental Protection. A new computer was bought & installed at the Water Treatment Plant. One of our Department of Public Works employees trained and was tested to become a Water Operator. Both Ashmere & Plunkett Lake sewer systems are operating with about 95% of the lake residents connected to the new systems.

Respectfully submitted,

FRAN FLANAGAN
Water/Sewer Administrator

Veterans Service Officer

Thirty-eight veterans were assisted this year. This was accomplished without utilizing town funding. Referrals were possible to SSI; VAMC at Northampton; VAMC Outreach at Eagle Street, Pittsfield; VA Outreach at North Street, Pittsfield, etc. Information of interest to veterans has been periodically posted in several locations in town. Among them are the Town Hall, US Post Office, Gloria's Place Restaurant, etc.

The Veteran Service Officer attended the annual three-day training program; conducted and paid for by the US Department of Veterans-Affairs, and the Massachusetts Department of Veterans Affairs. It was held in Milford, Ma. at the Radisson Inn.

This year, for the first time, the Veterans Service Officer kept some of the flags from the town cemeteries, if the flag was in good condition. These flags can be re-used for some of the older graves, town parades, Memorial Day, etc. The cost of flags is going up each year, so this will keep the expenditure down.

If any Hinsdale veteran is moving to another town or city, notify me and I will send your paperwork to the Veterans Service Officer in that town or city. Every town and city in the United States has a Veterans Service Officer. If you have moved into Hinsdale recently, let me know so I can add your name to our list of veterans.

The Massachusetts Veterans Cemetery in Agawam is completed; and reservations to be buried there are ahead of expectations. If you wish to consider being buried there, you should act now and reserve a plot. There is also a columbarium, for cremain burials.

If any veteran in Hinsdale has not sent me a copy of his or her DD 214 (discharge information), please do so as soon as possible.

Please send me the name of any Hinsdale veteran who served during the Korean War, and who lived in Hinsdale at that time. We need to finalize the list for the plaque for the Memorial at the Library.

Respectfully submitted,

PHILIP COLLINS
Veterans Service Officer

Conservation Commission

The Conservation Commission is appointed by the Selectmen of Hinsdale to uphold the Massachusetts Wetlands Act (GL. Ch 131 sec. 40, the Act). This law prohibits any filling, excavation, or other alteration of the land surface, water levels, or vegetation in wetland, flood plains, river front areas or other wetland resource areas, regardless of ownership, without a permit from the local Conservation Commission. This law originated in 1972 when two earlier statutes were combined. Regulations for the Act are issued by the Department of Environmental Protection (DEP). The purpose of the Hinsdale Conservation Commission is to protect our abundant natural and water resources.

The Conservation Commission meets at 6:00 pm on the second Tuesday of every month in Town Hall and we encourage any resident of Hinsdale to attend. We strongly encourage anyone near any water resource to contact us for further information, before disturbing any soil or starting any building project, to see how the law applies to the particular project you have in mind.

The Conservation Commission is happy to answer any questions you might have concerning wetlands. We have an informative brochure, The Massachusetts Wetlands Protection Act, which is available in the rack in Town Hall. You may also contact us at our office by calling 655-2312 and we will return your call as soon as possible.

During the past year we issued 10 Orders of Conditions for the 10 Notice of Intent that were filed. We also issued 4 Determinations for the 4 Requests for Determination of Applicability that were filed. In addition we issued 4 Certificates of Compliance.

During 2002 we will continue to monitor the Ashmere Landing Condominium project, the DEM boat ramp at Ashmere Lake, and the Middlefield Road reconstruction. We are pleased that we can serve the Town of Hinsdale in helping to ensure the protection of our wonderful natural resources. We ask all residents to help keep Hinsdale the great town it is, and to protect its future.

We welcome new members Rosemary Morton and Herbert Ferry to the Hinsdale Conservation Commission. There are still vacancies on this board, and we invite prospective members to contact us and attend one of our meetings.

Respectfully submitted,

LYNNE ROBERSON, Chairman
DON MADISON
MIKE FREDERICK
ROSEMARY MORTON
HERBERT FERRY
CALEB MITCHELL, Consultant

Hinsdale Recreation Association

Thanks again to Ed Plouffe for another banner year at the Youth Center. He kept the Center open from 3 to 8 pm Monday through Friday and 9 to 5 on Saturdays.

The Lions Club were able to put a finish coat on the basketball court and thanks to Dion Douglas the backboards were repaired.

The Hinsdale Lions participated in the Hinsdale Community Day Parade and have been asked to do the same for Memorial Day. The Lions put the flags on the graves of all veterans for Memorial day.

The Beach had a good year with Linda Yarmey doing a great job as caretaker. We have plenty of hospital equipment stored at our cottage for anyone that needs them free of charge. 2 wheelchairs; 2 electric hospital beds; potty chairs; crutches; walkers etc. Call 684-1963 if you need them.

At the beach cottage, if we can get water, we will tie into the sewer and will install a flush toilet. We are working on this .

The Lions Club did take care of a Hinsdale man that needed a cataract operation and fitted him with glasses. Besides this we took care of many needy people that needed glasses.

The Bell that came from the Youth Center is now at our community building and when summer comes it will be put out on the lawn for people to see it.

This about concludes the work of the Hinsdale Recreation for 2001.

Teri Douglas is our Sec. Treasurer and is doing a great job.

CHARLES J. DEANGELUS PDG
President

Community Day Report

Another successful Community Day was held. This was our third annual event. This year, we held a two day event on Saturday and Sunday, September 22 and 23, 2001. The purpose of this day continues to be one that fosters town pride, town camaraderie, town appreciation of our local volunteers, and to recognize their need to raise monies to support their organizations and businesses. We continue to receive excellent support and participation from the local people and local organizations and groups. Not only has the theme been to have a good time and some good fun within the historic town center but this event has now become a major fund raiser for our people and their organizations.

The budget was \$4220. We spent \$3988. We received a total income of \$3321. This included monies from the road race, crafters, Salvation Army, Lions Club donation, and \$2000 from the Cultural Council grant. The net effect is that this wonderful event cost the town about \$667. We also collected donations in the name of the Town of Hinsdale, MA for the 911 disaster that was in excess of \$400.

The Committee is busily planning for the 4th annual event. This year we have moved the date to Saturday, August 17, 2002 in an attempt to include the summer residents as well. We expect to make this an even better event.

The Committee again wishes to thank everyone that helped to make this Community Day a success. This truly involved the community and for this we are most appreciative.

Respectfully,

JOHN GENZABELLA, Chair

Cultural Committee Report

The Committee was reactivated by Abby Kramer Mayou as interim chair. The group met and dispersed \$9,720.84 in grants out of a total of \$16,923.00 requests. We are awaiting State approval of the grants awarded.

Active members are:

Katie Boucher	9/1996 - 9/2002	
Barbara Genzabella	11/1995 - 11/2001	
Gloria J. Greb	10/2000 -10/2006	Interim Chair
Karen Grierson	1/1995 - 1/2001	
Geraldine Higgins	9/1996 - 9/2002	
Colleen Lusier		
Colleen Marshall	9/2000 - 9/2006	
Deb Hopmans	1/1995 - 1/2001	

Respectfully submitted,

GLORIA J. GREB

Lake Management Committee

The past year has been another successful period for the Town regarding improvements at the two lakes, Ashmere and Plunkett. The Lake Management Committee extends its sincere appreciation to the elected officials and the residents of Hinsdale for all the support we have received over the past twelve months.

The study of the Plunkett Dam was completed and submitted to the Department of Environmental Management, Dam Safety, for review and comments. Dam Safety concurred with the conclusion reached by the engineers, Tighe & Bond, that the summer pool level can be safely maintained at the traditional elevation of 1502.7 feet. This will enhance the recreational aspects of the lake and will provide safe boating for both the camps and the residents.

Regarding the Lake Management Plans for Ashmere Lake and Plunkett Reservoir, a minor delay was experienced due to the Area of Critical Environmental Concern (ACEC) and the Department of the Environmental Management (DEM) request for an expanded scope and the subsequent need for additional funds to implement the new requirements. We are pleased to report, however, that through the efforts of Peter C. Webber, Commissioner of DEM, we were able to secure \$14,340.00 in additional funds from State sources. This enabled the Town to enter into an agreement with the contractor, ESS, to complete the study by the end of December 2002. The total cost of the project will be \$34,340.00 with the Town paying only \$5000.00 of the total cost, and the balance being provided by the State and the Berkshire Environmental Fund.

The herbicide treatment at Ashmere Lake appears to have been more successful than originally anticipated. When the contractor, Lycott Environmental, surveyed the lake prior to applying chemicals in June 2001, the lake was determined to be relatively clear and Lycott recommended that only a small area on the south end of the lake be treated at a total cost of \$3000.00, compared to the \$12,000.00 budgeted. In September 2001, Lycott performed a follow-up survey of Ashmere Lake and recommended that the Town treat the lake this year at a cost of \$10,000.00. With the \$9000.00 remaining from last year, only \$1000.00 in new Town funding will be required to continue the program in June 2002.

Although Plunkett Reservoir has been relatively clear of aquatic vegetation for the past two to three years, we requested that Lycott perform a survey last fall to determine the condition of the lake. The report we received indicated that some invasive species of aquatic vegetation had re-established themselves in the lake and that a control program should be implemented this June at a cost of \$4000.00. Funds to perform this work have been included in this year's budget.

The drainage project for the roads surrounding Ashmere Lake is progressing on schedule. The Town has appropriated \$20,000 and is working through Berkshire Regional Planning to secure additional funding from the Commonwealth of Massachusetts through the Section 319 Grant Program. The State funds have been approved and are expected to become available by early summer 2002 with commitments for the actual design and construction to follow. Actual construction will most likely occur in the summer of 2003.

The next major undertaking of the Committee will be the cleaning of the settling pond at Plunkett Reservoir. This will be a major effort for the Town due to the substantial environmental permitting required by the Wetlands Protection Act. Based upon preliminary estimates, the process will be lengthy and extremely costly, so we are currently studying potential options to fund the project.

Respectively submitted,

JOHN A. EAGAR, Chairman

Committee Members:

Garrett Collins	Peter Frissell
Steven Dudziak	Dale Prindle
John Eagar	Carol Rodman
Paul Francese	

Cemetery Commission

We continued to make improvements in the cemetery this year by installing section markers. We also had all trees on the graves removed as they are not allowed and were becoming a nuisance. Cemetery rules and maps are available in the Town Hall - Monday, Tuesday and Wednesday, 8:00 to 12:30.

Respectively,

**JAN FLANAGAN
HAROLD HOTCHKISS
JUDY HUNTOON**

Berkshire Visiting Nurses Association

OVERVIEW: Berkshire Visiting Nurses Association through the Hinsdale Board of Health provides disease prevention and health promotion services throughout the year to the residents of Hinsdale. These services include regularly scheduled prevention clinics where residents receive personal attention in monitoring blood pressure, testing blood sugar, counseling on health related issues and referrals as necessary to other medical care providers and wellness programs. Immunization clinics are held on a regular basis to provide routine immunization to children and adults. These clinics include the annual flu and pneumonia clinics in the fall, and other adult immunizations such as tetanus throughout the year. Routine childhood immunizations and lead testing are made available and an annual Hepatitis B program is provided to 6th graders in the school setting. Communicable disease reporting and tracking is an ongoing part of the board of health program.

WELLNESS PROMOTION;

- 151 Individuals were served at health promotion clinics in the year 2000
- 10 clinics were held at the town hall
- 122 flu shots; and 14 pneumonia vaccines were given

COMMUNICABLE DISEASE TRACKING: Massachusetts Department of Public Health requires reporting of all communicable diseases, the following incidents were reported, investigated and received follow-up:

- no communicable diseases reported in the year 2000

COLLABORATION: Susan Kaufman, RNC, our public health coordinator, works with the Hinsdale Council on Aging to provide coordination of services for residents. Primary providers, skilled nursing and assisted Living facilities receive State Department of Health vaccines and immunization information. As a member of the community health care continuum of Berkshire Health Systems, collaboration with and referrals to the other health care professionals are readily made. The Community Health Information Center provides access to the latest online health information. During time of illness or disability BVNA professional home care clinicians provide treatment and health guidance for the entire family. Registered Nurses, Physical and Occupational Therapists, trained home health aides and homemakers are a part of the team to provide care and assistance in times of illness and family crisis. Berkshire Visiting Nurse Association wishes to thank the Select Board for the opportunity to serve your residents. Please feel free to call BVNA for information at 1-800-788-2862. We look forward to our continued relationship in maintaining and promoting good health in Hinsdale.

**EILEEN MYERS
Vice President of Home Care
Berkshire Medical Center**

Berkshire Regional Transit Authority

The Berkshire Regional Transit Authority (BRTA) provides fixed route (bus) and paratransit (curb to curb) public transportation services connecting Hinsdale with many other communities throughout the Berkshires. Overall, BRTA ridership increased during the year, continuing a trend from the previous year. The BRTA operates eighteen bus routes serving twelve cities and towns, including Hinsdale.

BRTA Bus Route # 4, Dalton - Hinsdale is the route connecting Hinsdale with the other communities. Its terminus points are the Hinsdale Post Office and Park Square in Pittsfield. Thirteen trips are made each weekday while ten are made each Saturday with no Sunday service. The hours of service from the Hinsdale Post Office are between 5:55 A.M. and 6:05 P.M..

During FY2001 the Dalton Hinsdale Bus Route averaged 12.62 passengers per hour, an increase over the 12.36 passengers per hour from the previous year. For FY2001 a total of 64,878 passengers traveled the route, an increase over the previous year when 63,459 passengers rode.

The BRTA also subsidizes paratransit services which comprise those required under the American with Disabilities Act (ADA) as well as taxi and chair car trips. Those trips generated from Hinsdale totaled 48 for FY2001 compared to 32 for FY2000.

The BRTA operated a free shuttle bus for Hinsdale Community Day on September 30, 2000. This shuttle operated for six and a half hours and carried 160 passengers on a route throughout the center of Town.

The BRTA is one of fifteen Regional Transit Authorities in Massachusetts responsible for administering funding necessary for public transportation services in member communities. Each community receiving services is assessed an amount based upon the level of service provided. The assessment is a small portion of the actual cost of the service, which is largely paid for with State Contract Assistance.

Respectfully submitted,

JEANINE CARMEL

Report of the Finance Committee

The Finance Committee has worked throughout the past year to develop a better understanding of the various departments in town and to address their budget needs. We would like to thank the various Department Heads for their patience throughout this process. Of utmost importance to us is insuring that the burden placed on the taxpayers of Hinsdale is as small as possible.

With the fiscal crisis facing the Commonwealth, FY03 promises to be another year of significant challenge. We have recommended a budget that reflects an overall decrease of approximately 3.2% from FY02. In developing this budget we have assumed a 10% reduction in anticipated state aid. We have also reduced various accounts where appropriate and level funded many others. We have increased accounts where required or where we believe an increase is warranted.

We have tried to make prudent use of anticipated free cash, using it to fund one time or short term expenses while continuing our commitment to restoring the balances in the stabilization accounts.

The Central Berkshire Regional School District budget continues to be the single largest component of the town budget. We've continued our representation at the Seven Town Advisory Committee Finance meetings, and have been meeting with our School Committee representatives to better understand the budget process. We have expressed our concerns back to the School Committee through these representatives. This year's Operating budget reflects an increase of approximately 4.3% from last year. This year's Capital budget represents a decrease of approximately 11 % from last year but does not take into account any payment for children from Becket and Washington. These children are attending Kittredge School while their new school is being built. As this report is being written we are still attempting to get the School Committee to reduce the capital assessment to reflect these students. Vocational costs are estimated to be reduced this year by approximately 2.2% but may fluctuate based on enrollment.

For the first time in recent memory unclassified expenses represent the second largest component of the budget. Overall, unclassified expenses are up approximately 8.4%. This is driven primarily by increases in the town insurance and retirement accounts.

The Highway Department is the next largest component of the town budget and reflects a slight decrease from FY02. Recommended funding again includes hiring an additional person, which we believe is overdue. We have again pushed out the purchase of a new front-end loader. We are hoping to be in a better position in FY04 to partially offset this expense through the Capital Stabilization account.

The recommended Police department budget reflects an increase of approximately 5.8% from FY02. This is due primarily to increases in the part time and full time wage accounts. We believe these increases are warranted.

The recommended Fire Department budget reflects an overall decrease of approximately 5.5% due to reduced stipend payments. The balance of wage and expense accounts are level funded from FY02. We have recommended that free cash be allocated to pay for physicals for our firefighters and EMT's. This was last done four years ago.

Water and Sewer accounts are decreasing significantly. Phase I Sewer reductions are primarily driven by reductions in loan payments as we near retirement of the debt. Sewer Phase III reductions are based on actual expense billings from the past year and may fluctuate some until a firm baseline is established. Reduction in the water budget is a result of resolving a number of issues at the water plant. We also anticipate some fluctuation in these accounts as better expense data is developed.

In general, the balances of the remaining accounts that make up the budget show slight variations.

We also are very concerned by the continued reduction in state chapter funds for roads. We do not budget for road resurfacing or reconstruction, instead we rely on these state funds. If the town is forced to start funding projects that have been historically funded with chapter monies, it will have a significant impact to the budget and our taxes.

As we have conducted our finance and budget reviews, we have continued to be impressed by how conscientious everyone is in town about keeping their budgets as low as possible.

I would like to thank the Finance Committee members for the many hours volunteered and their total commitment to the best interests of the Town of Hinsdale.

Respectfully submitted,
SHAUN F. GALLIHER
Finance Committee Chair

Annual Town Meeting Order of Business

Note: Due to the fact that this report goes to the press in April, the Warrant that is printed here may not be identical to the Warrant that one receives at Town Meeting. This is for informational purposes and is not a legal document. The Warrant is available one week before Town Meeting from the Selectmen's Office. The Warrant is also posted one week prior to Town Meeting at the Post Office, Partridgefield Trading Co., South Street Variety and Hinsdale Hardware.

Berkshire, SS:

To One of the Members of the Police Department of the Town of Hinsdale:

Greetings: In the name of the Commonwealth of Massachusetts, you are hereby required and directed to notify and warn the inhabitants of said Town of Hinsdale qualified by law to vote, to meet in the Kittredge School, at 80 Maple Street, on Wednesday, May 15, 2002 at 7:00 PM, then and there to act on the following articles:

ARTICLE 1: To choose a moderator to preside over the meeting if the elected Moderator is not present.

The following articles are for fiscal year 2002:

ARTICLE 2: To see if the town will vote to transfer the sum of \$294.13 from available funds entitled "Sewer Receipts Reserved" to the "Sewer Loan" account, #300060.02, to cover the difference due on the April 13, 2002 final payment in the \$154,000.00 loan to USDA Rural Development, or take any other action thereon.

*Recommended by the Finance Committee
Recommended by the Board of Selectmen*

ARTICLE 3: To see if the town will vote to appropriate the sum of \$2,425.00 to pay fiscal year 2000 Berkshire Enviro Lab bills for water testing and to fund said appropriation by transferring \$2,425.00 from available fund entitled, "Water Surplus" to the "Water Department Operating" account, or take any other action thereon.

*Recommended by the Finance Committee
Recommended by the Board of Selectmen*

The following articles are for fiscal year 2003:

ARTICLE 4: To see if the town will vote to accept the provisions of Massachusetts General Law, Chapter 127, sec. 59 of the Acts of 1999 (Adding M.G.L. Chapter 59, sec. 5K) entitled, "SENIOR CITIZEN PROPERTY TAX WORK-OFF ABATEMENT", or take any other action thereon.

*Recommended by the Finance Committee
Recommended by the Board of Selectmen
Recommended by the Board of Assessors*

ARTICLE 5: To see if the Town will vote to accept the provisions of Massachusetts General Law, Chapter 19, sec's. 4, 12 and 14 and Chapter 110, sec. 104 of the Acts of 1993 (Adding M.G.L. Chapter 23A, sec. 3E, Chapter 40, sec. 59 and Chapter 59, sec. 5 CL. 51), entitled, "Property Tax Exemptions To Promote Economic Development", or take any other action thereon.

Recommended by the Finance Committee

Recommended by the Board of Selectmen

Recommended by the Board of Assessors

ARTICLE 6: To see if the town will vote to appropriate the sum of \$40,077.16 from available fund entitled, "1999 Transportation Bond Issue", for improvements on Hinsdale town roads in accordance with Chapter 53C of the Acts of 1999, or take any other action thereon.

Recommended by the Finance Committee

Recommended by the Board of Selectmen

ARTICLE 7: To see if the town will vote to transfer from "Certified Free Cash" the sum of \$1,500.00, in order to fund the town's matching share of a Central Berkshire Fund Grant entitled "Hinsdale Weights & Measures Cabinet Restoration Project", or take any other action thereon.

Recommended by the Finance Committee

Recommended by the Board of Selectmen

ARTICLE 8: To see if the town will vote to authorize the Board of Selectmen to acquire certain land parcels and or rights in land parcels through all legal means, for the purpose of obtaining a secure and public right of way, and to allow for reconstruction and roadway improvements under the provisions of M.G.L Chapter 90, in connection with a project entitled, "Hinsdale Main Street Bridge Reconstruction Project", or take any other action thereon. (This will require "temporary easements" only.)

Recommended by the Board of Selectmen

ARTICLE 9: To see if the town will vote to approve the Central Berkshire Regional School District Annual Budget for Fiscal Year 2003 as adopted by a two thirds vote of the Regional School Committee, and raise and appropriate a sum not to exceed \$1,285,437.00 for said budget, or take any other action thereon.

Not Recommended by the Finance Committee

ARTICLE 10: To see if the town will vote to approve the Central Berkshire Regional School District Capital Budget for Fiscal Year 2003 as adopted by a two thirds vote of the Regional School Committee, and raise and appropriate a sum not to exceed \$210,512.00 for said budget, or take any other action thereon.

Not Recommended by the Finance Committee

ARTICLE 11: To see if the town will vote to accept the provisions of Massachusetts General Law, Chapter 44, Section 53E 1/2 to establish the following revolving accounts for fiscal year 2003, or take any other action thereon.

- A. A Grave Openings revolving account; this account to be credited with fees from funeral homes for grave digging services and to expend payments to gravediggers as approved by the Town Treasurer; with expenditures from this account not to exceed \$10,000.00 during fiscal year 2003.
- B. A Plumbing Inspector's Fees revolving account; this account to be credited with fees from plumbing permit applicants; and to expend payments to the Plumbing Inspector to pay for inspection services as approved by the Town Treasurer; with expenditures from this account not to exceed \$3,000.00 during fiscal year 2003.
- C. An Electrical Inspector's Fees revolving account; this account to be credited with fees from electrical permit applicants; and to expend payments to the Electrical Inspector for inspection services, as approved by the Town Treasurer; with expenditures from this account not to exceed \$3,000.00 during fiscal year 2003.
- D. A Building Inspector's Fees revolving account; this account to be credited with fees from building permit applicants; and to expend payments to the Building Inspector for inspection services, as approved by the Town Treasurer; with expenditures from this account not to exceed \$15,000.00 during fiscal year 2003.
- E. A Dog Officer's Fees revolving account; this account to be credited with fees/ fines collected from dog owners; and to expend payments to the Dog Officer for reimbursement for out of pocket expenses, as approved by the Town Treasurer; with expenditures from this account not to exceed \$2,000.00 during fiscal year 2003.
- F. A Board of Health Inspector's Fees revolving account; this account to be credited with fees from the following Board of Health inspections: Title 5 system inspections, Title 5 soil evaluations, private well applications; and to expend payments to the Board of Health member or agent for inspection services, as approved by the Town Treasurer; with expenditures from this account not to exceed \$3,000.00 during fiscal year 2003.

Recommended by the Finance Committee

Recommended by the Board of Selectmen

ARTICLE 12: To see if the town will vote to appropriate the sum of \$28,000. 00 for Water System Management, from available funds entitled, "Water Surplus", or take any other action thereon.

Recommended by the Finance Committee

Recommended by the Board of Selectmen

ARTICLE 13: To see if the town will vote to transfer the sum of \$75,000.00 from "Certified Free Cash" to the "Stabilization Account", or take any other action thereon.

Recommended by the Finance Committee

Recommended by the Board of Selectmen

ARTICLE 14: To see if the town will vote to transfer the sum of \$25,000.00 from “Certified Free Cash” to the “Capital” Stabilization Account, or take any other action thereon.

*Recommended by the Finance Committee
Recommended by the Board of Selectmen
Recommended by the Capital Improvement
Planning Committee*

ARTICLE 15: To see if the town will vote to transfer from “Certified Free Cash” the sum of \$3,750.00 to an account to be entitled, “Firefighters Physicals”, or take any other action thereon.

*Recommended by the Finance Committee
Recommended by the Board of Selectmen*

ARTICLE 16: To see if the town will vote to transfer from “Certified Free Cash” the sum of \$5,000.00 to an account entitled, “Bicentennial Committee”, or take any other action thereon.

*Recommended by the Finance Committee
Recommended by the Board of Selectmen*

ARTICLE 17: To see if the town will vote to transfer from “Certified Free Cash” the sum of \$1,000.00 to an account to be entitled, “Beaver Control”, or take any other action thereon.

*Recommended by the Finance Committee
Recommended by the Board of Selectmen*

ARTICLE 18: To see if the town will vote to transfer from “Certified Free Cash” the sum of \$5,450.00, for the purpose of funding the “Town Mapping” account (# 90210.14), in order to complete the second and final phase of the Board of Assessors’ and Conservation Commission’s portions of a town mapping program, under the provisions of a contractual agreement with Cartographic Associates, Inc., or take any other action thereon.

*Recommended by the Finance Committee
Recommended by the Board of Selectmen*

ARTICLE 19: To see if the town will vote to amend the Town of Hinsdale By-laws, as amended, by deleting Paragraph #3 in it’s entirety and inserting the following paragraph:

3. Annual Town Report: The Selectmen shall cause their own report of the Town together with report of the Treasurer, School Committee, Road Commissioner, Collector of Taxes and Finance Committee, and the articles contained in the Warrant for the annual Town Meeting for the choice of Town Officers, to be printed and bound together in a convenient form and a sufficient number for the use of the voters of the Town, and shall provide for the distribution of the same at least five days before the annual Town Meeting for the choice of Town Officers; and the officers above named shall prepare their reports and present them to the Selectmen in season for publication as required above.

(The intent of this proposed bylaw is twofold; to accomplish cost savings and to clarify town committees. The current bylaw calls for an “auditing committee” to provide a report for the Annual Town Report. Since the Town does not have an auditing committee per se, it is recommended that this be clarified by inserting the town’s “Finance Committee” in its’ place.

The current bylaw also calls for the "Bylaws of the Town" to be printed annually in the Annual Town Report. For many years the Town has not printed said bylaws in the Report due to the fact that the bylaws now consist of over fifteen (15) pages. Most of these bylaws were added by Town Meeting vote from the mid-1960's forward to the present. Since the bylaws have become so cumbersome and lengthy, the cost for printing them annually, just to be included in the Town Report is no longer economically feasible. The Town Clerk up-dates the Town bylaws as they are amended, and maintains copies of the bylaws in her office for any townspeople who might like a copy. In addition, copies are made available at all Special and Annual Town Meetings. Therefore, it is recommended that the voters act to delete this out-dated bylaw language, which has been on the Town's books since August 28, 1889, in order to both clarify the bylaws and to help keep printing costs in check.

Recommended by the Finance Committee

Recommended by the Board of Selectmen

Recommended by the Town Clerk

ARTICLE 20: To see if the town will vote to set the salaries of all elected officials of the Town as provided by Section 108 of Chapter 41 of the Massachusetts General Laws as amended, or take any other action thereon.

ELECTED OFFICIAL'S SALARY	FY2002	Proposed FY2003	Select- men Action	Finance Comm Action
Assessor Chairman Salary	1,600.00	1,600.00	R	R
Assessor Member Salary	1,200.00	1,200.00	R	R
Assessor Member Salary	1,200.00	1,200.00	R	R
Moderator Salary	40.00	40.00	R	R
Selectmen Chairman Salary	1,600.00	1,600.00	R	R
Selectmen Secretary Salary	1,400.00	1,400.00	R	R
Selectmen Member Salary	1,400.00	1,400.00	R	R
Town Clerk's Salary	5,000.00	5,000.00	R	R
Treasurer/Collector Salary	22,500.00	23,175.00	R	R
Tree Warden Salary	2,200.00	2,200.00	R	R

ARTICLE 21: To see if the town will vote to raise and appropriate the sum of \$142,588.00 for General Government Expenses and to set the salaries and compensation of all appointed officers of the town or take any other action thereon.

GENERAL GOVERNMENT	FY2002	Proposed FY2003	Select- men Action	Finance Comm Action
Legal Counsel	5,000.00	5,200.00	R	R
Moderator	40.00	40.00	R	R
Selectman Chairman Salary	1,600.00	1,600.00	R	R
Selectman Secretary Salary	1,400.00	1,400.00	R	R
Selectman Member Salary	1,400.00	1,400.00	R	R
Selectmen Expense	3,400.00	3,400.00	R	R
Administrative Asst. Salary	31,000.00	30,500.00	R	R
Finance Board Expense	500.00	500.00	R	R
Assessor Chairman Salary	1,600.00	1,600.00	R	R
Assessor Member Salary	1,200.00	1,200.00	R	R

Assessor Member Salary	1,200.00	1,200.00	R	R
Assessors Expense	5,650.00	5,900.00	R	R
Asst. Assessor Salary	33,100.00	34,424.00	R	R
Motor Vehicle Excise Bills	1,000.00	1,000.00	R	R
Revaluation	2,000.00	1,000.00	R	R
Treasurer/Collector Salary	22,250.00	23,175.00	R	R
Treasurer/Collector Expense	5,450.00	5,400.00	R	R
Treasurer/Collector Cama	500.00	1,000.00	R	R
Tax Title Expense	5,000.00	4,500.00	R	R
Town Clerk's Salary	5,000.00	5,000.00	R	R
Town Clerk's Expense	947.00	947.00	R	R
Town Clerk's Records	2,000.00	2,000.00	R	R
Election Officers	1,364.00	2,742.00	R	R
Board of Registrars	1,472.00	1,620.00	R	R
Licensing Board Expense	220.00	88.00	R	R
Conservation Comm Expense	5,500.00	4,000.00	R	R
Planning Board Expense	250.00	0.00	R	R
Appeals Board Expense	1,500.00	1,500.00	R	R
TOTAL GOVERNMENT	141,793.00	142,336.00		

ARTICLE 22: To see if the town will vote to raise and appropriate the sum of \$244,857.00 as follows for the purpose of Town Highways, or take an other action thereon.

	FY2002	Proposed FY2003	Select- men Action	Finance Comm Action
HIGHWAYS				
Summer Road Wages	53,000.00	53,000.00	R	R
Highway Admin.	1,000.00	1,000.00	R	R
Vacations & Paid Holidays	11,685.00	11,685.00	R	R
Bridges	1,500.00	1,500.00	R	R
Summer Road Maintenance	38,000.00	38,000.00	R	R
Town Garage Maintenance	6,000.00	6,000.00	R	R
Road Machinery Maintenance	30,000.00	30,000.00	R	R
Street Signs	250.00	250.00	R	R
Highway Department Uniforms	2,150.00	2,150.00	R	R
Winter Roads Maintenance	45,000.00	45,000.00	R	R
Winter Roads Wages	43,772.00	43,772.00	R	R
Street Lights	12,950.00	12,500.00	R	R
TOTAL HIGHWAYS	245,307.00	244,857.00		

ARTICLE 23: To see if the town will vote to raise and appropriate the sum of \$8,800.00 as follows for the purpose of Veterans, or take an other action thereon.

	FY2002	Proposed FY2003	Select- men Action	Finance Comm Action
VETERANS				
Veterans Agent Salary	1,000.00	1,000.00	R	R
Veterans Agent Expenses	900.00	1,100.00	R	R
Veterans Aid	6,000.00	6,000.00	R	R
Grave Flag Holders	300.00	400.00	R	R
War Memorial	300.00	300.00	R	R
TOTAL VETERANS	8,500.00	8,800.00		

ARTICLE 24: To see if the town will vote to raise and appropriate the sum of \$125,111.00 as follows for the purpose of Vocational Education, or take any other action thereon.

	FY2002	Proposed FY2003	Select- men Action	Finance Comm Action
VOCATIONAL SCHOOLS				
Vocational Education Tuition	90,000.00	85,505.00	R	R
Vocational Ed. Transport	37,800.00	39,606.00	R	R
TOTAL VOCATIONAL	127,800.00	125,111.00		

ARTICLE 25: To see if the town will vote to raise and appropriate the sum of \$25,367.00 as follows for the purpose of Protection of Persons and Property, or take an other action thereon.

	FY2002	Proposed FY2003	Select- men Action	Finance Comm Action
PROTECTION of PERSONS & PROPERTY				
Dalton Communication	15,000.00	10,500.00	R	R
Berk Cnt Sheriff Communication	515.00	515.00	R	R
Building Inspector Salary	1,200.00	0.00	R	R
Building Inspector Expense	300.00	300.00	R	R
Gas Inspector Salary	200.00	200.00	R	R
Emergency Management	3,000.00	3,000.00	R	R
Dog Officer Salary	1,500.00	1,500.00	R	R
Dog Officer Expense	500.00	500.00	R	R
Tree Warden Salary	2,200.00	2,200.00	R	R
Tree Warden Assistants	1,100.00	1,100.00	R	R
Tree Warden's Expense	4,352.00	4,352.00	R	R
TOTAL PROTECT PERSONS	29,867.00	24,167.00		

ARTICLE 26: To see if the town will vote to raise and appropriate the sum of \$43,700.00 as follows for the purpose of Protection of Persons and Property (Fire Department), or take any other action thereon.

	FY2002	Proposed FY2003	Select- men Action	Finance Comm Action
PROTECTION of PERSONS & PROPERTY (Fire)				
Fire Chief's Salary	4,000.00	4,000.00	R	R
1st Assistant Chief's Salary	1,500.00	1,500.00	R	R
2nd Assistant Chief's Salary	1,200.00	1,200.00	R	R
Fire Department Expense	22,000.00	22,000.00	R	R
Fire Department Stipends	17,500.00	15,000.00	R	R
TOTAL PROTECT PERSONS	46,200.00	43,700.00		

ARTICLE 27: To see if the town will vote to raise and appropriate the sum of \$80,841.00 as follows for the purpose of Protection of Persons and Property (Police Department), or take any other action thereon.

PROTECTION of PERSONS & PROPERTY (Police)	FY2002	Proposed FY2003	Select- men Action	Finance Comm Action
Police Chief's Salary	8,000.00	9,000.00	2 -R 1- Not R	Not R
Police Full-time Officer	24,500.88	26,215.00	R	R
Police Department Expenses	11,080.00	11,836.00	R	R
Police Department Wages	29,273.00	31,200.00	R	R
Crossing Guards Wages	2,590.00	2,590.00	R	R
TOTAL PROTECT PERSONS	75,443.88	80,841.00		

ARTICLE 28: To see if the town will vote to raise and appropriate the sum of \$57,713.60 as follows for the purpose of Health and Sanitation, or take any other action thereon.

HEALTH & SANITATION	FY2002	Proposed FY2003	Select- men Action	Finance Comm Action
Ashmere Lake Cleanup	6,000.00	1,000.00	R	R
24-Hour Ambulance	1,500.00	1,200.00	R	R
Animal Inspector Salary	200.00	200.00	R	R
Town Waste Disposal Wages	8,520.00	8,520.00	R	R
Town Waste Disposal	47,500.00	40,000.00	R	R
No. Berkshire Waste District	2,550.00	2,808.00	R	R
Health Inspector's Salary	700.00	700.00	R	R
Visiting Nurse Assn.	2,245.00	2,360.00	R	R
Health Board Expense	800.00	1,300.00	R	R
TOTAL HEALTH & SANITATION	70,015.00	58,088.00		

ARTICLE 29: To see if the town will vote to raise and appropriate the sum of \$42,341.00 as follows for the purpose of Debt and Interest, or take any other action thereon.

DEBT & INTEREST	FY2002	Proposed FY2003	Select- men Action	Finance Comm Action
Town Hall Loan, Principal	3,265.43	3,420.54	R	R
Fire Truck Loan, Principal	11,206.97	11,767.32	R	R
Interest Long Term Debt	22,868.60	22,153.14	R	R
Interest Short Term Debt	5,500.00	5,000.00	R	R
TOTAL DEBT & INTEREST	42,841.00	42,341.00		

ARTICLE 30: To see if the town will vote to raise and appropriate the sum of \$194,720.00 for the purpose of Unclassified Town Government Expenses as follows, or take any other action thereon.

UNCLASSIFIED EXPENSES (Part 1)	FY2002	Proposed FY2003	Select- men Action	Finance Comm Action
Audit	5,000.00	5,500.00	R	R
Accounting Services	12,000.00	13,000.00	R	R
Town Insurances	38,500.00	42,000.00	R	R

Health & Dental Insurance	35,350.00	44,500.00	R	R
County Retirement	32,586.00	38,070.00	R	R
Social Security & Medicare	5,000.00	6,000.00	R	R
Reserve Fund	12,000.00	12,000.00	R	R
Town Hall Operating Expenses	11,050.00	10,500.00	R	R
Centrex Telephone	7,255.00	7,000.00	R	R
Printing/Delivery Town Reports	2,500.00	2,600.00	R	R
Town Hall Custodian	7,950.00	7,950.00	R	R
Office Machine Maintenance	1,600.00	1,600.00	R	R
Computer Maintenance	1,000.00	1,000.00	R	R
Computer Staff Salary	3,000.00	3,000.00	R	R
TOTAL UNCLASSIFIED	174,791.00	194,720.00		

ARTICLE 31: To see if the town will vote to raise and appropriate the sum of \$53,397.07 for the purpose of Unclassified Town Government Expenses as follows, or take any other action thereon.

UNCLASSIFIED EXPENSES (part 2)	FY2002	Proposed FY2003	Select- men Action	Finance Comm Action
Heating-Garage-Fire House	8,000.00	7,000.00	R	R
Gasoline-Highway-Fire-Police	13,000.00	13,000.00	R	R
Council on Aging	3,000.00	3,000.00	R	R
Recreation Association	6,000.00	6,000.00	R	R
Sports/Recreation Comm.	1,000.00	1,000.00	R	R
Youth Center Maintenance	1,000.00	1,000.00	R	R
Town Wide Mowing	17,625.00	17,995.00	R	R
Community Day	2,220.00	3,150.00	R	R
Historical Commission	200.00	200.00	R	R
Lake Management Committee	1,000.00	1,000.00	R	R
Berkshire Count Reg. Planning	1,045.00	1,052.07	R	R
TOTAL UNCLASSIFIED	54,090.00	54,397.07		

ARTICLE 32: To see if the town will vote to raise and appropriate the sum of \$53,050.00 as follows for the Hinsdale Public Library Operating Expenses, or take any other action thereon.

PUBLIC LIBRARY EXPENSES	FY2002	Proposed FY2003	Select- men Action	Finance Comm Action
Library Director's Salary	13,832.00	14,245.00	R	R
Library Assistant Salary	19,968.00	20,567.00	R	R
Library Expenses	19,250.00	18,238.00	R	R
TOTAL LIBRARY	53,050.00	53,050.00		

ARTICLE 33: To see if the Town will vote to appropriate the sum of \$46,084.00 as follows for the Hinsdale Sewer Commission Operating Expenses from available funds, "Sewer Receipts Reserved for Appropriation", or take any other action thereon.

HINSDALE SEWER COMM. OPERATING EXPENSES	FY2002	Proposed FY2003	Select- men Action	Finance Comm Action
Sewer Administrator Salary	4,750.00	4,750.00	R	R
Sewer Dept Operating Expenses	37,000.00	33,000.00	R	R
Sewer Debt Obligations	15,362.35	4,334.00	R	R
Sewer Maintenance	2,000.00	2,000.00	R	R
Sewer Department Wages	2,000.00	2,000.00	R	R
TOTAL	61,112.35	46,084.00		

ARTICLE 34: To see if the town will vote to appropriate the sum of \$33,500.00 for Sewer Phase III Operating Expenses, from available funds, "Sewer Receipts Reserved for Appropriation", or take any other action thereon.

HINSDALE SEWER COMM. OPERATING EXPENSES	FY2002	Proposed FY2003	Select- men Action	Finance Comm Action
Sewer Administrator Salary	5,500.00	5,500.00	R	R
Sewer Phase III Oper. Expenses	27,000.00	22,000.00	R	R
Sewer Phase III Maintenance	6,000.00	6,000.00	R	R
TOTAL	38,500.00	33,500.00		

ARTICLE 35: To see if the town will vote to appropriate the sum of \$13,000.00 for Phase III Sewer System Management, from available funds, "Sewer Receipts Reserved for Appropriation", or take any other action thereon.

Recommended by Board of Selectmen

Recommended by Finance Committee

ARTICLE 36: To see if the town will vote to raise and appropriate or transfer from available funds the sum of \$149,100.87 for Sewer Phase III Loan payments as follows, this amount to be fully offset by Fiscal Year 2003 Sewer Phase III Betterment fees, or take any other action thereon.

Ashmere Sewer Loan	103,391.87
Plunkett Sewer Loan	45,709.00
TOTAL	149,100.87

Recommended by Board of Selectmen

Recommended by Finance Committee

ARTICLE 37: To see if the town will vote to appropriate the sum of \$159,038.55 as follows for the Hinsdale Water Department Operating Expenses from available funds, "Water Surplus", or take any other action thereon.

HINSDALE WATER DEPT. OPERATING EXPENSES	FY2002	Proposed FY2003	Select- men Action	Finance Comm Action
Water Administrator Salary	4,750.00	4,750.00	R	R
Water Dept. Admin. Expense	3,000.00	1,000.00	R	R
Water Dept. Operating Expense	33,000.00	33,000.00	R	R
Water Bond Payments	116,726.01	120,288.55	R	R
TOTAL	157,476.01	159,038.55		

ARTICLE 38: To see if the town will vote to authorize the Board of Selectmen to adopt newly established Personnel Policy Guidelines as defined in an attachment to this warrant, or take any other action thereon.

Recommended by the Finance Committee
Recommended by the Board of Selectmen

ARTICLE 39: To see if the town will vote to appropriate the sum of \$40,941.20 from available fund "2001 Transportation Bond Issue", for improvements on Hinsdale town roads in accordance with Chapter 150 of the Acts of 2000, or take any other action thereon.

Recommended by Finance Committee
Recommended by Board of Selectmen

ARTICLE 40: To see if the town will vote to raise and appropriate the sum of \$4,000.00 for the Plunkett Lake Management Plan, or take any other action thereon.

Recommended by the Finance Committee
Recommended by the Board of Selectmen

ARTICLE 41: To see if the town will vote to raise and appropriate the sum of \$200.00 for the purpose of funding a new account to be entitled "Cemetery Commission", or take any other action thereon.

Recommended by the Finance Committee
Recommended by the Board of Selectmen

ARTICLE 42: To see if the town will vote to raise and appropriate the sum of \$360.00 for the purpose of funding the "Memorial Day Observance" account (# 40543.04) or take any other action thereon.

Recommended by the Finance Committee
Recommended by the Board of Selectmen

ARTICLE 43: To transact any other business that may legally come before said meeting.

ARTICLE 44: To choose and elect the following Town Officers:

(1) Selectman	for a 3-year term
(1) Assessor	for a 3-year term
(1) Assessor	for a 2-year term
(3) Finance Committee Members	for a 3-year term
(1) Planning Board Member	for a 5-year term
(1) Planning Board Member	for a 4-year term
(1) Planning Board Member	for a 3-year term
(1) Town Clerk	for a 3-year term

ARTICLE 45: To see if the town will vote to transfer the sum of \$970.00 from "Certified Free Cash" to be used to change the heating system in the police garage from electric to gas.

Not Recommended by the Finance Committee
Recommended by the Board of Selectmen

And you are further required and directed to notify and warn the inhabitants of said Town of Hinsdale, qualified by law to vote in the Elections, to meet in the Hinsdale Town Hall, 39 South Street on Saturday, May 18, 2002 between the hours of 10:00 a.m. and 6:00 p.m. to bring in their votes for Town Officers per Article 41 and the determination of such other matters as are by law required to be determined by ballot.

AND YOU ARE HEREBY directed to serve the Warrant by posting up three (3) attested copies thereof, as required by the By-Laws of said Town of Hinsdale, seven (7) days at least before holding said meetings. Hereof fail not and make due return of this warrant with your doings thereon to the Town Clerk at the time and place of holding said meetings.

Given under our hands

Respectfully Submitted,

HINSDALE BOARD OF SELECTMEN
Bruce Marshall
Raymond Bolduc
David Morton

**RETURN OF SERVICE
TOWN OF HINSDALE
BERKSHIRE COUNTY, SS:**

On the date above written, I have served this warrant posting attested copies thereof at the Town Hall and such other places as the Selectmen deem appropriate, but not less than three (3) in the Town.

_____, Hinsdale Police Officer

Personnel Policy Guidelines

Introduction

The Town of Hinsdale establishes the following guidelines for use by Department Heads and the Board of Selectmen.

The Town of Hinsdale provides equal employment opportunities to all employees and applicants for employment without regard to race, color, religion, sex, national origin, age, disability, or status as a Vietnam-era or special disabled veteran in accordance with applicable federal and state laws. This policy applies to all terms and conditions of employment, including but not limited to, hiring, placement, promotion, termination, layoff, recall, transfer, leaves of absence, compensation and training.

The positions covered by these guidelines in their entirety, are full time (greater than 20 hours per week), non-union or non-elected positions. Currently these guidelines apply to the following positions:

Position	Reports To
Administrative Assistant	Board of Selectmen
Assistant Assessor	Board of Assessors
Director of Public Works	Board of Selectmen
Full Time Police Officer	Chief of Police

Sections X, XI and XII apply to all town employees (regardless of hours worked).

All employees of the Town of Hinsdale are considered professional employees and are expected to act and perform in a professional manner at all times. The town and the employee recognize the fact that there needs to be flexibility by both parties in order that the business of the town may be successfully accomplished. To that end, the following guidelines are established:

- I. **Work Schedule** - Every effort should be made to establish and maintain working hours that provide the greatest access of employees by the general public. The Board of Selectmen or Department Head may allow, on an exception basis, deviation from regularly scheduled work hours. If a deviation is permitted, it should not be on an overtime or compensatory time basis.
- II. **Insurance** - The town offers health, dental and life insurance to all full time employees. The town and the employee will contribute toward payment of these insurances as follows:

	Town Contribution	Employee Contribution
Health Insurance	75%	25%
Dental Insurance	50%	50%
Life Insurance	100%	0%

The town reserves the right to revise or delete policies offered and/or the contribution percentage. Employees may choose not to participate in any or all town offered insurance plans.

- III. **Vacation** - All full time employees are eligible for 2 weeks vacation after the completion of one continuous year of town employment. Additional vaca-

tion time may be authorized by the Board of Selectmen and/or Department Heads as a means of attracting or retaining quality individuals. The maximum amount of vacation that may be offered to an employee is four weeks. Vacation must be used during each fiscal year and may not be accumulated unless authorized by the Board of Selectmen. Any authorized accumulation shall not exceed forty (40) hours.

- IV. Sick Days - Employees are expected to be at work whenever physically able. As such there is no limit on the amount of sick days that may be needed by an individual during any given year, however, paid sick days shall be limited to 10 days annually. The town reserves the right to request medical certification of illness or injury from any employee whose sick leave exceeds three (3) consecutive workdays or has exceeded 5 workdays during any calendar year.
- V. Personal Time - Employees should make every effort to schedule non-work related appointments outside of business hours. The town recognizes that this may not always be possible. Personal time may be granted at the discretion of the Department Head or Board of Selectmen, but in any event may not exceed sixteen (16) hours per year.
- VI. Holidays - Employees shall be paid one (1) day's pay for each of the following Holidays observed by the town:

New Year's Day	Memorial Day	Veterans Day
Martin Luther King Day	Independence Day	Thanksgiving Day
President's Day	Labor Day	Day after Thanksgiving
Patriot's Day	Columbus Day	Christmas Day
- VII. Jury Duty -All employees will be granted leave to fulfill required jury duty. Employees shall be paid their regular salary during the period required for the jury duty less any amounts paid by the courts. As a condition to receiving payment from the town, an employee must report to work if during such duty they are discharged for the day or major portion thereof during regular work hours.
- VIII. Death in Family - At the discretion of the Board of Selectmen or Department Head, employees may be paid their regular salary during an absence required as a result of the death of an immediate family member. The duration of this absence is subject to approval by the Board of Selectmen or Department Head.
- IX. Pension - Employees under age sixty-five (65) are automatically enrolled in the Berkshire County Retirement System in accordance with Chapter 32 of the Massachusetts General Laws.
- X. Termination of Employment - Any employee voluntarily leaving the employment of the town shall make every effort to provide the maximum notice possible so that training of replacement personnel may occur. The town may terminate or restructure an individual's employment as a result of budget issues, poor job performance, inappropriate conduct or violation of town policies, regulations or law.

- XI. Conduct** - Town employees are prohibited from engaging in any conduct that could reflect unfavorably upon town service. Town employees must avoid any action which might result in or create the impression of using public office for private gain, giving preferential treatment to any person, or losing complete impartiality in conducting town business. Employees are expected to keep in mind that they are public employees and are to conduct themselves in a manner which will in no way discredit the town government, public officials or fellow employees.
- XII. Sexual Harassment** - In order to maintain a work environment in which each employee is treated with dignity and respect, no town employee shall engage in conduct that may be construed as sexual harassment. Examples of sexual harassment may include, but not be limited to, the following: sexually suggestive jokes; sexist remarks in reference to someone's clothing, body or sexual activity, displaying sexually suggestive material such as magazines, calendars, posters, etc; promotion, transfer or demotion for reasons deemed sexual in nature. Employees who feel they are being subjected to sexual harassment should contact the Board of Selectmen immediately.